

AGENDA

Meeting: Overview and Scrutiny Management Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 23 July 2024

Time: 10.30 am

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership

Cllr Graham Wright (Chairman)

Cllr Christopher Williams (Vice-Chairman)

Cllr Gavin Grant

Cllr Ruth Hopkinson

Cllr Jon Hubbard

Cllr Tony Jackson

Cllr Johnny Kidney

Cllr Gordon King

Cllr Jerry Kunkler

Cllr Robert MacNaughton

Cllr Tony Pickernell

Cllr Pip Ridout

Cllr Tom Rounds

Cllr Jonathon Seed

Cllr Jo Trigg

Substitutes:

Cllr Steve Bucknell

Cllr Clare Cape

Cllr Ernie Clark

Cllr Brian Dalton

Cllr Jacqui Lay

Cllr Dr Nick Murry

Cllr Ian Thorn

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

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The full constitution can be found at [this link](#).

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AGENDA

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 18*)

To approve and sign the minutes of the meeting held on 29 May 2024.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 16 May** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm **on Thursday 18 May**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Financial Year 2023/24 - Outturn Revenue Budget Monitoring** (*Pages 19 - 56*)

The report was considered by the Financial Planning Task Group on 9 July 2024 and Cabinet on 15 July 2024. A report of the Financial Planning Task Group's discussions is also attached later within the agenda.

7 **Year End Capital Investment Programme Financial Outturn Position 2023/24** *(Pages 57 - 108)*

The report was considered by the Financial Planning Task Group on 9 July 2024 and Cabinet on 15 July 2024. A report of the Financial Planning Task Group's discussions is also attached later within the agenda.

8 **Treasury Management Outturn Position 2023/24** *(Pages 109 - 134)*

The report was considered by the Financial Planning Task Group on 9 July 2024 and Cabinet on 15 July 2024. A report of the Financial Planning Task Group's discussions is also attached later within the agenda.

9 **Financial Planning Task Group Update** *(Pages 135 - 140)*

To receive an update from the Financial Planning Task Group.

10 **Management Committee Task Groups Update** *(Pages 141 - 144)*

To receive updates on recent activity on the following Task Groups:

- Evolve Programme Task Group
- Stone Circle Task Group
- Transformation Task Group

11 **Forward Work Programme** *(Pages 145 - 176)*

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

12 **Date of Next Meeting**

To confirm the date of the next meeting as 12 September 2024.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

Overview and Scrutiny Management Committee

MINUTES OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE MEETING HELD ON 29 MAY 2024 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Graham Wright (Chairman), Cllr Christopher Williams (Vice-Chairman),
Cllr Ruth Hopkinson, Cllr Jon Hubbard, Cllr Tony Jackson, Cllr Johnny Kidney,
Cllr Gordon King, Cllr Jerry Kunkler, Cllr Tony Pickernell, Cllr Pip Ridout,
Cllr Tom Rounds, Cllr Jonathon Seed and Cllr Robert MacNaughton

Also Present:

Cllr Ian Blair-Pilling, Cllr Richard Clewer and Cllr Nick Botterill

21 **Election of Chairman 2024/25**

Nominations were sought for a Chairman for the forthcoming year. On the nomination of Councillor Gordon King seconded by Councillor Jonathon Seed, it was,

Resolved:

To elect Councillor Graham Wright as Chairman of the Overview and Scrutiny Management Committee for the forthcoming year.

22 **Election of Vice-Chairman 2024/25**

Nominations were sought for a Vice-Chairman for the forthcoming year. On the nomination of Councillor Pip Ridout, seconded by Councillor Gordon King, it was,

Resolved:

To elect Councillor Christopher Williams as Vice-Chairman of the Overview and Scrutiny Management Committee for the forthcoming year.

23 **Apologies**

Apologies for absence were received from Councillors Jo Trigg and Gavin Grant.

It was stated that following the meeting of Full Council on 21 May 2024, Councillor Richard Britton had been replaced on the Committee Membership by Councillor Robert MacNaughton. The Chairman thanked Cllr Britton for his contributions to the work of the Committee and welcomed Councillor MacNaughton.

24 **Minutes of the Previous Meeting**

The minutes of the meeting held on 12 February 2024 were presented for consideration, it was;

Resolved:

To approve and sign as a true and correct record of the minutes of the meeting held on 12 February 2023.

25 **Declarations of Interest**

There were no declarations of interest.

26 **Chairman's Announcements**

The Chairman made the following announcements:

a) Briefing on the council's new Risk Management Policy

The Chairman thanked those members who attended the online briefing provided by officers for the committee on the new Risk Management Policy, on 14th May, with it noted that the new Policy had been approved by Cabinet on 7th May.

The briefing provided an overview of the process that will now be followed to manage and mitigate risks. It was noted that the slides and a video of the briefing were available on the Councillors' Hub.

b) Suggested Scrutiny questions

The Chairman drew attention that the agenda pack for the meeting included a new document on page 5, titled Suggested Scrutiny Questions. This was a list of standard scrutiny questions that could be applied to almost any topic that a scrutiny committee might encounter. It would be included for members' reference in all Overview and Scrutiny agendas.

The Chairman encouraged members to make use of the document and hoped it might prompt some questions that might not otherwise have been thought of. It was suggested that if the list was missing something, to contact a member of the Scrutiny team who would be glad to add further questions.

27 **Public Participation**

There were no questions or statements submitted by members of the public.

28 **Corporate Performance and Risk Report 2023-24 Quarter Four**

The Chairman noted that on page 23 of the agenda pack, was a report setting out the quarter four update on performance against the stated missions in the Council's Business Plan 2022-32. The report also provided a summary of strategic risks that might impact on delivery of these missions.

The report was considered by Cabinet on 7th May and given the breadth of the report, members were invited to submit questions in advance where possible.

The Chairman expressed that in view of the briefing on Risk Management, which was earlier referenced, members were encouraged to pay as much attention to the risk data in the update as to the performance metrics as this was a specific request from the Leader.

Cllr Richard Clewer, Leader of the Council introduced the report and made the following comments that this was a revised approach to risk assessment and management by providing a greater degree of granularity and detail. The importance of the report was stressed as this enabled the Council to judge and assess risks as well as to understand how risks might be mitigated. Cllr Clewer drew attention to the scorecard element of the report in relation to young people, with it noted that this included sections of data which the Council had little control over as an authority, however such metrics were impactful on Wiltshire as a whole. Affordable housing was also discussed, with it noted that though there had been a dip in the delivery of affordable housing, it was expected that this would pick back up.

Terence Herbert, Chief Executive also commented on the importance and role of the report.

In the absence of Cllr Jo Trigg, the Chairman asked officers questions which had been provided by Cllr Trigg. Written responses were verbally provided during the meeting by the Chief Executive as well as being attached to the minutes of the meeting.

The following comments were received by Members of the Committee including a query in relation to the banding system on the housing register and whether the register was reducing through people finding accommodation or through them giving up. Clarity was provided that the reasoning for bands was to enable the prioritisation of people with a greater need of urgency, for example those with medical needs. The notion of local connections enabling residents to be placed higher up the list was discussed, with it also noted that recently the register had been maintained with 10,000 individuals removed who did not need housing. The Leader also raised the issue of adaptable housing and how it was difficult to find properties suitable for adaptation. Work was being done with the housing stock to maintain possessed adaptable accommodation. Cllr Seed also spoke on the matter as former Cabinet Member for Housing, noting that there had been a Housing Needs Analysis Task Group, which had produced 13 recommendations for changing the housing register, which was due to be received through Environment Select Committee and the current Cabinet Member.

Regarding housing, a question was raised regarding how Wiltshire Council liaise with housing associations, with the point raised that GreenSquareAccord is currently set to sell 150 homes, which would reduce capacity. The Leader spoke on the matter, stating that it was frustrating that sales are not something that the Council can directly influence and that when such sales take place, often housing associations use the money to build new stock in another area, often going from social rent to an affordable rent in the new properties. In addition, it was acknowledged that though void times had been an issue, these were improving.

A point was raised in relation to the scorecard, where 79% of the 58 indicators had been ranked as either positive or neutral in terms of improved performance, however this therefore left areas potentially stagnating and at a risk to the Council. The Leader responded that the report included data and sensible metrics was a way of monitoring the indicators as well as providing a narrative as to why areas might be not working as they should. It was stressed that the purpose of the report was to produce helpful scrutiny and challenge rather than blame. In addition, the data would also be taken to Performance Outcome Boards (POBs) to be assessed at a granular level.

The element of the scorecard relating to the number of hectares of new tree/woodland planting was referenced, with it stated that the Council had fallen short of the 111-hectare target with 68.18 hectares achieved, though there had been a late flurry of activity in March 2024. The Corporate Director Place responded that in the last 18 months specific funding from DEFRA had been secured for the recruitment of a team who were now engaging with landowners for implementation. The team had also held many meetings with local champions for tree planting and that there was a programme in development. It was noted that a new funding programme had almost been secured and that all that was needed now was to find recipient land. Cllr Hubbard praised the new team who had been working on a project in Melksham Youth Centre and had provided an outstanding level of support.

Detail was provided on how there had been a successful reduction of households in temporary accommodation, including that preventative measures had been taken to avoid residents going into temporary accommodation initially as well as having a greater supply of temporary accommodation, therefore allowing greater flexibility for response. It was also noted that £10million had been released from reserves to buy various forms of housing to meet a variety of needs. There had also been an emphasis to get residents out of temporary accommodation as fast as possible as well as ensuring that B&Bs were not used.

A point was raised that the recycling rate seemed to be stuck at a low 40%, to which it was clarified that this number had risen from 40% to 42.8% through such methods as the "Lets Sort It Campaign" which had asked residents to be more careful with their recycling as well as bag searches at household recycling centres. It was also suggested that this figure would improve through new legislation, which would lead to Wiltshire having a separate food waste collection from August 2027 onwards as well as responsibilities for plastic

producers. The Leader also stated that recycling rates were based on weight, therefore such metrics should be taken with context. A discussion also took place regarding how there had been an increase in residual waste since Covid, with it outlined that enforcement in household recycling centres would soon be reported upon to produce data.

A further point was raised regarding food waste and whether the Council would be stepping up vermin control due to a possible increase in vermin due to food waste storage. The Corporate Director Place stated that the caddies provided for food collection worked well, with experiences of Somerset residents cited, with the lid firmly shutting to prevent entry.

A discussion took place regarding recycling not being picked up from the business community due to costing more through the Council than to privately arrange collection for landfill. It was agreed that if there was a way to incentivise small businesses to recycle their waste rather than using landfill this could be of benefit to both the Council and the environment.

A point was raised about a scheme taking place with the Primary Care Network in Chippenham to encourage men to receive NHS checks. The Leader suggested that this should be taken through the Health and Wellbeing Board and then the Integrated Care Partnership to push out positive preventative practice.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the updates and outturns against the measures and activities mapped against the Council's priorities.**
- 2. To note the Strategic Risk Summary.**
- 3. To ask the Select Committee Chairs to consider further scrutiny of the performance measures and risks within their areas as appropriate.**

29 **Overview and Scrutiny Annual Report 2023-24**

The Chairman noted that on page 57 of the agenda pack was the Overview and Scrutiny Annual Report 2022-23, which was considered by Full Council on 21st May.

The report provided a summary of the O&S function's work over the past 12 months. The Chairman thanked everyone who had been involved in Overview and Scrutiny over the past year; including members, officers, representatives of partner organisations and members of the public.

The following comments were received from Cllr Hubbard, who questioned the pictures of Councillors within the report, but also replicated the comments made

by the Chairman, stressing the value of scrutiny and the difference that it makes.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the Overview and Scrutiny Annual Report 2023-24.**

30 **Financial Planning Task Group Update**

The Chairman noted that on page 63 of the agenda pack was the standing update on recent activity by the Financial Planning Task Group. The Task Group had met once since the previous Overview and Scrutiny Committee meeting, where it considered a number of items, as detailed in the written report.

Cllr Pip Ridout, Chairman of the Financial Planning Task Group noted that the Task Group was now awaiting the year end outturn, which was clarified by officers as being reported to the July meeting of Cabinet.

Further clarity was also provided from officers that currently work was taking place to make sure that committee dates were aligned with the General Election, as the next meeting of the Task Group was set to be on 5 July 2024.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the update on the Task Group activity provided.**
- 2. To note the Financial Planning Task Group's forward work plan.**

31 **Management Committee Task Groups**

A report was received on the Task Groups and Panels established by the Management Committee.

Evolve Programme Task Group

Cllr Jon Hubbard, Task Group Chairman outlined that an extensive report had been included within the pack, however headlines included that the Oracle System was now up and running, with some rollout still to be completed regarding finance teams and budget holders; which had been considered in a report at the last meeting. It was stated that as the project was ending there

would be an opportunity for the Task Group to consider challenges which had been experienced, with a final report set to focus on those, including the procurement methodology and staffing issues. Praise was directed to Stuart Honeyball, Director Business Transformation and his team for a good rollout as well as credit for the Payroll team who had effectively completed two months' work in one month using both the SAP and Oracle systems.

Cllr Hubbard also raised a point regarding the current overtime policy of the Council and how there was not an incentive for people to work bank holidays. Lizzie Watkin, Director Finance expressed that this policy was currently being investigated and that the Director HR wanted to ensure that staff were incentivised and rewarded in the right way; however the right policies and mechanisms would need to be in place for this.

Stone Circle Governance Task Group

Cllr Ruth Hopkinson, Task Group Chairman outlined that the purpose of the Task Group was to look at future governance and scrutiny, however it was evident at the start of the process that most of the councillors involved did not understand Stone Circle as well as what information was available. Time was therefore spent investigating this which had led to it being determined what information was and was not available as well as identifying what was not being produced. Gratitude was placed to Democratic Services, who had provided support over a number of meetings. It was outlined that the Task Group now had most of the information needed and that some recommendations had materialised, with it hoped that there would be another meeting to decide on recommendations as well as a written response.

Cllr Ridout praised the Chairman for allowing this Task Group to exist and function separately from the Financial Planning Group.

Cllr Clewer also expressed that there was a Stone Circle Shareholders Group, which he wanted to be ran as openly as possible, with Members welcome to attend and submit questions from an operational perspective.

Transformation Task Group

It was noted that this was a new task group, with the proposed terms of reference set out in the report for Committee endorsement. Like with the Stone Circle Task Group, the objective initially would be to consider how scrutiny of the council's transformation activity should be conducted, therefore recommendations on that would be brought back to Management Committee in due course.

The Chairman noted that currently Cllrs Hubbard, Williams and himself were sat on this Task Group and encouraged anyone interested to join.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the update on the Task Group activity provided.**
- 2. To approve the proposed terms of reference and membership for the Transformation Task Group.**

32 **Forward Work Programme**

The Committee considered the forward work programmes for each select Committee, as well as updates from the Chairman for each Select Committee.

Cllr Jon Hubbard, Chairman of the Children's Select Committee provided an extensive verbal update as a written report from the Children's Select Committee had not been included within the agenda pack. The update covered that recently a productive meeting with the Executive had taken place to consider the Forward Work Plan, with consideration of trying to complete any ongoing work so that as little as possible would be carried over to the new Council and Select Committee. Work which would be carried over included the scrutiny of Safety Valve, which was a key priority of the Committee and had a standing item and report at each meeting. It was also stated that the Committee had decided not to start a task group on this. A recommendation was also going to be made to the new Committee to consider setting up a Safety Valve Task Group as well as scrutiny of the new Family Hubs. It was noted that for the rest of the year, work for the Select Committee included the scrutiny of children's mental health and placements.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the updates on select committee activity and approve the Overview and Scrutiny Forward Work Programme.**

33 **Overview and Scrutiny Remuneration Fund 2023-24**

The Chairman noted that on page 97 of the Agenda Pack, was a report noting the application of the OS Remuneration Fund for 2023-24. The method of allocating the fund was agreed in 2018, with following activities considered eligible:

- Chairing active task groups, including standing task groups;
- Leading rapid scrutiny exercises;
- Vice-chairing Select Committees that do not attract an SRA;
- Representation on active project boards;
- Chairing active scrutiny panels.

The Chairman stated that he was pleased to see that the number of qualifying scrutiny meetings taking place is steadily increasing back to pre-covid levels. Additionally, last year it was agreed that the payment per qualifying meeting should be capped at £220 and this had been applied this year.

Cllr Seed questioned whether Members would be able to vote on the respective report if they had been mentioned within it, to which the Chairman clarified that the report was only for noting.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the allocation of the OS Remuneration fund for 2023/24 as detailed in Appendix 1.**

34 **Date of Next Meeting**

The date of the next meeting was confirmed as 23 July 2024.

35 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.30 am - 11.50 am)

The Officer who has produced these minutes is Ben Fielding - Senior Democratic Services Officer of Democratic Services, direct line 01225 718656, e-mail benjamin.fielding@wiltshire.gov.uk

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Overview and Scrutiny Management Committee: 29 May 2024

Questions relating to the Performance and Risk Monitoring Report

Visits to Leisure Centres – Question from Cllr Trigg

OSMC Question:



Para 24. Visits to WC leisure centres increase. Are we seeing that across the area or focussed on newer facilities etc? Ability to understand increased type of activity eg swim/gym visit/class etc?

Written response from Justine Foster, Service Manager Leisure Operations:

15 of the sites grew in attendance last year.

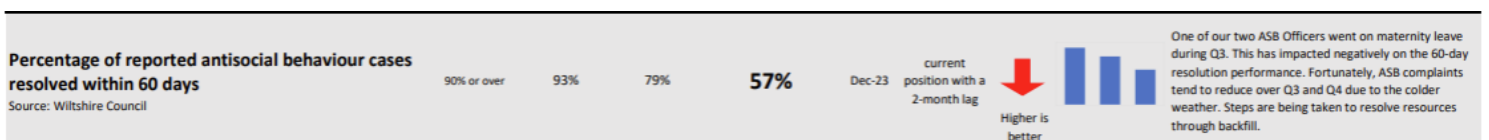
5 were slightly lower in attendance than the previous year – Devizes, Durrington Swimming Pool and Westbury Pool have had new competition opening up nearby which has had a direct impact; Devizes should recover following the health and fitness development that is happening this year and there is a plan in place to drive swimming lessons at the two pools. Trowbridge Sports Centre and Springfield Campus are the other two facilities that have seen a reduction in attendance.

The largest percentage growth was at Leighton Recreation Centre – a dry side only facility. A small investment in equipment both in the gym and for family activity along with the introduction of some Group Exercise classes has helped in achieving this.

The next largest percentage growth was at our newest facility Melksham Community Campus.

Across the year the biggest growth has been in Fitness Memberships, this membership offers access to the gym. Swimming and group exercise memberships have also grown throughout the year.

Antisocial Behaviour – Question from Cllr Trigg



OSMC Question:

Para 36. Staffing Shortages – ASB Officer. At Feb meeting I asked about ASB Officer Mat Cover vacancy and was told that having major impact but close to filling role. Looks as if we were unable to do that. Also that technical support officer had been seconded elsewhere. We are no longer able to rely on colder weather to reduce ASB incidents..... what are the mitigations/impacts?

Written response from Gary Tomsett, Team Manager, Environmental Protection, Antisocial Behaviour & Community Safety:

The new Public Protection Structure came into effect in March. Community Safety & ASB Team joined Environmental Protection under the management of Gary Tomsett.

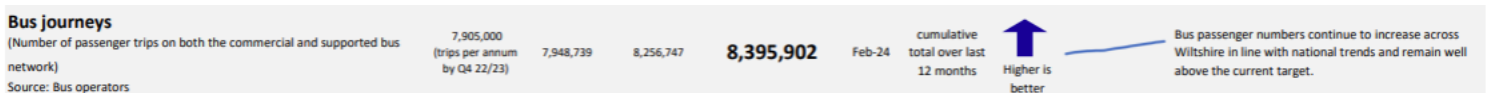
With regard to the current situation with the ASB team, an ex PCSO officer has been employed for 22.2 hrs per week to provide maternity cover through to December 2024.

There has recently been a bid submitted to the Enforcement Working Group for funding to extend this to 30hrs per week through to December 2024. We await the outcome of that bid.

The Technical Support Officer continues to work as a Dog warden. However, following a member of tech support staff retiring and another reducing her hours, a 21hr per week post was created. A member of CSU has been recruited to this post and she commenced last week. Part of her role will be supporting the team with respect to new working coming in via the ASB inbox.

Please remember all ASB reporting has a 60 day lag, so effect of staffing capacity will take time to show in the reported numbers.

Bus Passenger Journeys – Question from Cllr Trigg



OSMC Question:

Para 53. Bus Passenger journeys. Have increased. Am sure the £2 fare are having positive impact. At what point do additional journeys/routes become viable part of future planning?

Written response from Jason Salter, Head of Service, Passenger Transport Unit:

Passenger numbers across both the commercial and supported network continue to increase. The first slide below represent the increase in passenger numbers since pre covid on the supported network. The second slide represent concessionary pass holders usage which has largely returned as it will now, reflecting national trends and is unlikely to increase further at this point. The reduction in concessionary use is generally down to the fact that during Covid people found alternative ways of making essential journeys, or relied upon goods being delivered.

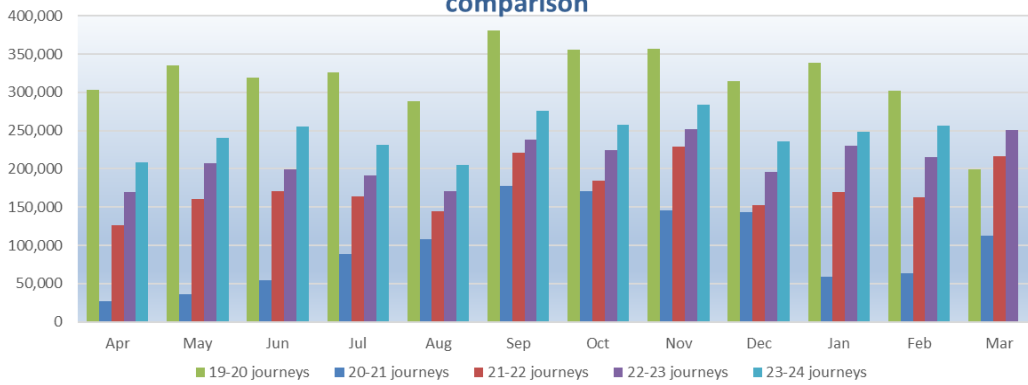
At the end of 2023 Wiltshire Council consulted on its future public transport policy, considering changed travel habits. As a result, we will be introducing a criteria by which we can rank the priority of bus services that Wiltshire Council should support based upon:

1. Cost per passenger trip
2. Whether a bus service serves population densities identified as low car ownership
3. Has links to rail stations
4. Whether a bus service serves an area with a recognised Air Quality Management (AQM)
5. Main journey purpose for that service

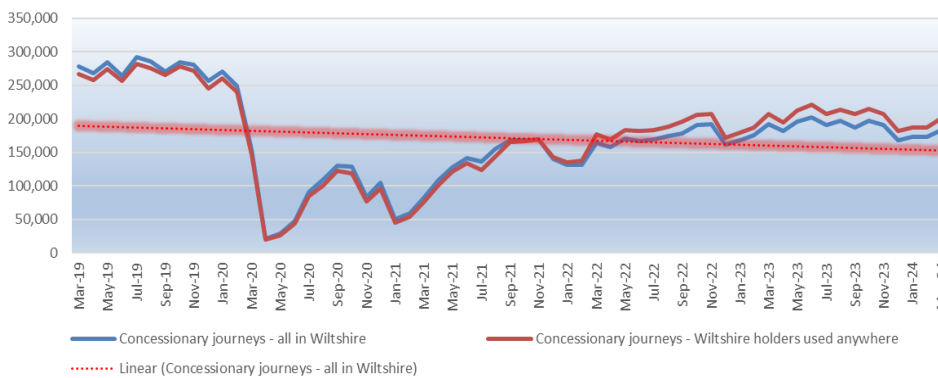
Officers are still in the process of analysing the outcomes of this tool and are set to discuss with the Cabinet member for Transport in due course.

It is unlikely that there will be a reduction in any bus service soon by adopting this approach.

Passenger journeys on supported bus services in Wiltshire annual comparison



Concessionary journeys



Risk issue on Staffing Recruitment and Retention – Question from Cllr Trigg

Staff Capacity: Recruitment and retention	<p>Some, but not all, service areas have identified that this has now become an issue, with there being a range of factors at play in different labour markets. These include:</p> <ul style="list-style-type: none"> - A smaller national workforce (less European immigration, earlier retirement/semi-retirement following the pandemic, increased numbers of those on out of work benefits) and closer to full employment. - Specific skills shortages. - Competition from the private sector and from other public sector organisations. - The impact of the increase in the cost of living making higher wages more important. - The cost increase of driving for those who have to travel in their role. <p>The result is that some services are now impacted by insufficient staffing.</p>
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OSMC Question:

Under risk/issues - staff capacity as below. Which services impacted and how is that affecting residents together with how managing expectations and communications?

Written response from Tamsin Kielb, Director HR&OD:

We have continued to face challenges in recruiting and retaining qualified staff in Adult Social Care, Families and Children’s Services, Planning and Legal and Governance and we have taken appropriate steps to mitigate these challenges. In line with the recently approved risk management policy this issue has been de-escalated to a strategic risk for ongoing monitoring.

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Wiltshire Council

Cabinet

15 July 2024

Subject: Financial Year 2023/24 - Revenue Outturn Position

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non-Key

Executive Summary

This report sets out the year end revenue position for the Council as at 31 March 2024 for the financial year 2023/24.

The report provides detail of the final position for services and provides details of variances against budgets following the quarter three budget monitoring reported to Cabinet on 6 February 2024. The overall variances for the financial year can be seen in Appendix A.

Year End Revenue Budget Monitoring

The Net Budget set by Full Council for 2023/24 was £465.874m, and recommendations approved by Full Council at their meeting on 17 October 2023, included as part of the quarter one report increased this to £469.029m. This reflects the increased grant and funding from the additional Market Sustainability Improvement Fund grant of £2.773m and the £0.382m additional share of retained Business Rates for Council assets. The 2023/24 budget ensured that vital services to the residents, businesses and communities of Wiltshire continued to be provided and the council continued to deliver on the commitments set out in the Business Plan. The budget included over £26m of savings to be delivered in 2023/24.

The quarter three budget monitoring report presented to Cabinet showed a net underspend for the year of £0.634m. As the forecast variance was small and still exposed to change no proposal was made for this balance.

For quarter three it was forecast that remaining pressures in services could be mainly offset by activity in corporate services through finance and investment income and levies and the overachievement of income in Leisure Services due to the earlier than forecast delivery of the saving from VAT changes confirmed by HMRC. In addition, Highways and Transport had increased income from Street Works and Permits and Public Transport is maximising the use of Government grant, Bus Service Improvements Plan plus to manage the increasing pressures on Public Transport.

The final position for the year has improved during the last quarter by £5.071m which leaves the final underspend at £5.705m. However, it should also be borne in mind that as approved at quarter three £8.666m of gain in retained Business Rates was set aside in a new High Needs reserve and this together with the final reported underspend totals £14.371m.

Requests are made to transfer £5.789m, of which some relate to government grants, into specific earmarked reserves to support planned activity in 2024/25 and future years. Transfers from reserves of £8.129m to support activity and cost in 2023/24 are also included in line with plans. The final year end position, after taking into account those reserve movements and the proposed changes to reserves approved as part of the quarter three budget monitoring report allows for £5.705m to be set aside to support additional investment in highways improvements works, including road surfacing, road safety and highways flooding alleviation works.

In addition, £5m of CIL contributions are being allocated to increase the overall investment in highways to £10.705m in this report and over £20m this financial year. When including the amounts allocated from the Business Plan Priority Reserve, a total investment of over £25m has been made available to invest in delivering the Councils business plan priorities

In addition to the £8.666m of gain in retained Business Rates set aside in a new High Needs reserve, the £14.572m Collection Fund Volatility reserve was repurposed to allow for a £6m transfer to the General Fund reserve, a £6m transfer to the Insurance reserve to provide funding for this critical risk area for the council and a further £2.572m transfer to the High Needs reserve. £2.007m from the Latent Demand reserve was also repurposed and transferred to the Transformation reserve to provide additional funding for transformation activity across the council. This report sets out the continued prudent approach and proposals are included to set aside funding to ensure the financial sustainability and resilience of the Council to continue to deliver services over the medium term.

Proposals

Cabinet is asked to approve:

- a) the transfer of £0.368m to a new earmarked reserve for Health & Safety requirements as detailed in the paragraph 53 and Appendix B;
- b) the allocation of the £5.705m underspend to invest in highways improvements works;
- c) a further allocation of £5m of Community Infrastructure Levy (CIL) to increase the investment in highways improvements to £10.705m;
- d) that the balance of £0.281m from the Business Plan Priority reserve be allocated to fund additional highways litter picking activity in 2024/25 and Armed Forces Covenant in 2023/24 and 2024/25.
- e) the transfer of £0.181m to a new earmarked reserve for Local Nature Recovery Strategy (LNRS) as detailed in the paragraph 87 and Appendix B;

Cabinet is asked to note:

- f) the general fund revenue budget outturn position for the financial year 2023/24;
- g) the Dedicated Schools revenue budget outturn position for the financial year 2023/24;
- h) the Housing Revenue Account outturn position for the financial year 2023/24;
- i) the contributions to and from earmarked reserves as planned and detailed in Appendix B;
- j) the final year end position of savings delivery.

Reason for Proposals

To inform effective decision making and ensure sound financial management as part of the Councils overall control environment.

To inform Cabinet on the financial year end revenue outturn position for the Council for the financial year 2023/24, including delivery of approved savings.

To improve the Councils financial resilience by increasing the balance on the General Fund reserve and setting aside funds in earmarked reserves to prudently assist in managing the Councils financial risks and future pressures.

Terence Herbert
Chief Executive

Andy Brown
Deputy Chief Executive and Corporate Director of Resources

Lizzie Watkin
Director of Finance and Procurement (S.151 Officer)

Wiltshire Council

Cabinet

15 July 2024

Subject: Financial Year 2023/24 - Revenue Outturn Position

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non-Key

Purpose of Report

1. To advise Members of the final year end revenue position for the financial year 2023/24 (31 March 2024) for revenue with the necessary approvals and with suggested actions as appropriate.

Relevance to the Council's Business Plan

2. Budget monitoring and reporting supports effective decision making and the alignment of resources and financial performance to the Council's priorities and objectives as laid down in the Business Plan.

Background

Revenue Final Financial Year End Position 2023/24

3. The Council approved a net budget for 2023/24 of £465.874m at its meeting on 21 February 2023. Recommendations included within the quarter one budget monitoring report were approved by Full Council at their meeting on 17 October 2023 that increased the net budget to £469.029m. This reflects the increased grant and funding from the additional Market Sustainability Improvement Fund grant of £2.773m and the £0.382m additional share of retained Business Rates for Council assets.
4. For quarter three it was forecast that remaining pressures in services could be mainly offset by activity in corporate services through finance and investment income and levies and the overachievement of income in Leisure Services due to the earlier than forecast delivery of the saving from VAT changes confirmed by HMRC. In addition, Highways and Transport had increased income from Street Works and Permits and Public Transport is maximising the use of Government grant, Bus Service Improvements Plan plus to manage the increasing pressures on Public Transport.
5. The quarter three report forecasts were the best estimates at that point in time, and the variance in the last quarter has been as a result of many different elements. The main movements and reasons are explained in the following paragraphs.

6. The final outturn position of a £5.705m underspend which is a £5.071m improvement. However, it should also be born in mind that as approved at quarter three £8.666m of gain in retained Business Rates was set aside in a new High Needs reserve and this together with the final reported underspend totals £14.371m.
7. The additional request to set the final year end underspend aside for highways enhancements recognises the importance of maintaining infrastructure and supports delivery of the priorities set out in the Business Plan.
8. In addition to the £5.705m allocation, a further £5m of CIL contributions will be added to this amount to bring the overall additional investment into Highways to £10.705m for this report.
9. Over the course of 2023/24 over £20m additional investment has now been identified and allocated to highway improvements, including road surfacing, road safety and highways flooding alleviation works. When including the amounts allocated from the Business Plan Priority Reserve, detailed in paragraph 131, a total investment of over £25m has been made available to be spent on delivering against our business plan priorities.

Revenue Budget

10. The following elements of this report reflect the management responsibility in line with the approved management hierarchy. The breakdown of the outturn position is set out in table 2 below.

Table 1 – Summary Position 2023/24 Final Year End Position

	Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
	£m	£m	£m	£m
Corporate Director People	274.002	(1.928)	282.508	8.506
Corporate Director Resources	43.613	(0.028)	43.460	(0.153)
Corporate Director Place	101.269	(0.784)	95.012	(6.257)
Chief Executive Directorates	13.309	0.126	13.964	0.655
Corporate	36.836	0.274	36.206	(0.629)
	-	-	-	-
NET BUDGET	469.029	(2.340)	471.150	2.122
Funding	(469.029)	-	(476.855)	(7.827)
TOTAL GENERAL FUND VARIANCE	-	(2.340)	(5.705)	(5.705)

Overview of revenue outturn position 2023/24

11. Overall, this outturn report presents a positive financial position for the council, an underspend of £5.705m, reflecting the tight control of budgets and strong financial management, and the detail of this can be seen in Appendix A. The underspend is requested to be set aside to support additional highways enhancement works, further supporting the delivery of Business Plan outcomes.
12. As approved at quarter three £6m has been transferred to the General Fund Reserve achieving the objective of the reserve strategy in having a General Fund reserve that meets or is at around the level of financially assessed risk for 2024/25.
13. Additional activity funded by the Business Plan Priority reserve is shown in paragraph 132 and it is proposed that additional funding is allocated to highways litter picking.
14. The position of the Collection Fund reported at quarter three was a significant gain of income from Business Rates of £8.666m, which reflected the prudent approach the council has taken because of the significant volatility experienced over the past few years. It was approved that this gain was set aside to off-set the increasing financial risk liability the council faces on the High Needs deficit in a new High Needs reserve. The year end position shows an adverse movement from this position of £0.840m due to the mechanism and timings of s31 grant income recognition and retained Business Rates in the final calculations of the Collection Fund.
15. Details of significant variances within service areas are included below.

Corporate Director – People

Table 2 – Outturn Position 2023/24 Corporate Director People

		Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
		£m	£m	£m	£m
Corporate Director People					
Adults Services	Gross	252.085	(2.720)	256.619	4.534
	Income	(71.572)	-	(70.047)	1.525
	Net Exp	180.513	(2.720)	186.572	6.059
Public Health	Gross	21.374	-	22.869	1.495
	Income	(21.374)	-	(22.869)	(1.495)
	Net Exp	-	-	-	-
Education & Skills	Gross	165.102	0.110	172.092	6.990
	Income	(135.860)	-	(142.713)	(6.853)
	Net Exp	29.242	0.110	29.379	0.137
Families & Children Services	Gross	70.199	0.682	76.892	6.693
	Income	(5.952)	-	(10.335)	(4.383)
	Net Exp	64.247	0.682	66.557	2.310
TOTAL PEOPLE	Gross	508.760	(1.928)	528.472	19.712
	Income	(234.758)	-	(245.964)	(11.206)
	Net Exp	274.002	(1.928)	282.508	8.506

Adult Services: Budget £180.513m, £6.059m overspend

16. The Adult Social Care forecast overspend of £6.059m includes £0.282m of unachievable savings. These are £0.200m Day Services Utility and £0.042m of the £0.300m saving for Wiltshire Care Home Efficiency. These are due to contract negotiation delays and are mitigated through in year savings made on the reduced need to purchase 24 and 12 hour care. The remaining £0.040m unachievable saving was for Tech Enabled Care, due to the limited uptake of TEC as an alternative provision of support, work is being done to improve uptake in 2024/25.
17. The majority of the overspend is due to the increased costs of packages of care above that budgeted as a result of increased provider costs and the areas of the care market that are less sustainable. This is also, in the main, the reason for the £2.081m adverse movement from quarter three.
18. In Whole Life Pathway it has been necessary to increase the price of packages of care to keep the market sustainable. As previously reported, there are a number of extremely high-cost packages coming through for existing and new service users. The customers that are being referred to the service are increasing in complexity with a notable increase in the people who have autism and mental health needs. Supporting the market by paying increased prices has been possible due to the receipt of the additional Market Sustainability funding but there has still been a significant impact to the budget which was built into the MTFs for 2024/25 onwards.
19. Transforming Adult Social Care (TASC) has had a number of priorities in 2023/24. The Self-Directed Support (SDS) project is focusing on improving people's access to Direct Payments and Individual Service Funds which can increase individual's choice and control in terms of how they manage their care needs. TASC also has a focus on prevention, and this is evident in the Technology Enabled Care (TEC), Practice development and quality assurance, and prevention and community projects. practice development guidance is being developed to ensure that all staff within the department are using a strength based, preventative approach which will benefit people who use adult social care whilst at the same time delivering savings. A draw of £1.152m from the Transformation reserve is required to fund the delivery of these projects in 2023/24 and is assumed in the overall Adults position.
20. The Better Care Fund had a final underspend of £0.027m and iBCF an underspend of £0.204m. Both these underspends will be utilised in 2024/25 to further support the continuation of schemes.
21. The above position also includes a draw of £2.346m from the Homes for Ukraine reserve for revenue spend. As previously reported this reserve is to be used now and in future years to support local authorities to provide wrap around support to individuals and families to rebuild their lives and fully integrate into communities. This includes the approved £10m to be utilised for the purchase of properties.
22. There are a number of other reserves movements included in this position which are detailed in appendix B.

Public Health: Budget £0.000m, nil variance

23. In 2023/24 the Public Health Grant is £18.718m, this is an increase from the £18.602m reported at quarter two due to an uplift given for Non-NHS pay. The grant was spent on activities such as the Public Health Nursing service, Drug and go services, Domestic Abuse services for Wiltshire and a wide range of health improvement services such as health improvement coaches. In addition a draw of £0.636m from the public health reserve was required to fund these activities as well as a draw of £0.180m from the Domestic Abuse reserve. Public Health have achieved the £0.616m of savings in the budget for 2023/24

Education & Skills (School Effectiveness, SEND & Inclusion): Budget £29.242m, £0.137m overspend

24. The services in this area fulfil numerous statutory duties with a mixture of local authority and Dedicated Schools Grant (DSG) funding. The majority of the local authority funded services are largely aligned with budget. The largest exceptions are outlined below.

25. Where eligible, 5–16-year-old school children with an Education, Health and Care Plan (EHCP) can take up free school transport. The quarter 3 forecast expenditure for school transport for learners with an EHCP was £1.530m overspent. The outturn position overspend is £1.059m – this is significantly improved due in part to an error in forecasting around new leased vehicles servicing Silverwood School of £0.313m and £158m where costs of January starters was lower than anticipated. The travel savings of £0.500m have been achieved to date following route planning and re-contracting. The budgeted numbers of pupils are not significantly different from forecast however the average unit cost has increased from a budgeted £8,743 to a forecast £9,552 per pupil. New operating arrangements with leased vehicles and council drivers to support Silverwood school campuses continue to have a positive impact on both sufficiency of transport provision and pricing in the wider marketplace.

26. Premature retirement costs including where restructure costs are funded for schools in deficit were previously forecast to overspend by £0.108m. At year end, the actual costs were significantly less; £0.139m underspent. Although increasing numbers of schools have been struggling with deficits, they have not required support at the previously anticipated level.

27. Recruitment difficulties that services have faced this year have resulted in projected underspends for both School Effectiveness, Targeted and SEND and Inclusion service areas and although recruitment is ongoing, recruitment has been slower than anticipated and the underspend has increased to £0.898m less than budget. With the support of HR recruitment, some of these challenges have been overcome with recruitment of new Education Welfare Officers now developing well. Recruitment of Educational Psychologists (EPs) in Wiltshire is progressing steadily and positively, although the context of a national shortage of EPs (as reported by the LGO, February 2024) remains relevant to us locally.

28. A number of reserve movements are requested for the 2023/24 financial year – many of which are adjustments to withdrawals previously approved to reflect actual usage of the reserve. The largest of which are a deposit of £0.376m to a reserve to hold commissioning funding held in partnership with the ICB and withdrawals of £0.682m of flexible pastoral support programmes, funded from COMF grant funding this must be fully utilised by September 2024. A full breakdown is provided in Appendix B.
29. MTFS savings in this service total £1.141m. The majority of these are fully achieved, on track or had alternative funding arrangements in place for 2023/24.

Families & Children Services: Budget £64.247m, £2.310m overspend

30. This service protects, cares for and supports vulnerable children and families with the greatest needs, including children in care, disabled children, and those at risk of harm in a demand driven service area, offset by successful prevention.
31. The budgeted number of children in care for 2023/24 financial year is 464. The actual number of children in care is 462 (March 2024) which is within the service set target range of 407-469. Our rate per 10,000 children and young people of 43.5 is below our comparators, although closer to other Outstanding LA and South West rates. The proportion of children and young people in external residential placements is 10% (equivalent 46 young people) all placement types remain consistent and broadly within expected ranges.
32. The main factor causing budget pressure and overspend is the cost of individual residential placements, in the context of a national placement sufficiency crisis. Whilst Wiltshire has been able to keep the number of children in care stable due to its successful prevention work, other neighbouring Local Authorities have not; meaning an overall increased demand for placements in a market that cannot meet the demand. This results in significant competition for placements and has led to the market increasing prices. This issue is being addressed within the government's reforms and strategy Stable Homes, Built on Love, but this is yet to see impact. The main strategy to reduce residential placement costs is the new contract that will deliver residential placements in Wiltshire, as previously approved by Cabinet. This provider was originally expected to commence delivery in October 2023 however, delays including Ofsted registration mean this is now expected from June 2024, and this has subsequently had a negative impact on forecast expenditure in external residential placements. Working in partnership with the provider to expand this contract will ensure additional capacity in Wiltshire.
33. There are a number of over 18 young people who are supported as care leavers and the length of time these young people remain supported and the price of their packages of care are also leading to a significant cost pressure as many of them are resident outside Wiltshire. In response to this Members approved a capital budget in the MTFS to facilitate the purchase of accommodation including solo use children's homes, supported accommodation and accommodation for care experienced young people. Purchase of the first 6 properties is being finalised and tendering will take place in July aiming for a go live date of early 2025. Future savings are based on this local provision specifically commissioned at a reduced cost.

34. Placement saving plans are on-going but are offset by significant market price increase pressures which, despite steady numbers of children in care lead to a forecast overspend of £3.202m for social care and SEN social care placements. Increases since the quarter three report include 2 secure remand and 4 new parent and child placements, these costs are not on going. The pressure remains largely for external residential placements and, support and accommodation costs of 16 to 25-year-old young people. 56% of our children are placed with in house foster carers, the target being 65%. The recruitment of foster carers remains a challenge, despite best efforts. This is due to a national sufficiency crisis in the placement market. This challenge applies to independent fostering agencies also, meaning that more children are being placed in residential care which have significantly increased in unit cost post pandemic. A placement sufficiency strategy action plan is in place, led and reviewed monthly by the Director to ensure tight grip on the progress and spend in this area.

35. The DfE funded fostering recruitment and retention hub went live on 29 April 2024. All 15 local authorities in the Southwest have joined it and Wiltshire and Cornwall are the lead local authorities. The programme is designed to deliver end-to-end improvements that support boosting foster carer numbers: starting with attracting new leads to and expanded support offer to those already fostering. The programme includes a) A regional recruitment support hub to provide information about fostering and support alongside the assessment and approval process to maximise the number of people who take forward a fostering application, b) A regional marketing campaign to attract new foster carers and c) Roll out of Mockingbird in all 15 local authorities.

The DfE have set 2 targets:

- 30% increase in enquiries to become foster carers per year by March 2026.
- 20% increase in foster carer household approvals per year by March 2026.

For the Southwest that would be an addition 361 fostering households.

36. Assumptions made around increases in special guardianship and adoption orders have not come to fruition presenting a forecast underspend of £0.210m in these areas. Subsequently there is a negative counter effect on the placements budget.

37. Young people can be supported as Care Experienced young people until 25 years, and we are seeing higher numbers of young people choosing to be supported for longer periods due to the current challenging economic climate, which is resulting in additional support costs, leading to a forecast overspend of £0.347m in addition to the support and placement cost pressure of £1.035m included in the overall placement pressure above. This position has improved since quarter three as young people are supported into independence and work is on-going to ensure consistent support and for all young people. These additional burdens are not funded by central government and despite additional MTFS growth in this area, the length of time young people is supported continues to grow and push costs up. Market expansion and sufficiency in this area alongside care experienced young people is being progressed including more preparation for independent living placements within Wiltshire.

38. The council provides placements for unaccompanied asylum-seeking children (UASC) and current numbers of these young people under 18 years of age are 45. In addition to this we have 87 unaccompanied asylum-seeking young people who are care experienced. Based on our quota of 0.1% of Wiltshire's population we should be taking 106 UASC who are under 18 years of age from the National Transfer Scheme (NTS) scheme so we can expect a further 61, although the timing of this is unclear at this point. Regional arrangements may change in this and the next few financial years. This is in addition to any spontaneous arrivals. Grant funding is available for under 18s is a daily rate which on average, covers support and accommodation costs. Grant funding for over 18s is a weekly rate which does not cover costs adequately. There is pressure on Wiltshire support and accommodation marketplace due to lack of available independent housing options for these young people to move onto once they have right to remain – this work is part of the overall placement strategy programme.
39. New Home Office guidance for unaccompanied minors travelling from Ukraine, means that they will be eligible for a private fostering service up until they are 18 (the mainstream service is up to 16). We have 18 children subject to private fostering arrangements currently and 1 of these are from the Ukraine. Home Office funding has been provided to contribute to the staff cost of supporting these children.
40. These pressures are offset by underspends in legal and non-salary areas and where external funding has been achieved.
41. In addition, the national social work recruitment and retention challenge continues. A specific workforce strategy is in place and remains a priority. As part of this campaign, Wiltshire is committed to "growing its own" social workers so a greater number of staff on the ASYE (Assessed and Supported Year in Employment) (Assessed and Supported Year in Employment) for newly qualified social workers are employed. The result of this approach is that these staff are at the beginning of their careers and there are reduced salary costs. Despite agency spend of £1.168m, there is a net forecast underspend across all teams of £0.942m. This reflects the challenge in recruiting high calibre agency staff to manage the permanent vacancies, rather than a lack of desire to recruit. Creative approaches, such as recruiting non-social work qualified staff to support work temporarily are adopted.
42. Total savings approved for 2023/24 are £1.110m for this service, and due to factors described above, delivery of these is challenging. Robust delivery plans are in place and two staff savings, within the families and children's service, risk rated as red have mitigations proposed for 2023/24 until these savings are achieved in full in 2024/25.
43. A number of reserve movements are requested for the 2023/24 financial year – many of which are adjustments to withdrawals previously approved to reflect actual usage of the reserve. The largest of which is a deposit of £0.219m to the transformation reserve returning unspent funds in the FACT programme and £0.129m withdrawal of flexible pastoral support funding for care experienced young people to provide additional personal advisers which has been key. A full breakdown is provided in Appendix B.

Corporate Director - Resources

Table 3 – Outturn Position 2023/24 Corporate Director Resources

		Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
		£m	£m	£m	£m
Corporate Director Resources					
Finance	Gross	83.170	(0.226)	88.812	5.642
	Income	(76.712)	-	(82.064)	(5.352)
	Net Exp	6.458	(0.226)	6.748	0.290
Assets	Gross	24.608	0.299	24.444	(0.164)
	Income	(6.841)	-	(7.046)	(0.205)
	Net Exp	17.767	0.299	17.398	(0.369)
HR&OD	Gross	6.625	-	6.912	0.287
	Income	(2.508)	-	(3.110)	(0.602)
	Net Exp	4.117	-	3.802	(0.315)
Transformation	Gross	2.202	(0.101)	2.075	(0.127)
	Income	(1.642)	-	(1.515)	0.127
	Net Exp	0.560	(0.101)	0.560	-
Information Services	Gross	14.760	-	14.446	(0.314)
	Income	(2.848)	-	(2.779)	0.069
	Net Exp	11.912	-	11.667	(0.245)
Commissioning	Gross	6.036	-	6.839	0.803
	Income	(3.237)	-	(3.554)	(0.317)
	Net Exp	2.799	-	3.285	0.486
TOTAL RESOURCES	Gross	137.401	(0.028)	143.528	6.127
	Income	(93.788)	-	(100.068)	(6.280)
	Net Exp	43.613	(0.028)	43.460	(0.153)

Finance & Procurement: Budget £6.458m, £0.290m overspend

44. Overall, the position for Finance & Procurement represents an increase in the overspend reported at quarter three of £0.276m. The main factors that have contributed towards this movement are higher costs of consultancy in Accountancy, a higher than previously forecast cost of printing and photocopying in the Revenues and Benefits team plus other smaller movements.
45. During the year, additional resources were in place to support the ongoing work on the outstanding Accounts and Audit work and to support the roll out of the Evolve and other work programmes. This resulted in a net overspend against staffing and consultancy of £0.185m. This was partly managed during the year by holding vacancies in various teams across Finance & Procurement.
46. Council Tax discounts are awarded to qualifying low-income families under a local discretionary hardship scheme. Whilst hardship funding is used to help offset the cost of the scheme, increased demand to the scheme has resulted in a net cost of £0.133m.
47. The Revenue and Benefits service has been working to clear uncollected debt due relating to previous years. This resulted in additional fees of £0.226m being recovered in 2023/24.

48. New Burdens grant of £0.105m was received in 2023/24 to cover the administration costs of the Energy Bill Support Scheme (EBSS). This scheme provided a one off £400 non repayable support payment for eligible households that were facing increased energy costs but had not received any other support payment to help with their bills. The scheme closed in September 2023. Significant support has been provided to financially vulnerable households in 2023/24 through the Local Welfare Provision scheme and £0.108m is requested to be drawn down from the Local Welfare Provision Reserve to cover the cost of support provided in 2023/24.
49. The remaining reserve transfers relate to technical accounting around the housing and north wilts schools PFIs.

Assets: Budget £17.767m, £0.369m underspend

50. Assets is reporting a final-year underspend position of £0.369m for 2023/24 which reflects the reported position at quarter three.
51. The main drivers of the position include underspend on utilities £1.205m. Energy Consumption has been lower than expected due to investment in energy improvement projects delivered through carbon reduction programme and have exceeded their forecast performance this year resulting in lower consumption. A relatively cool spring and summer have also helped to reduce air cooling costs.
52. There has also been an underspend against Business Rates from revaluations totalling £0.460m and in-year staff savings due to vacancies from staff turnover.
53. One-off unbudgeted 'windfall' income has also contributed to the position. This mainly relates to income generated from rental of property in the Council's operational estate (through generation of new tenants or renewal of existing lease agreements) and via generation of mesne profit which can be difficult to predict.
54. Due to increased inflation on both labour and materials and increased demand, the maintenance budget has been under pressure of £0.848m. There are multiple variables that impact the maintenance spend aside from inflation, including the availability of materials, contractor capacity, weather and condition of the buildings that have both favourable and adverse financial impacts.
55. As part of 2023/24 budget, a saving proposal in relation to income generation from letting space at County Hall was approved for £0.313m, despite best efforts, lettings as originally planned have not been achieved; however other opportunities continue to be progressed.
56. Following the transfer of health and safety responsibility to this service area, approval is requested for a £0.368m transfer to a new reserve to support health and safety requirements in 2024/25 which includes the provision of investment in software and hardware devices for lone workers across the organisation and to cover the cost of an interim agency HOS (needed to perform the Competent Person role for Health and Safety for the Council, until a permanent post has been recruited to). The funding for the reserve is largely from the windfall income generated during 2023/24.

57. It is also requested to transfer £0.070m from the Community Housing Fund reserve to cover the costs of Community Led Housing Hub in 2023/24. These requests are included in Appendix B along side all transfers to and from reserves.

Information Services: Budget £11.912m, £0.245m underspend

58. Information Services is reporting a final outturn position of £0.245m underspend; a small reduction in the reported underspend at quarter three of £0.011m.

59. The service has carried several vacancies during the year, particularly in the Applications Team and there was an overall underspend against staffing budgets of £0.240m by the end of the financial year. Revenue funds have been transferred from the corporate budget from 2024/25 to fund the staff working in the new Evolve support function. Other smaller movements account for the remaining variance.

Commissioning: Budget £2.799m, £0.486m overspend

60. In light of a 2022/23 outturn overspend position a base budget review was undertaken during 2023/24. The outcome identified a pressure across the service in terms of staffing establishment not fully funded and identified income budgets that will not be achieved.

61. Priority is to maintain capacity to deliver a functional commissioning service to support People and Children's services. Income sources are mainly derived from Government grants e.g., Improved Better Care Fund, and these have been allocated to posts, identifying a shortfall which has been adjusted in the MTFS for 2024/25.

62. An overspend position of £0.486m is being reported for Commissioning for 2023/24; an improvement in the position since quarter three of £0.580m. This is mostly due to one-off income above what was anticipated at quarter three received into Resource Specialists of £0.408m. £0.075m relates to Adult Social Care contract payments that did not materialise. The rest of the movement mostly relates to agency costs which were lower than anticipated at quarter three.

Human Resources & Organisational Development: Budget £4.117m, £0.315m underspend

63. Human Resources & Organisational Development is reporting a final year position of £0.319m underspend.

64. During 2023/24 a number of staff have been redeployed to support key capital and transformational programmes such as Evolve and Adult Social Care.

65. In addition, the pilot of a new training provision has reduced costly demand which has contributed to the underspend position. With the introduction of the new Oracle system and improved talent management it is anticipated that demand will increase in future years.

66. This is an improvement in the position reported at quarter three and the underspend has increased by £0.070m (from £0.249m), due to recruitment which has been slower than originally anticipated.

Transformation: Budget £0.560m - balanced position

67. This directorate provides a consistent and consolidated business transformation service that is central to supporting effective delivery of many business plan priorities. It also includes the corporate Data & Insight team, as well as overseeing strategic programme management. These teams are primarily funded through the flexible use of capital receipts and the Transformation Reserve, with very limited revenue base budget provision. Any unused transformation funding is returned, resulting in a zero variance at the end of the financial year.
68. The Transformation Board has approved drawdowns from the transformation reserve totalling £2.149m to fund several key transformation portfolio programmes including Customer Experience, Transformation of Adult Social Care (TASC), Community Conversations, Families and Children Transformation (FACT), SEN service improvement, and development of our Fostering services (Mockingbird model). Cabinet has already approved £1.661m of these transfers from the Transformation Reserve for quarter one to quarter three allocations.
69. The reserve balance has been supplemented during the year, with £0.120m from COMF and £2.007m from the latent demand reserves allocated.
70. Some of the agreed schemes did not require the full amount of funds approved in 2023/24, so Cabinet are asked to approve a further £0.176m (representing the unspent balance of those schemes) to be transferred back into the Transformation Reserve so they can be utilised in 2024/25.

Table 4 – Transformation Reserve Summary

	Quarter 1 to Quarter 3 Approvals	Quarter 4 Approvals (including return of funds for future years useage)	2023/24 Financial Year - Total use of Reserve	Previous Years Approvals - Use in Future Years	24/25 and 25/26 Future Years Board Approvals	Total Scheme 23/24 onwards
	£m	£m	£m	£m	£m	£m
Balance Brought forward			10.962		10.945	
Families & Children Transformation (FACT)	(0.402)	0.219	(0.183)	(0.219)	(0.230)	(0.412)
Customer Experience	(0.289)	0.095	(0.194)	(0.095)	(0.327)	(0.520)
Adults Transformation Schemes (all)	(0.565)	(0.587)	(1.152)	(0.637)		(1.152)
Community Led Community Development Bids	(0.250)	0.204	(0.046)	(0.204)	(1.954)	(2.000)
High Needs Block Recovery	(0.156)	(0.013)	(0.169)	0.013	(1.438)	(1.607)
Transformation directorate financing arrangements		(0.400)	(0.400)		(2.320)	(2.720)
Mockingbird Project - Fostering					(0.483)	(0.483)
Waste Transformation (Phase 1)					(0.502)	(0.502)
Bids		0.120	0.120			
Transfer from Latent Demand reserve	2.007		2.007			
Quarter 1 to Quarter 3 Approvals	0.346					
Quarter 4 Approvals		(0.362)				
Balance Carried Forward 2023/24			10.945			
Approvals to be carried forward to 2024/25				(1.142)		
Future Years Board Approvals					(7.253)	
Unallocated reserve					2.550	

Corporate Director – Place

Table 5 – Outturn Position 2023/24 Corporate Director Place

		Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
		£m	£m	£m	£m
Corporate Director Place					
Highways & Transport	Gross	56.824	(1.819)	60.363	3.539
	Income	(16.666)	-	(22.791)	(6.125)
	Net Exp	40.158	(1.819)	37.572	(2.586)
Economy & Regeneration	Gross	3.842	0.624	4.767	0.925
	Income	(1.322)	-	(2.313)	(0.991)
	Net Exp	2.520	0.624	2.454	(0.066)
Planning	Gross	10.074	0.092	9.465	(0.609)
	Income	(6.678)	-	(6.110)	0.568
	Net Exp	3.396	0.092	3.355	(0.041)
Environment	Gross	59.841	0.329	58.424	(1.417)
	Income	(11.356)	-	(11.031)	0.325
	Net Exp	48.485	0.329	47.393	(1.092)
Leisure Culture & Communities	Gross	22.620	(0.010)	22.311	(0.309)
	Income	(15.910)	-	(18.073)	(2.163)
	Net Exp	6.710	(0.010)	4.238	(2.472)
TOTAL PLACE	Gross	153.201	(0.784)	155.330	2.129
	Income	(51.932)	-	(60.318)	(8.386)
	Net Exp	101.269	(0.784)	95.012	(6.257)

71. As shown above £51.932m of the Place Services revised budget is derived from income, the table below breaks this down further by department.

Table 6 – Place Income Budgets by Department

Service		Fees & Charges, Other Income £'m	Grants, Contributions, Recharges £'m	Total Income Budgets £'m	Actual Income 2023/24 £'m	Variance £m
Highways & Transport	Highways	4.932	1.779	6.711	10.805	4.094
	Car Parking	8.379	-	8.379	8.660	0.281
	Passenger Transport	0.452	1.124	1.576	3.326	1.750
		13.763	2.903	16.666	22.791	6.125
Economy & Regeneration	Enterprise Network	1.244	(0.137)	1.107	1.435	0.328
	Major Projects	-	-	-	0.039	0.039
	Economic Regeneration	-	0.215	0.215	0.839	0.624
		1.244	0.078	1.322	2.313	0.991
Planning	Building Control	1.156	(0.005)	1.151	0.985	(0.166)
	Development Management	4.597	(0.005)	4.592	4.277	(0.315)
	Local Land Charges	0.884	-	0.884	0.858	(0.026)
	Spatial Planning	-	0.050	0.050	(0.010)	(0.060)
		6.637	0.040	6.677	6.110	(0.567)
Environment	Public Protection	0.828	0.018	0.846	1.067	0.221
	Natural & Historic Environment	0.055	0.017	0.072	0.593	0.521
	Climate Programme	-	-	-	0.088	0.088
	Waste	10.398	0.040	10.438	9.283	(1.155)
		11.281	0.075	11.356	11.031	(0.325)
Leisure Culture & Communities	Leisure	13.837	1.491	15.328	17.399	2.071
	Libraries & Heritage	0.350	0.232	0.582	0.674	0.092
		14.187	1.723	15.910	18.073	2.163
TOTAL PLACE		47.112	4.819	51.931	60.318	8.387

72. Fees & Charges income is difficult to forecast as it is influenced by many different factors outside of the council's control and can fluctuate. The outturn position shows that Highways & Transport overachieved against their budget due to grant funding and additional income from Street works, Permits and other areas. Leisure Centres exceeded budget, including the stretch target due to the change in VAT treatment of income and continued leisure membership growth. These have helped to offset other pressures across the directorate including pay award, various contract issues explained in the below paragraphs and the underachievement of income for Planning.

Highways & Transport: Budget £40.158m, £2.586m underspend

73. The Highways and Transport service are reporting an outturn position of £2.586m underspend which is an increased underspend of £1.902m from the position reported at quarter three. A combination of factors have contributed to this.

74. Highways Operations have achieved additional income and are reporting an underspend on the Streetscene contract through efficiency negotiations with the contractor.

75. Stretch income targets for Car Parking have been closely monitored throughout the year and managed across the service to report an over achievement of income of £0.280m.

76. Efficiency savings have also been delivered in Asset Management for street lighting.

77. Within Local Highways, the mobilisation of the new Highways Term Maintenance Contract has led to changes in roles and some vacancies. Winter maintenance operations meant staff, including Parish Stewards, were re-deployed to enable overnight operations. The prolonged cold and wet weather has resulted in contractor payments being less than originally forecast.
78. The Passenger Transport service continue to face inflationary pressure when retendering contracts due to their early termination by contractors. This pressure has been managed within the service for 2023/24.
79. The award of the Bus Service Improvement plus (BSIP plus) grant of £2.1m per year for 2023/24 and 2024/25 has the condition that the Council will not reduce Public Transport budgets during this period which has resulted in some savings proposals being delayed to 2025/26. The pressure from this has been covered by the Extended Rights to Travel grant of £0.635m.
80. The Capital Investment Programme Board has £0.600m available in an earmarked reserve to support services with feasibility funding. At its meeting held on 13 September 2023, the Capital Investment Programme Board reviewed a feasibility funding request from Passenger Transport to assess the bus infrastructure and service improvements required to deliver the preferred priority Super Bus route. Pending the outcome of this feasibility study a subsequent request for capital would be made along with grant funding applications. The Board recommended that £0.068m is funded for this and Cabinet approved that the funding is provided from the earmarked reserves. This work is progressing and the funds will be drawn down in 2024/25

Economy & Regeneration: Budget £2.520m, £0.066m underspend

81. Economy & Regeneration are reporting an underspend of £0.066m which is a movement of £0.073m from the overspend of £0.007m forecast at quarter three due to vacancies within the team.

Planning: Budget £3.396m, £0.041m underspend

82. Planning are reporting an outturn position of £0.041m underspend which is an improvement of £0.228m from the position forecast at quarter three.
83. The government set planning application fee increased from December 2023 however there was still significant under achievement of income in Development Management of £0.315m and Building Control of £0.166m. This is as a result of continuing pressure on the housing market as a national issue.
84. The under achievement of income has been offset by an underspend of £0.500m on staffing across the teams. A full service restructure has been undertaken in 2023/24 as a result of the Planning Peer Review and has now been implemented. This will address structural and capacity issues across the service and will help to address recruitment and retention difficulties, reducing the reliance on agency staff.

85. Expected pressure from appeals and legal costs have not come to fruition resulting in the improved outturn position, however this is something that continues to be a risk area for the service and is being closely monitored.

Environment: Budget £48.485m, £1.092m underspend

86. Environmental Services are reporting an outturn position of £1.092 underspend. This is an increase in underspend of £0.480m from the position reported for quarter three.

87. There has been significant pressure on waste services income due to the national economic position and it's impact on volumes and income from the sale of recyclable waste materials. As a result of this the waste income underachieved by £1.155m.

88. This was mitigated by a saving across the Waste Management contracts of £1.904m due to tonnages being less than budgeted, a better rate than forecast for landfill tax, a successful shredder trial and a realignment on collection services contracts from finalising financial models and indexation increases. Indexation pressure for 2023/24 has been mitigated by this reduced tonnage.

89. The table below shows the tonnages and rates for the significant Waste contracts against the budgeted position, which are the main cost drivers for the Waste service.

Table 7 – Waste Contracts

Service:	2023-24 BUDGET								Budget outturn Variance (£m)
	Tonnes				£/Tonne *				
	Budget setting F'cast (T)	Current Yr End Outturn (T)	Var (T)	Var (%)	£/Tonne (Budget Setting)	£/Tonne (Outturn)	Var (£)	Var (%)	
Provision and operation of Waste Transfer Stations (WTS), a Materials Recovery Facility (MRF) and two Household Recycling Centres (HRCs)	81,600	75,050	-6,550	-8.0%	£72.95	£75.79	£2.84	3.9%	-0.204
Management and operation of 8 council-owned HRCs									
Composting services (0-25,000 tonnes pa)	39,700	41,066	1,365	3.4%	£44.34	£46.45	£2.11	4.8%	-0.125
Composting services (>25,000 tonnes pa)					£25.45	£29.27	£3.82	15.0%	0.025
Residual waste - Non-haz waste to LF	14,500	10,756	-3,744	-25.8%	£23.67	£24.90	£1.23	5.2%	0.068
Residual waste - Haz waste - to LF	100	66	-34	-34.1%	£86.84	£98.10	£11.26	13.0%	-0.002
Residual waste - Street sweepings	3,900	0	-3,900	-100.0%	£90.20	£0.00	£-90.20	-100.0%	-0.350
Residual waste - Shredding to EFW	0	1,359	1,359	0.0%	£0.00	£ 37.43	£37.43	0.0%	0.000
Residual waste - POPs waste	1,800	1,755	-45	-2.5%	£250.00	£297.32	£47.32	18.9%	0.055
Waste and recycling collections									
Tax payable on all waste sent to landfill	34,300	26,940	-7,360	-21.5%	£104.34	£102.10	£-2.24	-2.1%	-0.934
Energy from waste landfill diversion contract.	50,000	50,415	415	0.8%	£143.42	£144.08	£0.66	0.5%	-0.087
Mechanical biological treatment (MBT) Landfill diversion contract (exc LFT)	58,850	55,522	-3,328	-5.7%	£177.22	£194.02	£16.81	9.5%	0.617

* £/T excludes income

90. There was an improvement in the Public Protection income received during the year resulting in a £0.150m underspend in this area and Natural & Historic Environment have effectively managed a wide range of projects to come in online. Work on the Local Nature Recovery Strategy (LNRS) preparation is on-going and it is requested that the DEFRA grant funding received to support this is retained in a new earmarked reserve as detailed in appendix B.

Leisure Culture & Communities: Budget £6.710m, £2.472m underspend

91. Leisure Culture and Communities are reporting an outturn position of £2.472m underspend. An overachievement of Leisure Operations income of £2.069m is largely due to the change in VAT treatment that has enabled the £1.172m saving proposal in 2025/26 to be brought forward but is also as a result of income outperforming forecasts. Quarter four is the strongest trading quarter in Leisure Operations where there has been a focus on increasing memberships and a number of promotions have been available to drive growth in this area, in quarter four total membership grew by 1,636 members. The swimming lesson programme has also been under review with the introduction of Programme Co-ordinators who have been concentrating on activating the waiting lists and increasing lesson occupancy.
92. This helped to offset pressure in the Libraries service which is reporting an overspend of £0.103m mainly on staffing due to the use of relief staff to ensure the libraries remain open. The service has been through a peer challenge and is working towards the actions relating to that.
93. Prudent management of the Area Boards has resulted in an underspend of £0.036m.
94. Leisure Culture and Communities Development are also reporting an underspend of £0.356m, this is due to a delay in their restructure which has resulted in under spends on staffing and various programmes not being undertaken as originally planned.

Chief Executive Directorates

Table 8 – Outturn Position 2023/24 Chief Executive Directorates

		Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
		£m	£m	£m	£m
Chief Executive Directorates					
Legal & Governance	Gross	12.759	0.126	13.680	0.921
	Income	(2.597)	-	(3.244)	(0.647)
	Net Exp	10.162	0.126	10.436	0.274
Corporate Directors & Members	Gross	3.161	-	3.542	0.381
	Income	(0.014)	-	(0.014)	-
	Net Exp	3.147	-	3.528	0.381
TOTAL CEX DIRECTORATES	Gross	15.920	0.126	17.222	1.302
	Income	(2.611)	-	(3.258)	(0.647)
	Net Exp	13.309	0.126	13.964	0.655

Legal & Governance: £10.162m, £0.274m overspend

95. The £0.274m overspend is a result of the use of agency staff in legal services due to recruitment issues, and increased Coroners costs as a result of price increases. However, this is offset in part by income being higher than anticipated across the service and underspends in staffing budgets. This position is an adverse movement of £0.148m from quarter three due to agency staffing required in legal services and income received in Registration Services not being as high as previously forecast. There is a red saving of £0.050m for the restructure of the

Communications team, which was covered in year by staff vacancies and a replacement saving has been approved in the MTFS for the 2024/25 – 2026/27 MTFS. This position includes a deposit of £0.153m to the Elections reserve and a draw of £0.028m from the Business Plan Priority reserve.

Corporate Directors & Members: Budget £3.147m, £0.381m overspend

96. The overspend in Corporate Directors & Members is a result of non-delivery of the vacancy factor the pay award pressure and increased Members costs.

Corporate Expenditure

Table 9 – Outturn Position 2023/24 Corporate

		Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
		£m	£m	£m	£m
Corporate					
Movement on Reserves	Gross Income	2.363	-	11.029	8.666
		-	-	-	-
	Net Exp	2.363	-	11.029	8.666
Finance & Investment Income & Expense	Gross Income	29.390	-	29.201	(0.189)
		(4.445)	-	(12.143)	(7.698)
	Net Exp	24.945	-	17.058	(7.887)
Corporate Costs	Gross Income	6.506	0.274	6.768	0.262
		(1.071)	-	(1.579)	(0.508)
	Net Exp	5.435	0.274	5.189	(0.246)
Corporate Levies	Gross Income	6.750	-	6.972	0.222
		(2.657)	-	(4.041)	(1.384)
	Net Exp	4.093	-	2.931	(1.162)
TOTAL CORPORATE	Gross Income	45.009	0.274	53.970	8.961
	Income	(8.173)	-	(17.763)	(9.590)
	Net Exp	36.836	0.274	36.207	(0.629)

Total Corporate: Budget £36.826m, underspend £0.629m

Movement on Reserves: Budget £2.363, Overspend £8.666m

97. As reported in the quarter three report additional retained business rates were approved to be transferred to a new High Needs reserve to support the High Needs Sustainability plan, as part of the Safety Value agreement. This remains a critical financial risk for the council and the council is committed to setting aside funding to meet this financial commitment.

Finance & Investment, Income & Expenditure: Budget £24.945m, £7.887m underspend

98. The final value of capital spend funded by borrowing figure for 2022/23 sets the Minimum Revenue Provision (MRP) charge for year 2023/24. As a result of the slippage in the 2022/23 capital programme there is a £2.549m MRP underspend in 2023/24.

99. A treasury management decision to borrow £80m was made in March 2022 and the cashflow position of the council during 2023/24 meant that further borrowing was not required in 2023/24. Interest payable and interest receivable budgets were realigned as part of 2023/24 budget however interest rates remained higher than forecast, which has resulted in an overachievement on interest receivable income of £6.641m. Loan interest from Stone Circle is included within this position. Interest expense was higher than budget by £1.324m.
100. There is an overspend of £0.198m for Monkton Park financing costs in line with 2022/23 final year end position due to higher-than-expected interest rates. This pressure was built into the 2024/25 budget.

Corporate Costs: Budget £5.435, £0.246m underspend

101. In the main, the forecast underspend relates to £1.080m in relation to the redundancy budget. These costs are dependent on the timing of restructures and any redundancy decisions. This has been offset by the debt provision requirement mainly for Adults Services.

Corporate Levies: Budget £4.093m, £1.162m underspend

102. This underspend is as a result of an overachievement in the retained income from Renewable Energy Business Rates. Income from Renewable Energy Business Rates is retained locally, with the risks and rewards retained locally. The council has to manage the risk associated with rating appeals and therefore this specific source of income is exposed to uncertainty during the year and forecasting based on prudent assessments.

Dedicated Schools Grant – Total Grant £452.254m, variance including agreed transfer from the DSG adjustment account £20.293m overspend

103. The overall in year forecast for dedicated schools grant (DSG) is an overspend of £3.645m after the transfer from the deficit reserve agreed at quarter three. This is a favourable movement of £0.741m from the quarter three forecast. The overspend is driven by increases in activity across high needs block budgets with the main areas of increase being mainstream provision, additional expenditure in Wiltshire special schools, and independent sector placements. Total expenditure against the high needs block is £96.7m compared with a funding allocation of £70.8m.

Table 10 – DSG Block Summary

	DSG Allocation from the DfE £m	Wiltshire Transfers £m	Current Annual Budget £m	Outturn £m	Outturn Variance £m	% Variance
Early Years Block	32.563	0.180	32.135	30.972	(1.162)	-4%
Schools Block	346.293	(1.717)	344.577	344.359	(0.218)	0%
High Needs block	70.798	1.797	91.492	96.683	5.190	6%
Central Block	2.600	(0.260)	2.340	2.175	(0.166)	-7%
Overall	452.254	0.000	470.544	474.188	3.645	1%
Planned transfer from DSG reserve (overspend)					16.648	
Net in year movement to the DSG reserve					20.293	

104. The underspend in the early years block largely relates to actual take up by parents and carers of the 2, 3 & 4 year old grant offer compared with the census data collected in January 2023. There will be a post year adjustment done by the DfE in July and it is anticipated that this will reduce local authority grant and therefore the impact of this underspend on the DSG reserve.
105. Small underspends in other blocks are due to staff vacancies in teams.
106. The reason for the overall spend above grant continues to be driven by demand for statutory support for vulnerable children with SEND, reflected in increased numbers of education health and care plans (EHCPs.) The number of EHCPs at the end of the financial year 2023/24 is 5,664; an increase of 757 plans (13.7%) on the same quarter last year.
107. As shown in Table 11 below, the forecast total outturn will result in a forecast cumulative year end deficit, before DfE Safety Valve payments, of £55.506m, an increase of £20.257m from the previous year.

Table 11 – Impact on the Dedicated schools Grant Deficit Reserve

	Total 23/24 FY £m	For Info: Safety Valve Agreement £m
Balance Brought Forward from 22/23	35.249	35.249
Early Years Adjustment (prior year)	(0.035)	(0.035)
Planned drawdown from reserve	16.648	16.648
Actual Variance 23/24	3.644	4.385
Balance 2023/24 C/F <u>Before</u> SV Payments	55.506	56.247
Safety Valve DSG Payment	(26.800)	(26.800)
Deficit C/F after SV Payments	28.706	29.447

108. A statutory override for DSG deficits is currently in place until the end of the 2025/26 financial year. The statutory override, whilst in place, protects the council from having to make good any DSG deficit from its own reserves. As it currently stands, local authorities will need to demonstrate their ability to cover DSG deficits from their available reserves from 2025/26 onwards unless the override is extended. This presents a significant financial risk to the Council.
109. The Council has a Safety Valve agreement in place with the Department for Education (DfE). Under Safety Valve the DfE will provide additional DSG to offset an element of the historic deficit if the council can develop a plan to bring the DSG into in-year financial balance. In the 2023/24 financial year the DfE made an additional DSG payment of £26.8m to reduce the cumulative DSG deficit. The deficit to be carried forward after the Safety Valve payment is £28.706m.
110. The Council will be monitored on its progress towards the reduction of the in year DSG deficit to zero by the end of the 2028/29 financial year and against the agreed maximum DSG deficit for each of the intervening years. The outturn for 2023/24 is within the terms of the Safety Valve agreement as the final position is £0.741m below the maximum allowable cumulative deficit for the year.

Housing Revenue Account (HRA) : Final balance - drawdown from reserves; £0.257m

Table 12 – Transfers - HRA Reserve

	2023/24 Budget	2023/24 Outturn	2023/24 Variance
	£m	£m	£m
Gross Income	(29.852)	(29.728)	0.124
Gross Expenditure	27.739	29.984	2.246
Transfer to / from Reserve	2.113	(0.257)	(2.370)
Housing Revenue Account	0.000	0.000	0.000

111. The Housing Revenue Account (HRA) is reporting an overspend of £2.370m adverse variance against budget at outturn. This is a provisional figure which will be finalised once the depreciation charge has been provided. The service had budgeted for a £2.113m contribution to reserves, due to the high levels of expenditure on repairs and maintenance, this is not possible and a withdrawal from HRA reserves of £0.257m will now be required to balance the HRA account to a nil variance.
112. The balance brought forward on the HRA reserve at the beginning of the financial year was £1.889m, with the requested movement above, the closing balance will be £1.632m.
113. This represents a significant movement since quarter three and is primarily because costs against the HRA Repairs & Maintenance Service are £2.111m higher than the position reported at quarter three. Much of this is reactive maintenance and addressing a historical backlog of void properties with a 20%

increase in overall spend from 2021/22 to 2022/23 financial year and a 38% increase in overall spend from 2022/23 to 2023/24 financial year.

114. The service has been signalling for some time the risk of inflationary pressure on construction related costs, and it appears that some of the increased costs are inflation related and are now having a significant impact on the business. In addition, the service is seeking to undertake more activity for example in relation to landlord compliance as we respond to the increasing requirements of the social housing regulatory agenda. Responsive repairs are demand driven and must be undertaken as such cost containment is challenging, works volumes also appear to be substantially increasing over recent years. Lastly, works on empty properties (voids) will expediate new tenancies and income, the service is working hard to address the historic backlog arising from multiple contract failure, in addition we are generally seeing more works required when properties are handed back, increasing cost and time.
115. The charts below show the increase in related repairs and maintenance costs throughout the year, and the increase in work volumes over the last three years illustrating increased demand and greater focus on void works.

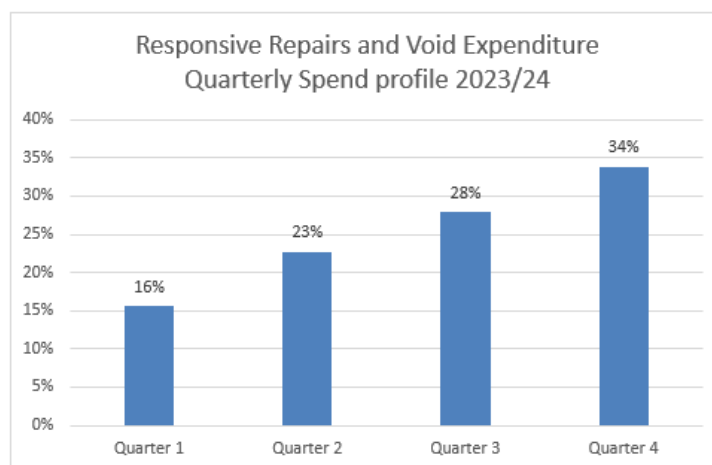


Table 13 – Changes in repair volumes over time

	Number	YoY Change %
Quantity of Repairs orders completed in financial year		
2021-22	18,133	N/A
2022-23	19,887	+9.60%
2023-24	27,596	+38.70%
Voids completed in financial year		
2021-22	272	N/A
2022-23	203	-25.07%
2023-24	396	+95.07%
Total Void repairs completed in period		
2021-22	800	N/A
2022-23	639	-20.12%
2023-24	1,543	+141.47%

116. The HRA generated rental income of £28.188m in 2023/24, an underspend against budget of £0.052m (an improvement since quarter three of £0.206m). The improvement in the rental income projection is due to reduction in the level of voids and an increase in the number of properties being built and purchased during the financial year. The rental increase for 24/25 will go some way to mitigate the impact of increased repairs and maintenance costs described above in the current year, with more analysis is underway on this point.
117. The balance of the position comprises variances against various other lines.

Savings Delivery 2023/24

118. For 2023/24 savings were required to deliver a balanced revenue budget totalling £26.099m (with £19.673m budgeted for 2024/25 and £14.151m budgeted for 2025/26 following Full Council in February 2024). The 2023/24 savings are reflected in the revenue budget aligned to services and have to be met in full or they will result in an overspent position and will have a direct impact on the scale of savings to be delivered in future years. As such, a significant risk remains for any shortfall in savings achieved and the impact this has on future years.
119. Following detailed monitoring by each manager responsible for a revenue budget saving, it is possible to quantify the amount and status of savings and the inherent risks associated with them. The final position on the deliverability of the savings at the end of 2023/24 is shown in the table below, and these assessments are included in the General Fund figures set out in this report.
120. At outturn 2023/24 of the £26.099m savings targets £23.404m (89.68%) is assessed as having been fully delivered. This leaves £2.695m (10.33%) as not achieved. These are included as overspends within the service forecasts reported in the above paragraphs along with any mitigations.
121. The delivery of savings remains a focus for the Council and the status of the undelivered savings is considered as part of the future year financial planning processes to ensure the budget remains robust and deliverable and any undelivered saving adversely affects any budget gap in future years if not addressed or mitigated on an on-going basis. Savings were reviewed as part of the MTFS process and reprofiling or non delivery of savings was factored in to the 2024/25 to 2026/27 budget.
122. An assessment has been made on the delivery of the savings identified for 2024/25 and is included in the tables below. The Extended Leadership Team are charged with the delivery of savings and where savings are assessed as not being able to be delivered Directors are expected to find on-going replacement savings to ensure the budget can be effectively managed including in the future years. It is critical that focus remains on the delivery of savings as part of the approach of tight financial management. Savings will be reviewed during the year, and any reprofiling or non-delivery will be addressed as part of the MTFS process and budget for 2025/26 to 2027/28.

Table 14 - Savings Summary 2023/24

Directorate	Service	2023/24 Budgeted Savings Target £'m	Savings Delivered	Savings not Delivered
			£m	£m
Increment Freeze	Increment Freeze	0.454	0.454	0.000
Increment Freeze TOTAL		0.454	0.454	0.000
Corporate Director People	Adults	6.455	6.173	0.282
	Public Health	0.616	0.616	0.000
	Education & Skills	1.141	0.795	0.346
	Families & Children Services	1.110	0.873	0.237
Corporate Director People TOTAL		9.322	8.457	0.865
Corporate Director Resources	Finance	0.550	0.550	0.000
	Assets	1.886	1.542	0.344
	HR&OD	0.231	0.231	0.000
	Transformation	0.380	0.374	0.006
	Information Services	0.629	0.629	0.000
	Commissioning	0.366	0.366	0.000
Corporate Director Resources TOTAL		4.042	3.692	0.350
Corporate Director Place	Highways & Transport	3.539	2.981	0.558
	Car Parking	0.250	0.250	0.000
	Economy & Regeneration	0.255	0.255	0.000
	Planning	0.057	0.057	0.000
	Environment	1.159	0.492	0.667
	Leisure Culture & Communities	1.470	1.452	0.018
Corporate Director Place TOTAL		6.730	5.487	1.243
Chief Executive Directorates	Legal & Governance	0.540	0.303	0.237
Chief Executive Directorates TOTAL		0.540	0.303	0.237
Corporate	Corporate Costs	1.419	1.419	0.000
	Capital Financing	3.592	3.592	0.000
Corporate TOTAL		5.011	5.011	0.000
Grand Total		26.099	23.404	2.695
% of total Budget			89.68%	10.33%

Directorate	2024/25 Budgeted Savings Target £m	Blue £m	Green £m	Amber £m	Red £m
		<i>Fully Achieved</i>	<i>On Track</i>	<i>Some issues</i>	<i>Significant issues</i>
People	11.733	2.065	7.369	2.176	0.123
Resources	2.208	1.110	1.077	0.000	0.021
Place	3.712	0.271	1.613	1.798	0.030
Chief Executive	0.592	0.306	0.219	0.067	0.000
Corporate	1.428	1.428	0.000	0.000	0.000
Total £'m	19.673	5.180	10.278	4.041	0.174
% of total Budget		26.33%	52.24%	20.54%	0.88%

Directorate	2025/26 Budgeted Savings Target £m	Blue £m	Green £m	Amber £m	Red £m
		<i>Fully Achieved</i>	<i>On Track</i>	<i>Some issues</i>	<i>Significant issues</i>
People	10.308	0.000	8.401	1.907	0.000
Resources	1.072	0.000	0.822	0.000	0.250
Place	3.421	0.000	2.217	1.204	0.000
Chief Executive	0.750	0.000	0.000	0.490	0.260
Corporate	-1.400	-1.400	0.000	0.000	0.000
Total £'m	14.151	-1.400	11.440	3.601	0.510
% of total Budget		-9.89%	80.84%	25.45%	3.60%

Directorate	2026/27 Budgeted Savings Target £m	Blue £m	Green £m	Amber £m	Red £m
		<i>Fully Achieved</i>	<i>On Track</i>	<i>Some issues</i>	<i>Significant issues</i>
People	1.102	0.000	0.724	0.378	0.000
Resources	0.054	0.000	0.054	0.000	0.000
Place	0.344	0.000	0.144	0.200	0.000
Chief Executive	0.000	0.000	0.000	0.000	0.000
Corporate	0.000	0.000	0.000	0.000	0.000
Total £'m	1.500	0.000	0.922	0.578	0.000
% of total Budget		0.00%	61.47%	38.53%	0.00%

Capital Receipts Flexibilities 2023/24

123. The government allows Local Authorities to fund transformational activity that is designed to deliver ongoing revenue savings and/or transform service delivery to reduce costs or reduce demand for services in the future. This is known as Capital Receipts flexibilities. It is important that any Local Authority using this flexibility is transparent in reporting its plans and the individual projects that are to be funded or part funded and report the previous years' activity and whether the planned savings and/or service transformation have been or are being delivered as planned.
124. As part of budget setting the council anticipated the use of £1m of Capital Receipts to fund transformational activity across the council in areas of priority such as Adults Transformation, Family and Children's Transformation and Customer Experience. This funding solution was used to fund elements of the Transformation and Business Change team costs, supporting the transformation programmes across the council totalling £0.776m in 2023/24.

Collection Fund 2023/24

125. The Collection Fund is the ring-fenced fund which comprises all income and expenditure for both the Council Tax and Business Rates. Over the past few years, the Collection Fund has seen significant changes due to the economic impact of COVID-19 and the steps taken by government to support businesses and households during that period and more recently the impact of the cost of living crisis and impacts of high levels of inflation on the economy and households. Due to the mechanism and regulations significant volatility has been seen in business rates, with s31 grant funding received to compensate councils where significant deficits arise.
126. The approach the council has taken as a result of these uncertainties has been one of prudence. The final modelling of the income to be received in this financial year has now been carried out and across the s31 grants, and Collection Fund income a £7.826m gain in income compared to budget was achieved. Proposals were approved as part of the quarter three budget monitoring report that set the forecast of £8.666m aside to off-set the increasing financial risk liability the council faces on the High Needs deficit in a new High Needs reserve. It is not proposed to amend the value of monies set aside, due to the final year end position.

Reserves Position and Forecast

Table 15 - Reserves Summary

Reserve	Opening Balance 2023/24 £'m	Projected Closing Balance 2023/24 £'m	Projected Closing Balance 2024/25 £'m	Projected Closing Balance 2025/26 £'m	Projected Closing Balance 2026/27 £'m
General Fund	28.056	34.056	34.056	34.056	34.056
Latent Demand	7.794	2.570	0.123	-	-
Collection Fund Volatility	9.470	0.220	0.575	-	-
Public Health	6.964	6.328	5.626	5.052	4.466
Homes for Ukraine	13.209	10.284	5.296	-	-
Transformation	10.962	10.945	7.004	3.991	2.829
Business Plan Priority	3.844	2.446	0.771	-	-
Pay Award	2.000	0.700	0.700	0.700	0.700
PFIs	5.198	5.080	4.346	3.613	2.847
Insurance	3.019	9.042	8.016	7.516	7.016
Accommodation Needs	10.000	9.672	2.895	0.895	-
High Needs	-	11.238	18.209	18.209	18.209
Other Earmarked	21.795	21.305	14.490	11.880	10.441
Total Earmarked	94.254	89.831	68.052	51.856	46.507
Schools Balances	14.148	13.185	10.185	7.185	4.185
DSG	(35.249)	(28.706)	(51.027)	(72.881)	(85.896)
TOTAL	101.209	108.365	61.266	20.216	(1.148)

127. Reserves are an important element of the Council's finances, and a sufficient level of balances should be held, to mitigate risks within the budget and operations of the Council.
128. The level of general fund reserves and earmarked reserves (excluding DSG) held by the Council were increased as part of the final financial year end position for 2022/23. This brought the level of the reserves up to the value that was set out in risk assessed level of reserves required to support the council's budget for 2023/24 and included in the budget report in February 2024. This provides additional capacity and resilience to support the financial position in 2024/25, supports the financial risks within the budget and allows lead in time for transformation across services to deliver on-going financial resilience and sustainability.
129. The annual risk assessment has been carried out as part of the budget setting process for the 2024/25 financial year and the overall risk assessed level has increased. This risk assessment can be seen in the Budget 2024/25 and MTFs 2024/25 – 2026/27 report. An element of this general assessment is the financial risk within the Collection Fund, the fund for the income from both Council Tax and Business Rates. In previous years a separate earmarked reserve, the Collection Fund Volatility reserve has been held to mitigate this financial risk. As the overall assessment includes this risk £6m from the Collection Fund Volatility reserve was transferred to the General Fund reserve to bring this reserve up to the risk

assessed level. The balance of that reserve was approved to be reallocated as part of the quarter three budget monitoring report with £6m transferred to the Insurance reserve to mitigate insurance liabilities across the council and £2.572m to the new High Needs reserve.

130. The council continues to hold a balance of £2.570m in the Latent Demand reserve to meet existing commitments from that reserve in both 2024/25 and 2025/26. Ongoing pressures were included in the budget setting process for 2024/25 to ensure sufficient base budgets meet the assessed new demand. The balance of that reserve was reallocated to the Transformation reserve, as approved as part of the quarter three budget monitoring report to support the funding of future transformation activity that will be required across the council to remain financially sustainable. The Transformation reserve provides funding for transformational activity across the council. The use of this reserve is overseen by the Transformation Executive Board, who agree the prioritisation of the activity and agree the funding.
131. £2m was set aside in a specific pay award reserve to support the expected pressure in these costs for 2023/24. A draw from this reserve is not required as permanent staff saving proposals have been delivered for 2023/24 or are replaced by vacancies and have balanced the base budget for 2024/25. As this reserve is not required for its original purpose some of the reserve is being redirected to support the acquisition of Northwood House (previously known as Calder House) as approved as part of the quarter one budget monitoring reporting.
132. The Business Plan Priority Reserve was created to set aside funding to specific address the delivery of outcomes set out in the Business Plan where budget was not sufficient funding to deliver within the desired timescale. The funding has been allocated to specific activities and the table below sets out the spend across 2022/23 and 2023/24 and the allocated funding across the next 2 years. As part of the budget setting proposals £0.250m has been allocated for each of the next two financial years to increase the capacity of the planning enforcement team and address complex and contentious cases and ensuring the Council increases its presence and activity in this area. £0.821m of other elements of enforcement activity are being identified and delivered over the course of the next 2 years to ensure the safety of our communities remains priority. There is a request to allocate the small balance remaining on this reserve, £0.050m to Armed Forces Covenant and £0.231mm to fund additional highways litter picking activity.

Business Plan Priority Reserve	2022/23	2023/24	2024/25	2025/26	Total
	£m	£m	£m	£m	£m
Opening Balance	2.080	3.844	2.446	0.771	2.080
Gully Emptying	(0.168)	(0.497)	(0.335)	-	(1.000)
Fly Tipping	(0.041)	(0.252)	(0.150)	-	(0.443)
Litter - Cameras & Picking	-	-	-	-	-
Parish Stewards	(0.076)	(0.269)	(0.233)	-	(0.578)
Road Markings and Lining	-	-	-	-	-
Road Signage	-	(0.434)	-	-	(0.434)
Litter Enforcement	-	-	(0.105)	-	(0.105)
Fly Posting	-	(0.007)	(0.049)	-	(0.056)
Litter Picking + Communications Plan (£10k)	-	(0.263)	(0.231)	-	(0.494)
Approved additional funding	2.049	0.352	-	-	2.401
Planning Enforcement	-	-	(0.250)	(0.250)	(0.500)
Council Wide Enforcement Activity Commitment	-	-	(0.300)	(0.521)	(0.821)
Armed Forces Covenant	-	(0.028)	(0.022)	-	(0.050)
Closing Balance	3.844	2.446	0.771	0.000	0.000

Overview and Scrutiny Engagement

133. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position. This report is being considered at the meeting of Financial Planning Task Group on 9 July 2024.

Safeguarding Implications

134. None have been identified as arising directly from this report.

Public Health Implications

135. None have been identified as arising directly from this report.

Procurement Implications

136. None have been identified as arising directly from this report.

Equalities Impact of the proposal

137. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

138. None have been identified as arising directly from this report.

Risks that may arise if the proposed decision and related work is not taken

139. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on reserves. The level of reserves is limited and a one-off resource that cannot be use as a long-term sustainable strategy for financial stability.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

140. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken. Risks associated with service delivery and the level of reserves will be raised as and when proposals are brought forward as part of the budget setting process.

Financial Implications – Section 151 Officer Commentary

141. The final position for the 2023/24 financial year reflects a significant improvement (just over £5m) from quarter three. Against the backdrop of continued higher levels of inflation than expected and a position of having over £26m of savings to deliver in the year the position reflects the commitment by the Extended Leadership Team and all budget managers within the council in tight financial management.
142. There are some more significant variances presented in the final year end position and it is critical that the variances are fully understood to ensure on-going impacts on the base budget for the current financial year (2024/25) and future years is known. Any on-going changes will need to be built into the assumptions on which the 2025/26 budget and MTFs will be based. Work is underway to analyse these variances and the position will be reflected in the first budget monitoring report for 2024/25.
143. The improved position ensures that the prudent decision to transfer the surplus retained business rates to a reserve to start to set aside funding for the High Needs (DSG) deficit and transfers between reserves that were approved as part of the quarter three budget monitoring report stand.
144. The General Fund at the end of the year stands at £34m and at this stage sufficiently covers the assessed financial risks (excluding High Needs DSG deficit) and ensures the base budget is financially sustainable in the longer term. This is critical, and ensures that the in year budget is more stable and easier to manage without detriment to service provision.
145. The Council yet again is demonstrating a strong delivery in savings with just less than 90% of savings being delivered in the financial year and many of those not delivered were mitigated by services. The focus on the delivery of the savings identified across the MTFs period forecasts show the vast majority of savings already put forward are on course. This supports the assurance that management action is taken so that the budget is managed, and strong financial management continues. It also sets out a confident basis for any future additional savings delivery and confidence in delivering the balance budgets over 2024/25 and 2025/26 that were set by Council in February. Focus on the delivery of savings must remain a priority.
146. The underspend position allows for additional funding to be set aside for one-off purposes. Proposals are included within the report allocate this to additional highways enhancement works, to support the continued delivery of this high priority work adding further funds to deliver on the Business Plan priorities.

147. The council recognised during the year the deficit on the DSG presents the most significant risk to the Councils financial future resilience given the uncertainty over the Government's current override, which is expected to end in March 2026. A positive step was taken during the year to allocate the surplus funding that has arisen from the prudent budgeting on Business Rates to create a new High Needs reserve. This alongside a transfer from the Collection Fund Volatility reserve results in over £11m being set aside. This is a step towards mitigating the significant impact of any residual deficit balance the council needs to fund. However, as reported to and supported by Cabinet, the plan must set aside further funding in this reserve to meet the current forecast residual deficit, which across the plan period is estimated to be in excess of £70m. The approach must be built upon, and every opportunity taken to set aside surpluses to minimise the need to find savings in the future to fund this liability. Any balance of the cumulative deficit that is not funded by the DfE through the Safety Valve agreement will have to be made good by reserves held by the Council and any annual deficit either reduced or covered by other general fund savings to the same value should the council fail to manage the in-year position effectively. The impacts of this may be seen by services if reserves have to be redirected or additional savings made.
148. If funding is not available to meet any residual deficit exceptional financial support will be required from government. If agreed exceptional support is likely to result in government allowing the council to borrow to fund this deficit, and this borrowing attracts a premium interest charge, which is currently 1%. Where opportunities are not taken to set monies aside to meet this liability there will be a need to budget for the cost of the borrowing in future years, which will include the principal amount and additional interest cost. As an example £5m would attract an annual interest cost of £0.300m at current premium interest rates over a 10 year period, with a total cost (principal and interest) over that period of £8m.
149. The financial year end is always a time to reflect and there are many positives in the Councils financial standing and ongoing financial health, where many in the sector are facing financial strain. It is vital for the ongoing financial sustainability of the council to continue to deliver against these financial expectations of a well run authority. The risks the council face in terms of savings delivery in 2024/25, service delivery and exposure to liabilities, as well as unexpected events can still have a significant impact on the council's financial position.

Legal Implications

150. None have been identified as arising directly from this report.

Workforce Implications

151. If the Council fails to take actions to address in-year forecast shortfalls, overspends or increases in its costs it may need to implement further spend controls, or if the position is deemed critical unplanned service rationalisation may be required. This could impact on the workforce and may include changes to roles or redundancies. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken.

Options Considered

152. Budget monitoring forms part of the financial control environment and it is important to provide reporting on all aspects of financial management and performance to Cabinet and the public, including delivery to plans, variances and risks and impacts.

Conclusions

153. The report supports effective decision making, ensures a sound financial control environment and ensures members are updated on the latest position for the budget for 2023/24.

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Appendices

Appendix A: Service Outturn Variance 2023/24

Appendix B: Earmarked Reserves

Background Papers

The following documents have been relied on in the preparation of this report:

Financial Year 2023/24 - Quarter Three Revenue Budget Monitoring – Cabinet 6
February 2024

[Agenda for Cabinet on Tuesday 6th February 2024, 10.00 am, Wiltshire Council](#)

Budget 2024/25 and Medium-Term Financial Strategy 2024/25 to 2026/27 –
Council 20 February 2024

[Agenda for Council on Tuesday 20 February, 10.30 am, Wiltshire Council](#)

Appendix A – SERVICE OUTTURN VARIANCE 2023/24 – FULL YEAR POSITION

	Revised Budget	Requested EMR Movements	Financial Year End Position	Financial Year End Position variance
	£m	£m	£m	£m
Corporate Director People				
Adults Services	180.513	(2.720)	186.572	6.059
Public Health	0.000	-	-	-
Education & Skills	29.242	0.110	29.379	0.137
Families & Children Services	64.247	0.682	66.557	2.310
TOTAL PEOPLE	274.002	(1.928)	282.508	8.506
Corporate Director Resources				
Finance	6.458	(0.226)	6.748	0.290
Assets	17.767	0.299	17.398	(0.369)
HR&OD	4.117	-	3.802	(0.315)
Transformation	0.560	(0.101)	0.560	0.000
Information Services	11.912	-	11.667	(0.245)
Commissioning	2.799	-	3.285	0.486
TOTAL RESOURCES	43.613	(0.028)	43.460	(0.153)
Corporate Director Place				
Highways & Transport	40.158	(1.819)	37.572	(2.586)
Economy & Regeneration	2.520	0.624	2.454	(0.066)
Planning	3.396	0.092	3.355	(0.041)
Environment	48.485	0.329	47.393	(1.092)
Leisure Culture & Communities	6.710	(0.010)	4.238	(2.472)
TOTAL PLACE	101.269	(0.784)	95.012	(6.257)
Chief Executive Directorates				
Legal & Governance	10.162	0.126	10.436	0.274
Corporate Directors & Members	3.147	-	3.528	0.381
TOTAL CEX DIRECTORIES	13.309	0.126	13.964	0.655
Corporate				
Movement on Reserves	2.363	-	11.028	8.666
Finance & Investment Income & Expense	24.945	-	17.058	(7.887)
Corporate Costs	5.435	0.274	5.189	(0.246)
Corporate Levies	4.093	-	2.931	(1.162)
Covid	-	-	-	-
TOTAL CORPORATE	36.836	0.274	36.206	(0.629)
NET BUDGET	469.029	(2.340)	471.150	2.122
Funding				
General Government Grants	(80.548)	-	(80.260)	0.287
Council Tax	(332.187)	-	(332.187)	-
Collection Fund Surplus	(6.850)	-	(8.080)	(1.230)
Business Rates Retention Scheme	(49.444)	-	(56.328)	(6.884)
TOTAL FUNDING	(469.029)	-	(476.855)	(7.827)
TOTAL GENERAL FUND VARIANCE	-	(2.340)	(5.705)	(5.705)

Appendix B – EARMARKED RESERVES 2023/24

Reserve	Opening Balance 2023/24	In Year Contributions TO/(FROM) Reserve	Year End Contributions TO/(FROM) Reserve (Proposal i)	New Reserve Request (Proposals a&d)	Closing Balance 2023/24
	£m	£m	£m	£m	£m
Accommodation Needs	10.000	-	(0.328)	-	9.672
Active Travel	0.044	-	-	-	0.044
Active Travel Capability Fund 22-23	0.183	-	0.255	-	0.439
Adults Programmes	0.824	-	(0.744)	-	0.079
Afghan Resettlement	0.070	-	(0.070)	-	-
Area Board	0.070	-	-	-	0.070
Ash Die Back	0.507	-	-	-	0.507
Asylum Seekers	0.023	-	0.089	-	0.111
Biodiversity Net Gain	0.020	-	(0.020)	-	-
Bridging Support	0.865	-	(0.267)	-	0.598
Business Plan Priority	3.844	0.352	(1.750)	-	2.446
Car Parking Machines	0.017	-	-	-	0.017
Cardiac & Stroke Project	0.082	-	-	-	0.082
CCG Short Breaks	0.055	(0.055)	0.055	-	0.055
Childrens Programmes	2.265	(0.599)	(0.287)	-	1.379
Client Level Data Flows Support Grant	0.019	(0.019)	-	-	-
Collection Fund S31 Grant	0.304	-	-	-	0.304
Collection Fund Volatility	9.470	(9.250)	-	-	0.220
Community Housing Fund	0.462	-	(0.070)	-	0.392
Council Tax Hardship Relief	0.172	-	-	-	0.172
Covid 19 Grant Workstreams	0.264	-	-	-	0.264
Covid 19 Test and Trace	0.146	-	-	-	0.146
Covid Vulnerable	1.147	-	-	-	1.147
Covid Wellbeing for Education Return	0.089	(0.089)	-	-	-
Depot Phase Two Feasibility	0.395	-	-	-	0.395
Domestic Abuse	0.735	(0.180)	-	-	0.555
Early Years Professional Development Programme	0.100	(0.100)	0.100	-	0.100
Elections	0.600	-	0.154	-	0.754
Employee Health and Safety	-	-	-	0.368	0.368
English Heritage Monument Funding	0.005	-	-	-	0.005
Feasibility Studies	0.600	-	-	-	0.600
Flexible Housing Support Grant	0.412	-	0.831	-	1.244
Future High Street Fund	0.105	-	-	-	0.105
Health Management	0.120	-	(0.120)	-	-
High Needs	-	11.238	-	-	11.238
Highways & Environment	0.713	-	-	-	0.713
Homes For Ukraine	13.209	-	(2.925)	-	10.284
Improved Better Care Fund (IBCF)	-	-	0.204	-	0.204
Inquests	0.158	-	0.250	-	0.408
Insurance	3.019	6.000	0.024	-	9.042
Latent Demand	7.794	(5.224)	-	-	2.570
Leisure	0.008	-	-	-	0.008
Leisure - Disability Sport Programme	0.010	-	-	-	0.010
Leisure - Free Gym Referral Programme	0.007	-	-	-	0.007
LEVI Capability Fund	0.086	-	0.197	-	0.283
Libraries & Leisure Programmes	0.270	(0.055)	-	-	0.215
Local Nature Recovery Strategy (LNRS)	-	-	-	0.181	0.181
Local Plan	0.549	-	0.030	-	0.579
Local Transport Authority Capacity	0.136	-	-	-	0.136
Local Welfare Provision Grant	0.158	-	(0.108)	-	0.049
Lord Methuen Charitable Trust	0.001	-	-	-	0.001
Museum Development	0.045	-	(0.010)	-	0.035
NAAS	0.099	(0.099)	-	-	-
NEET	0.057	(0.057)	0.057	-	0.057
Neighbourhood Planning	0.017	-	0.062	-	0.078
Olympian & Paralympian Sponsorship Funding	0.024	0.139	-	-	0.163
One Public Estate	0.382	-	-	-	0.382
Passenger Transport	0.640	-	-	-	0.640
Passenger Transport Grants	1.700	-	(0.549)	-	1.151
Pay Award 2023/24	2.000	-	(1.300)	-	0.700
PFI Housing	2.311	-	(0.168)	-	2.143
Porton Science Park	0.387	-	0.187	-	0.574
Primary Mental Health ICB income	0.222	(0.222)	0.376	-	0.376
Public Health Grant	6.964	(0.636)	-	-	6.328

Appendix B – EARMARKED RESERVES 2023/24

Reserve	Opening Balance 2023/24	In Year Contributions TO/(FROM) Reserve	Year End Contributions TO/(FROM) Reserve (Proposal i)	New Reserve Request (Proposals a&d)	Closing Balance 2023/24
	£m	£m	£m	£m	£m
Salisbury Recovery	0.058	-	-	-	0.058
School Led Tutoring LA Contribution	0.023	(0.023)	-	-	-
Schools PFI	2.887	-	0.050	-	2.937
SEN Inspection	0.110	(0.110)	0.110	-	0.110
SIMB School Improvement	0.220	(0.100)	0.100	-	0.220
Skills for Care Grant	0.018	-	(0.018)	-	-
Sports Development	0.058	-	-	-	0.058
Statutory Notices	0.021	-	-	-	0.021
Streamline Adult Social Care Assessments	0.178	-	(0.089)	-	0.090
Street games	0.001	-	-	-	0.001
Streetscenes Contract issues	0.353	-	-	-	0.353
Supporting Families	0.210	(0.210)	0.086	-	0.086
Syrian Refugee Programme	1.000	-	0.248	-	1.248
Transformation	10.962	0.346	(0.362)	-	10.945
Ukrainian Education Funding	0.772	(0.772)	-	-	-
Virtual Schools Head Extended Duties	0.105	(0.060)	0.006	-	0.052
Waste LOT	0.505	-	0.168	-	0.674
Wiltshire Foundation Trust	0.077	(0.077)	-	-	-
Wiltshire Towns fund (WTF)	1.698	-	0.437	-	2.135
Woolmore Farm Rights of Way - Slow Worms	0.006	-	-	-	0.006
World Heritage Site Trust Transition	0.015	-	-	-	0.015
General Fund Earmarked Reserves	94.254	0.136	(5.109)	0.549	89.831
DSG	(35.249)	6.542	-	-	(28.706)
Locally Managed Schools Balances	14.148	(0.963)	-	-	13.185
Total Earmarked Reserves	73.153	5.716	(5.109)	0.549	74.309

Wiltshire Council

Cabinet

15 July 2024

Subject: Financial Year 2023/24 – Capital Programme Outturn

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non Key

Executive Summary

This report sets out the year end position of the Capital Programme for the council for the financial year 2023/24, including the movements from the original budget, final scheme slippage and how the programme has been funded.

It provides an update on the significant programmes that have been delivered and those that have been reprogrammed into future years.

The reported forecast position set out in the quarter three budget monitoring report presented to Cabinet at its meeting on 6 February 2024 was that the Council would spend £168.943m on its Capital Programme in 2023/24.

The final position for the year is a total spend of £163.421m, only £5.522m different from the quarter three forecast. This is a significant increase in value from previous years spend which has been in the region of £111m - £128m and reflects the increased focus and oversight, which in turn increase the value of capital investment activity across Wiltshire.

Owing to the acceleration of spend on some projects, £20.937m of budget has been brought forward into 2023/24, this gives a final budget of £190.350m resulting in a variance of £26.930m for the year. £0.059m is to be removed from the programme for schemes that have completed with an underspend or are no longer proceeding, while proposals are included that request Cabinet to approve the roll forward of £26.870m budget into future years.

Proposals

Cabinet is asked to note:

- a) the additional capital budgets of £0.470m in 2023/24 that have been added to the capital programme under Chief Finance Officer delegated powers.
- b) that £20.937m budget that has been brought forward from future years to the 2023/24 programme to support the delivery of accelerated projects, in year

project overspend, or amendment to in year slippage under Chief Finance Officer delegated powers.

- c) the movement between capital schemes of £0.414m Chief Finance Officer delegated powers.
- d) the £26.870m of capital programme slippage to be rolled forward into future financial years.
- e) the capital programme end of year spend position of £163.421m for financial year 2023/24.

Cabinet is asked to approve:

- f) the removal of the following budgets as schemes are either complete or not progressing:
 - i. £0.014m for the Microsoft Cloud Navigator Project;
 - ii. £0.007m from the LED Street Lighting Project;
 - iii. £0.003m from the Dunnes Lane Car Park project;
 - iv. £0.007m from the Wiltshire Online
 - v. £0.028m from the Area Board Grants

Reason for Proposals

To inform effective decision making and ensure sound financial management as part of the Councils overall control environment.

To inform Cabinet on the final year end capital outturn position for the Council for the financial year 2023/24.

Terence Herbert
Chief Executive

Andy Brown
Deputy Chief Executive and Corporate Director of Resources

Lizzie Watkin
Director of Finance & Procurement (S151 Officer)

Wiltshire Council

Cabinet

15 July 2024

Subject: Financial Year 2023/24 – Capital Programme Outturn

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non Key

Purpose of Report

1. To advise Members of the final year end position for financial year 2023/24 (31 March 2024) for the capital programme.

Relevance to the Council's Business Plan

2. Budget monitoring and reporting supports effective decision making and the alignment of resources and financial performance to the Council's priorities and objectives as laid down in the Business Plan.

Main Considerations for the Council

CAPITAL PROGRAMME – YEAR END POSITION 2023/24

3. The Council approved a net capital programme budget for 2023/24 of £199.127m at its meeting on 21 February 2023. Throughout the year as part of the budget monitoring process and as reported and approved by Cabinet, the Capital Programme has been amended and the table below sets out the changes approved at each quarter and the opening position for quarter three.

Table 1 – Capital Programme Amendments to Quarter Three

	Qtr. 1 £'m	Qtr. 2 £'m	Qtr. 3 £'m	Qtr. 4 £'m
Opening Capital Programme 2023/24	199.127	189.376	194.962	168.943
Amendments to Capital Programme from 2022/23 Year End Position				
Budgets reprogrammed into future years	(10.311)			
Year end position budget transfer from 2022/23 into 2023/24	39.439			
Budget removed from Capital Programme	(0.396)		(0.558)	(0.059)
Amendments to Capital Programme as part of Quarterly Review				
Additional budgets added to the programme	17.639	16.444	0.458	0.470
Brought Forward from Future Years	13.876	7.489	11.556	20.937
Grant amendments				
Budgets reprogrammed from 2023/24 into future years	(69.998)	(18.347)	(37.475)	(26.870)
Closing Capital Programme 2023/24	189.376	194.962	168.943	163.421

4. The final capital programme budget for year ending 2023/24 stood at £168.943m, Cabinet is asked to note the movements as shown in the table below from the capital programme budget presented to Cabinet at quarter three.

Table 2 – Quarter Four Capital Programme Amendments

Capital Programme Quarter Three Approved by Full Council	168.943
Amendments to Capital Programme as part of 2023/24 Monitoring and Year end Position	
Budgets drawn back from future years to the 2023/24 programme	20.937
Budgets Removed from programme	0.000
Amendments to Capital Programme Authorised as part of Quarter Four Review to Note:	
Budget removed from the programme	0.000
Additional budgets added to the programme	0.470
Capital Programme Revised Budget 2023/24 as at 31st March 2024	190.350
Budgets removed from the 2023/24 programme	(0.059)
Budgets reprogrammed from 2023/2024 into future years	(26.870)
Capital Programme Outturn 2023/24 as at 31st March 2024	163.421

5. A total of £0.470m has been added to the 2023/24 capital programme, under Chief Finance Officer delegated powers, this is detailed in Appendix A and B. These additions have no effect on the net funding position of the capital programme as they are funded by grant or s106.
6. £20.937m budget that has been brought forward from future years to the 2023/24 programme to support the delivery of accelerated projects, in year project overspend, or amendment to in year slippage under Chief Finance Officer delegated powers.
7. The total capital expenditure for the year was £163.421m compared to the budget of £190.350m resulting in an underspend on the programme in 2023/24 of £26.929m. £0.059m is to be removed from the programme for schemes that have completed with an underspend or are no longer proceeding. £26.870m budget has been moved into future years. This is due to a combination of programme slippage and reprofiling as detailed in the paragraphs below and has meant that the Council has had to finance less capital spend in 2023/24 than planned.
8. The biggest impact to the Council of the capital programme slippage is created from schemes funded by borrowing. This impacts favourably on the Financing and Investment Income and Expenditure revenue budget, as a result of the underspend in 2022/23 from programme slippage there was a £2.549m saving on the Minimum Revenue Provision (MRP) budget this year (2023/24).
9. Interest payable and interest receivable budgets were realigned as part of 2023/24 budget setting, there was a net underspend £5.316m at outturn largely due to interest receivable income as a result of rates and the level of cash the Council is holding being higher than original budget setting assumptions
10. The final borrowing figure for the 2023/24 capital programme sets the Minimum Revenue Provision charge for year 2024/25 at £20.260m.

11. Cabinet are asked to approve that in total £0.059m has been removed from the capital programme. Grants and contributions that are ringfenced but not used to fund the capital programme are held on the balance sheet. £0.007m of grant funding has been removed, which relates to the Wiltshire Online contract.
12. The remaining £0.052m to be removed from the programme is funded via borrowing. The Microsoft Cloud Navigator project is now complete and so £0.014m has been removed. Within the Highways and Transport area the LED Street Lighting project has completed and the Dunn's Lane Car Park project has not progressed as has previously been reported to Cabinet. £0.007 and £0.003m has been removed from the programme respectively. Within Leisure, Culture and Communities £0.028m has been removed from the Area Boards Grants as this funding cannot be carried forwards.
13. Cabinet are asked to note that £20.937m has been brought forward from future years to fund the delivery of accelerated projects, in year project overspend, or amendment to in year slippage. The sums for respective schemes are included in the narrative for each Directorate later in the report.
14. Cabinet are also asked to note the movement of budget between schemes. £0.414m has been moved from Integrated Transport to support the River Park scheme in Salisbury.
15. Cabinet are asked to approve £26.870m of slippage to be rolled forward into future years. The combined impact of the changes in this report amends the 2024/25 capital programme budget to £282.538m.

Table 3 – 2023/24 Slippage

	Final Budget 2023/2024	Total Spend 2023/2024	Budget Remaining 2023/2024	Underspend (Budget Removed)	Budget Slipped to Future Years
	£m	£m	£m	£m	£m
Corporate Director - People	37.081	35.028	2.053	0.000	(2.052)
Corporate Director - Resources	49.546	38.195	11.351	(0.014)	(11.337)
Corporate Director - Place	59.608	49.054	10.554	(0.045)	(10.510)
2023/2024 Capital Programme General Fund Total	146.235	122.277	23.958	(0.059)	(23.899)
Housing Revenue Account Total	44.115	41.144	2.971	0.000	(2.971)
2023/24 Capital Programme General Fund and Housing Revenue Account Total	190.350	163.421	26.929	(0.059)	(26.870)

People

16. The table below shows the capital programme summary position for People Directorate. The total spend for 2023/24 was £35.028m against a budget of £37.081m, this results in slippage of £2.053m to be rolled forward into future years.

17. Appendix B shows the breakdown of the capital budget adjustments in quarter four. For People Services, £1.580m was brought forwards from future years in quarter four to offset additional expenditure. This is outlined in more detail in the next sections of the report.

Table 4 – 2023/24 Capital Programme, People Services

	Final Budget 2023/2024 £m	Total Spend 2023/2024 £m	Budget Remaining 2023/2024 £m	Underspend (Budget Removed) £m	Budget Slipped to Future Years £m
Adult Services Total	5.399	4.797	0.602	0.000	(0.602)
Education & Skills Total	31.491	30.040	1.451	0.000	(1.450)
Families & Children's Total	0.191	0.191	0.000	0.000	0.000
Corporate Director - People	37.081	35.028	2.053	0.000	(2.052)

Whole Life Pathway

18. This capital funding enables sensory equipment to be implemented within the in house provider services. Over the past four years this money has been utilised to install two sensory rooms in two of the respite units and sensory gardens in three of the respite units. Due to the property size, it has not been possible to install a sensory room into the Chippenham respite unit, leaving a residual sum of £0.020m. At quarter three £0.015m of this was moved to future years due to a restructure in the service. The majority of the remaining budget now been spent on additional sensory equipment, leaving £0.001m to be moved to future years.

Ageing & Living Well

19. The Disabled Facilities Grant programme is a grant scheme for adaptations and facilities to enable disabled residents to stay in their home. In addition, it is used for other initiatives and programmes to deliver the same outcomes including the Optimising Care Initiative and Occupational Therapist Service to ensure clients are assisted to move to more suitable accommodation. Following approval by the Integrated Care Board, funding within the capital scheme also now supports adaptations without delay, purchase of specialist accommodation, refurbishment of flats within the Councils homeless hostel to support early hospital discharge and technology to support independent living.
20. During 2023/24 105 adaptations have been processed and completed utilising the Disabled Facilities Grant. This includes works such as a ground floor extension to a level access shower or stair lift. In addition, 28 Move on Grants and 2 loans have been completed. Spend is slightly lower than anticipated with some contractor invoices outstanding at year end.
21. The DFG HIA expenditure is for all the staff involved in taking forward the adaptations from Occupational Therapists (OT) and Occupational Therapist Assistants (OTA) who assess the clients and determine what is needed to the technical officers who draw up the plans, tender for the work and carry out site inspections. There are eight housing technical officers and six OTs/OTAs. Delayed recruitment was reported at quarter three and whilst some budget was moved to future years at this point, there remains a small underspend at year end.

22. Within the MS Alternative Accommodation capital line a bespoke property was purchased for a client with complex. The property now sits within the needs the HRA and enables the council to have a long term fully adapted property for future needs. Design work has been completed and the contractors appointed with high level adaptations being carried out to the property.
23. Within the Adaptations Without Delay project three Occupational Therapist Assistants have now been recruited but only came in post for the last two quarters of 23/24. This has resulted in a movement of underspend to future years.
24. Due to an increase in the need for ground floor adapted temporary accommodation two ground floor flats at Kingsbury Square are in the process of being improved to make them wheelchair accessible. There was an initial delay in preparing the drawings and going out to tender and due to contractor workload works didn't commence until April 24, so remaining budget has been moved to future years.
25. A total of £0.601m has been moved to future years for various Disabled Facilities Grants schemes.

Education & Skills

26. The Access and Inclusion funding is used for multiple projects where adaptations are required to support the admission or continued attendance of individual pupils in mainstream schools e.g. handrails, ramps, specialist toilet equipment. This budget has funded projects Sheldon School, Chippenham, John of Gaunt and Clarendon, both in Trowbridge. The small underspend of £0.019m has been moved to future years to pay for ramps at Christ the King. These works were delayed due to bad weather and finally installed over Easter.
27. Basic Need funding is used to provide new schools and expand existing schools, ensuring that there are sufficient school places in Wiltshire. Many projects, particularly those at academies, are managed by the schools themselves and they submit invoices to reclaim their spend, with works tending to take place during the longer school holidays of Summer and Easter.
28. The expansion of Forest and Sandridge School was completed for Sept 2023 and a new classroom block at Clarendon Academy was also completed. The expansion of St Peter's Primary Academy, Salisbury started on site in early December 2023 and will complete summer 2024. Planning permission has been secured for the expansion of Kingdown, with the initial phase of work due to commence in 2024/25. A planning decision is expected shortly on the expansion of Abbeyfield. A project to expand Sarum Academy will need to be completed by Sept 2027 and the appointment of the design team will commence shortly. Across this budget line £0.278m has been moved to future years.
29. The Stonehenge School project included the creation of a new block to replace the old Lower School block, the demolition of Lower School block and the creation of playing field in its place. The new block was completed for September 2023 and the lower school block has now been demolished and the site cleared. The creation of the playing field has been delayed until the summer 2024 because the ground has been too waterlogged. Funding on this scheme has been slipped to 2024/25 at prior

quarterly monitoring periods. Expenditure is marginally ahead of profiling and so £0.052m has been drawn back from future years to offset total 2023/24 expenditure.

30. The Schools Maintenance and Modernisation budget funds school maintenance works, plus modernisation projects such as mobile classroom replacements with new permanent extensions. All planned works approved by Cabinet in February 2023 have been completed along with a number of reactive works that keep schools safe and open.
31. The Modernisation funding has been used to replace mobiles at Holbrook Primary School, Trowbridge which completed for September 2023. The project to replace an old double pratten classroom at Studley Green Primary School, Trowbridge was completed in October 2023. Planning consent has been secured to replace mobiles at The Grove Primary School, Chippenham and work will commence this summer. A feasibility study is underway to replace the mobiles and pratten classrooms at Frogwell School, Chippenham. £0.311m has been moved to future years to align with current project programmes.
32. Early Years and Childcare capital is funded by s106 contributions. The service has a 10 year plan to deliver projects with the service reliant on s106 funding to progress the projects. The majority of the Early Years project funding during 2023/24 has already been moved into 2024/25. Alteration works to the school building at St. Mary's School in Purton have completed. This has facilitated the school being able to provide 40 nursery places in the school itself. £0.024m has been moved to future years.
33. Early Years Buildings funding provides the ongoing replacement of temporary buildings for early years children. Works to Marden/Vale completed in 2024/25. This refurbished two classrooms in the school enabling the nursery to move out of two old, temporary mobiles and increasing capacity from 28 to 40 places. The Holt project has commenced with the building ordered and groundworks started This project is slightly behind schedule but will be complete in 2024/25. £0.091m has been drawn back to offset additional spend
34. During 2021/22 the Council continued to move forward with its capital programme to create additional places for children with special educational needs. The Authority has supported the delivery of 899 permanent and temporary additional high needs places over the last four years to 2024. This included projects with all of Wiltshire's special schools and the creation of new resource base places across Wiltshire.
35. The Silverwood build programme started construction in April 2022. Completion of the build programme was delayed from June 2023 to April 2024 due to adverse ground conditions and construction design issues. The project has been further delayed, with the construction completion now planned for 30 August 2024. The project now remains on track to complete to the revised timeline.
36. Scoping works on the main house at Rowde campus (Phase 4) and upgrades to Chippenham and Trowbridge campuses (Phase 5) have started. The planned works to the Main House need to be considered alongside the works that should be funded by the DfE, as the DfE works focus on the upper floors and council works focus on the ground floor of the Main House. It is hoped that educationally essential components of the Main House scheme can commence late autumn 2024. £0.574m has been moved to future years.

37. Schemes have been progressed at pace to ensure Wiltshire has sufficient capacity for learners requiring specialist provision through the SEND Special School Capacity and Alternative Provision budget. In respect to Special School provision, temporary provision for Exeter House has been funded at Pembroke Park; temporary classrooms have been funded for Silverwood and a temporary satellite created at Paxcroft School. The Aspen building conversion at Springfields progresses and will deliver 40 extra special school places from September 2024. Summer works are underway to increase Resource Base provision for Kiwi, Zouch, Clarendon Juniors, St Marks and St Pauls primary schools. Funding for Clarendon Secondary School and John of Gaunt will increase capacity and improve secondary resource base provision for 2024/25 school year.
38. There are some high value, strategic schemes in Pre-Feasibility. The SEMH Free School technical feasibility studies are nearing completion. There are extensive negotiations for the acquisition of a Ludgershall property which, if successful, will allow the development of a second campus for Exeter House Special School. The Council is using High Needs capital to fund feasibility studies whilst awaiting the Safety Valve capital announcement.
39. At quarter one, Cabinet approved an additional budget of £4.400m for alternative provision, funded through a mix of capital receipts, earmarked reserves and new borrowing. The acquisition of Calder House school and Thickwood House have completed and are in the Council's ownership. The school buildings will be used to provide education for 50 children who are unable to attend mainstream or specialist schools. The process of appointing an education provider is progressing with a projected handover to the new provider expected in January 2025. There has been some additional spend on this budget line and so £0.094m of funding approved at 2024/25 budget setting for SEND High Needs has been drawn forwards to offset this.
40. All the 2022 and 2023 High Needs Provision Capital Allowance has been committed to 22 different schemes that will build capacity in special schools and resource bases. Summer works are underway for September 2024 openings. The announcement of 2024/25 High Needs capital grant has enabled the funding of new schemes and the search for additional High Needs provision to get underway. New commitments include the fitting out of both Melksham House and the Northwood Centre (formerly known as Calder House School); the development of Sheldon as a third secondary resource base; and the exploration of a primary resource base in Calne. New funding will be used to create new Resource Base provision at The Grove, and may refurbish existing provision at Frogwell School. The development of the second campus for Exeter House is a priority scheme for the year ahead.
41. A number of other schemes are in the pre-feasibility stage and will commit resources beyond 2023/24. These include the creation of a new resource base at the new primary school in Melksham; redevelopment of the Grove to include a primary resource base; and expansion of specialist provision on the Exeter Road campus in Salisbury. Across the High Needs capital line £0.244m has been moved to future years to align with forecast delivery.

Families & Children

42. The Council has DfE for 50% of the capital costs to purchase properties for the purpose of providing residential children's homes. The first property was purchased in 2022/23 and the external provider successfully commissioned to provide the service. The purchase of the second property has started with completion anticipated in early summer 2024. Spend on refurbishment work was brought forward from the 2024/25 financial year as the initial timescales from the provider were revised once the specifications and quotations had been agreed. These works are due to be completed at the end of May 2024. £0.121m has been drawn back to pay for this accelerated spend.
43. The commissioned provider is recruiting the remaining staff required to operate the placements at the first property and Aspire House and is also awaiting completion of the Ofsted registration for both properties. It is anticipated the first placements at these homes will become operational in the summer.

Resources

44. The table below shows the capital programme summary position for Resources Directorate. The total spend for 2023/24 was £38.195m against a budget of £49.546m. £0.014m has been removed from the 2023/24 programme for the Microsoft Cloud Navigator project and so this results in a movement of £11.337m to 2024/25.
45. Appendix B shows the breakdown of the capital budget adjustments in quarter four. For Resources £7.282m budget was brought forward from future years in quarter four to accommodate additional spend and account for projects where movement to future years had been made as part of the 2023/24 quarterly monitoring process.

Table 5 – Capital Programme 2023/24, Resources

	Final Budget 2023/2024 £m	Total Spend 2023/2024 £m	Budget Remaining 2023/2024 £m	Underspend (Budget Removed) £m	Budget Slipped to Future Years £m
Finance Total	6.361	4.270	2.091	0.000	(2.091)
Assets & Commercial Development Total	13.163	9.419	3.744	0.000	(3.746)
Capital Loans Total	23.906	19.583	4.323	0.000	(4.323)
Information Services Total	6.116	4.923	1.193	(0.014)	(1.177)
Corporate Director - Resources	49.546	38.195	11.351	(0.014)	(11.337)

Finance

46. The Evolve programme (Oracle) went live in November 2023, with new modules being made live at intervals following the initial launch. This included the move to payroll in April 2024. This has resulted in £4.270m of project milestones and resourcing costs being completed in this period. Whilst the product is now in general operation for all intended core functions, there remains a period of programme activity to optimise its use and develop the range of functionality further to best exploit the council's investment.

47. To support this work and ensure the safe and effective use of the Oracle product post the two stages of go-live, a requirement continues for significant specialist consultancy support. The cost of these resources should be capitalised within the programme budget so, as part of the council's financial review and final revenue position for the year, internal staff costs totalling £0.302m were not capitalised in 2023/24 creating more capacity in the capital budget for 2024/25 to support the retention of external resources.
48. The disaggregation of the two go-live phases (effectively delaying one part until April 2024) meant that the programme duration was extended beyond its originally planned timescale. Resolving the technical issues carried over from programme go-live requires the post-implementation support period to continue and programme resources to be retained. The contract also retains several milestone payments until such time as the product is fully working and embedded and this support period is formally exited.
49. As a result of these factors, £2.091m has been moved to future years budgets and will be reprofiled to enable programme close-out and contribute to funding the anticipated optimisation activities.

Assets

50. Spend on Affordable Housing and Commuted Sums in 2023/24 was lower than anticipated due to a slow down in project delivery. £0.353m has been moved to future years. £0.015m has been moved to future years on the Capital Receipt Enhancement budget line.
51. Two live projects remain in the Phase One Depot Programme. Works at Warminster Depot are complete with one final drainage issue that needs to be resolved with the contractor. Once this is complete the outstanding retention will be paid to the contractor in 2024/25. The final project is the construction of the new depot in the southwest, Hindon Stagger. Planning permission has now been achieved, works will commence and are due for completion in 2024/25. £0.272m has been moved to future years on this budget line. This primarily accounts for delays associated with agreeing the planning conditions which in turn delayed the enabling works for Hindon Stagger and works to the Chippenham Parsonage Depot.
52. The Facilities Management Operational Estate budget is for multiple projects that deliver essential capital maintenance works covering all areas and building types in the Operational Estate. A RAG rating process has been completed across the estate to support prioritisation of works and a programme of works developed to cover both 2023/24 and 2024/25. 151 individual projects have been completed in 2023/24 with others in train. £0.142m has been moved to future years to align with project delivery.
53. There has been no progress regarding the Stopping Up site that had been identified as part of the Gypsies and Travellers Projects. Further sites will be considered in 2024/25. £0.087m underspend has been moved to future years.
54. Since opening the Phase Two Lyle Building at Porton Science Park in June 2023 the council has been working through defects and remaining landscaping matters with the main contractors, and fitting out office and laboratory space for key tenants who are

now moving into approximately 60% of the available space. Some works remain to be addressed into financial year 2024/25 including: implementation of a back-up (generator) power supply, improvements to visitor car parking, finalisation of landlord's fitout for tenants moving in, and items of fitout to the shared areas. All currently scheduled works are due to complete in the first half of 2024/25 and the capital project will be closed at the appropriate juncture. As a result of these continued works £0.899m has been moved to future years.

55. Melksham Community Campus opened on 01 August 2022 and continues to have a significant impact on participation levels across the leisure and library services. The final aspects of fixtures, fittings and equipment purchase have now taken place, the public art installations completed and the swim timing system was fitted in March 2024. Some of this has taken longer than anticipated due to supply chain lead in times. The defects period has ended and the final retention paid. A budget movement of £0.061m from the Melksham House budget line to the Melksham Campus budget line has been implemented to offset an overspend resulting from an outstanding contractor payment.
56. The refurbishment of Melksham House concluded early in February 2024. This Grade II listed building has been completely restored and reconfigured to provide an education facility for young people with Social, Emotional, Mental Health and Wellbeing needs (SEMH). The building infrastructure has been upgraded and fully electrified, incorporating photovoltaic solar panels an air-source heat pump and electric vehicle charging points. Melksham House will provide education for primary and secondary aged pupils, the majority with an Education Health Care Plan. A procurement process is currently underway to secure a registered education provider, with the new school opening in 2024/25. The remaining £0.213m underspend on the line (once the £0.061m has been moved to Melksham Campus, referred to in para 55 above), has been moved to future years.
57. The Property Carbon Reduction Programme (PCRP) has delivered multiple projects across the council's property estate during 2023/24. These projects have the objective of reducing the council's carbon emissions and generating utility cost savings. Glazing has been installed between the atrium and office spaces at County Hall and PV panels installed on the south east external wall. Across the library and leisure facilities LED lighting upgrades will be delivered this year. Electrical upgrade works commenced at Bradbury Manor and Devizes Library in readiness for decarbonising the heating at those two sites by installing ASHPs. A biomass boiler has been relocated from Avon Valley College to Durrington Swimming Pool and the new system is operational. £0.278m has been moved to future years to align with the revised forecast programme.
58. The Park and Ride Solar Canopies Capital Scheme will provide PV canopies over car parking spaces which generate electricity to be used directly in council buildings to reduce utility costs. The solar car park canopy at Five Rivers Health and Wellbeing Centre completed in March 2024 and is now generating electricity. A handover date is expected in June. This is the pilot that will be rolled out to multiple car parking areas across the Operational Estate and so the design and install of a solar car park canopy at Corsham Campus is currently being tendered. £0.552m has been moved to future years.

59. The Facilities Management Investment Estate has delivered 20 individual projects in 2023/24 providing essential maintenance works across the Investment Estate, which includes the Rural Estate assets. £0.086m has been moved to future years.
60. Consultation on the draft Local Plan Reg-19 has now closed and is pending submission for inspection. The Council as landowner, continues to work with landowners to the south of Chippenham. £0.038m has been moved to future years to align with scheduled programme and project invoicing.
61. The Housing Acquisitions funding has been put in place to purchase a range of properties that support a range of council services to provide accommodation for specific client groups in the community. In 2023/24, the council has completed the purchase of one property for the Rural Estate. A second property for the Whole Life Commissioning team for adult care is in progress and will be completed in 2024. £0.492m has been moved to future years for the completion of this purchase. A further 12 properties are in the conveyancing process and will be completed during 2024/25.

Capital Loans

62. This represents the capital loans funding provided to Stone Circle companies in 2023/24. The total capital loan for 2023/24 was £18.109m for Stone Circle Housing and £1.474m for Stone Circle Development Company.
63. Stone Circle Housing Company purchased seventy properties in 2023/24. In total Stone Circle Housing company has acquired one hundred and sixty two properties (92, from previous year plus 70 above) as of 31 March 2024 and has a Capital Loan of £41.115m and a working capital loan of £0.746m from Wiltshire Council.
64. Stone Circle Development Company has worked on five development sites The end of year slippage of £4.323m is due to sites progressing at a slower pace than anticipated. As of 31 March 2024 the company has a Capital Loan of £3.365m and a Working Capital Loan of £0.283m from Wiltshire Council.
65. Wiltshire Council charged interest to Stone Circle Housing Company of £0.995m and Stone Circle Development Company of £0.148m for 2023/24 and this income is reflected in the revenue budget.

Information Services

66. The ICT capital programme is shown across Applications, Business as Usual, Other Infrastructure and Get Well, and covers staff costs and project costs to deliver key infrastructure, applications, cost of replacing staff devices and for further digital transformation and activities and emerging fields like business intelligence.
67. The Applications programme is implementing a new case management system for the Public Protection service which will enable customers to self-serve and the business to automate processes and provide mobile working for staff. The project is due to go live in October 2023. The capially funded teams continue to deliver improvement to Council operations through in-house software developments, productivity and automation alongside supporting transformational programmes of work such as the Customer Experience programme where recent upgrades to the 'MyWilts app' have

significantly improved the customer experience and efficiencies for Council staff and third-party contractors.

68. The Applications programme is implementing a new case management system for the Public Protection service which will enable customers to self-serve and the business to automate processes and provide mobile working for staff. At quarter it was reported that the project was delayed to October 2023. Further delays were reported at quarter three due to supplier issues with data migration and resource availability. Since then further delays have occurred triggering a report to the Resources Performance Outcomes Board and subsequently an escalation meeting with the Directors for Environment and ICT and the CEO of the supplier to seek commitment and appropriate recompense. Increased costs are expected to fall within project budget contingency however as a result of these challenges all milestone payments will now fall within quarter two of 2024/25.
69. Capitably funded teams continue to deliver improvement to Council operations through in-house software developments, productivity and automation alongside supporting transformational programmes of work. Work has progressed to the development phase of the MyWilts platform with an expected completion date of July for the first iteration of the new MyWilts application. Improved messaging to the public regarding highways cases was successfully deployed in December 2023. The Enterprise Architecture team continues to bring value to key transformational programmes providing technology, guidance and expertise. Across this budget line £0.222m has been moved to future years.
70. Within the Business as Usual capital budget, the Devices for Personas project will replace the aging laptop estate. This project is within tolerance for timescales, cost, and quality and is in the final phase of deployment. 2,375 new laptops have been deployed to date. 80 of 150 tablet devices have been deployed and the remaining stock will be deployed shortly. Additional tablets will be procured and deployed as required. The project is on track to replace all laptop devices that are unsupported by Windows 11 by October 2025, which is a key objective. There was an un-expected short delay in receiving a batch of laptops which has pushed goods received into the early part of 2024/25. Across this budget line £0.771m has been moved to future years.
71. The Other Infrastructure budget line was implemented to cover miscellaneous ICT and technology equipment that required replacing across the Council. This line has funded hybrid meeting room equipment that continues to be reviewed and updated following feedback. An example of this is the improved the technology and acoustics in the conference suite. This line also covers the delivery of new audio visual equipment for use in the council's democratic meetings with the supply and fit of new equipment for key council business meetings including new microphones, cameras and internet streaming technologies in both the council chamber and key cabinet meeting rooms. Issues arising with these installations have been resolved and the projects closed down. The new area boards AV equipment is also in use and receiving positive feedback and so this project has also been closed down. The last remaining AV project was for the Coroners Court in Salisbury. Installation of the upgraded equipment completed in September 2023 and this project has closed. £0.092m has been moved to future years on this budget line.

72. The Get Well capital budget line funds Project 99 which was instigated to improve the failing server and network estate. It has delivered the majority of actions from the Phase 2 business case along with new monitoring systems which are now being continuously expanded and improved upon. The service is now transitioning to the maintenance phase for the systems and instigating pro-active improvement processes based around a 5-year lifecycle. Benchmarking against the Cyber Assessment Framework from the National Cyber Security Centre has taken place and the resulting Cyber Security Strategy is currently going through appropriate internal governance and approval.
73. ICT successfully appointed an implementation partner to support delivery of cloud, network and security improvements and work commenced in November 2023. The first units for the network replacement arrived at the end of 2023 and the second delivery of hardware has now been received. This has all been successfully soak-tested and is undergoing configuration for deployment to site. Market engagement for the Backup System replacement have concluded and the ICT Server team are working with procurement to tender this requirement.
74. The print refresh project has achieved a reduction in printer numbers in hub buildings by approx. 50%. At other satellite sites printer numbers are down to a minimum whilst maintaining operational effectiveness. The new printers are more efficient in power and toner usage. All new printers are on the Canon maintenance and support contract and have the ability to automate toner replenishment. As of March 2024, all sites have new printers except leisure centres. An order has gone out to replace these which will mean all sites and services have access to new reliable printers. Delivery and installations were scheduled for May 2024. £0.092m has been moved to future years cross this budget line.
75. Whilst progress has been good across the range of ICT programmes, key risks continue to be vendor delays due to commitment to providing resource for key projects as well as supply chain issues which leads to suppliers unable to meet original delivery dates and subsequent delays in supplier invoicing. This will be managed robustly along with continued profiling and re-profiling of budgets.

Housing Revenue Account (HRA)

76. The table below shows the capital programme summary position for the Housing Revenue Account. Following lower levels of delivery in previous years and significant slippage of £12.156m in 2022/23 financial year, the programme has total spend for 2023/24 of £41.144m.
77. Appendix B shows the breakdown of the capital budget adjustments in quarter four. Reflecting 2023/24 spend requirements for HRA, £2.846m has been brought forward for the HRA Council House Build Programme and £4.311m for the Refurbishment of Existing Council Stock. These pressures are used to inform and uplift the budget, using future years capital allocations to finance the overspends. Where programmes have underspent, this results in slippage of £2.971m that has been moved into 2024/25.

Table 6 – Capital Programme 2023/24, HRA

	Final Budget 2023/2024 £m	Total Spend 2023/2024 £m	Budget Remaining 2023/2024 £m	Underspend (Budget Removed) £m	Budget Slipped to Future Years £m
Housing Revenue Account Total	44.115	41.144	2.971	0.000	(2.971)

78. The HRA Capital programme consists of two elements, planned capital maintenance and the council house build programme. The planned capital maintenance of the existing housing stock covers bathrooms, kitchens, roofs, boilers etc. and the Council House Build programme, which has been split into different phases, and is planned to deliver one thousand homes over the next ten years. 2023/24 was the fourth year of the programme. To date the first three phases of the programme have delivered 347 new homes, with only phase 3 contributing to the above target having delivered 139 homes so far.
79. The Council House Build programme planned 77 homes for completion in 2023/24. In the event, forty-four units have been completed with a further nineteen units commencing works on site. The outturn slippage of £2.971m is due to various factors including the complex nature of the programme which impacts the ability to deliver all expenditure and include complex contract negotiations, contaminated land remediation, length of planning and conveyancing processes, sites delay caused by weather, material supply chains and the difficulties seen in the labour market.
80. The majority of the overspend is within the Refurbishment of Council Stock; £4.311m and this is due to a combination of factors; increased unit costs due to inflation on contractors and materials but as shown in Table 7 below, following lower levels of delivery in previous years, there has been significantly more investment in homes in 23/24. This has delivered investment originally intended in previous years. This is particularly important to continue to meet the Decent Homes Standard across our stock and to deliver the ambition of our Housing Energy Efficiency Programme (HEEP) to improve the thermal performance of our stock, which will reduce running costs for tenants and improve our EPC rating and deliver a reduction in carbon usage.
81. The original budget for 2023/24 for the Refurbishment of Council Stock was £12.767m. An early forecast in quarter two had identified a potential underspend due to the demobilisation of the existing planned maintenance contract and the mobilisation of new providers mid-year. At quarter two this forecast underspend was slipped to 2024/25. The underspend did not materialise and therefore the slippage has been reversed at outturn. In addition, a further £1.244m has been brought forward from 2024/25 to cover an overspend. In total £4.311m has been brought forwards. The overspend is due to a combination of factors, primarily an inflationary increase in the cost of contractors and materials but also due to a significant increase in the investment in homes and the volume of works following lower levels of work and underspends in previous years. This is particularly important to continue to meet the Decent Homes Standard across the stock and deliver the ambition of the Housing Energy Efficiency Programme (HEEP) to improve the energy performance of our stock, which will reduce running costs for our tenants, improve our EPC rating, and deliver a reduction in carbon emissions.

82. Examples of the increase in investment are shown in Table 7. This shows the increase in the activity from 2022/23 to 2023/24 and the numbers of components replaced. The components are the key measure of the Decent Homes Standard, and in addition to the activity listed under HEEP other components improve the energy efficiency of the stock e.g. windows and insulation.

Table 7 - Examples of components delivered:

Components Delivered	2022/23	2023/24
HEEP (inc Solar Panels)	50	386
Window (full house) Replacements	32	136
Re-Roofing	25	41
Cavity Wall Insulation Replacement	0	90
Kitchens	117	155
External Planned Works (soffits, fascias, rainwater goods)	429	646
Bathrooms	39	86
Boiler Replacements	139	158

83. In addition to this investment, in 2023/24 two complete property renovations were undertaken on identical properties in the same location, installing different heating and hot water systems in each. This will enable the capture of energy data to compare the performance of each system and inform future decision-making. Also undertaken in 2023/24, at a cost of £0.575m, was the complete redesign and replacement of the roof of one of the Sheltered Schemes, moving from a flat to a pitched construction, which will reduce maintenance costs and improve the thermal performance of the scheme for years to come.

Place

84. The table below shows the capital programme summary position for Place Directorate. The total spend for 2023/24 was £49.054m against a budget of £59.608m, which results in slippage of £10.510m that is requested to roll forward into future years.
85. Appendix B shows the breakdown of the capital budget adjustments in quarter four. For Place Services £4.918m budget was brought forwards from future years to accommodate accelerated spend in Highways and Transport, Economy and Regeneration and Waste Services. A total of £0.470m has been added to the programme budgets in 2023/24 in quarter four under Chief Finance Officer delegated powers, £0.219m additional grant, and £0.252m S106.
86. £0.045m has been removed from various scheme budgets in 2023/24 as the feasibility studies have completed and the remainder is no longer required. This is outline in more detail in the next sections of the report and in Appendix B.

Table 8 – Capital Programme 2023/24, Place Services

	Final Budget 2023/2024 £m	Total Spend 2023/2024 £m	Budget Remaining 2023/2024 £m	Underspend (Budget Removed) £m	Budget Slipped to Future Years £m
Highways & Transport Total	41.290	36.402	4.888	(0.010)	(4.879)
Economy & Regeneration Total	15.354	10.236	5.118	(0.007)	(5.111)
Environment Total	1.339	1.014	0.325	0.000	(0.325)
Leisure Culture & Communities Total	1.625	1.402	0.223	(0.028)	(0.195)
Corporate Director - Place	59.608	49.054	10.554	(0.045)	(10.510)

Highways & Transport

87. Fleet provides the necessary vehicles for the council to carry out its services including provision of snow blowers, waste vehicles, carbon neutral pool car fleet, replacement electric vehicles, mini-buses, and vans. In September 2023, Cabinet approved the use of The Procurement Partnership Limited (TPPL) framework to procure light good and specialist vehicles. In total Fleet Services purchased 98 vehicles which were all delivered in 2023/24 and installed 134 electric vehicle charge points were installed on 67 units. The larger vehicles ordered in 2022/23 are still under construction and will not be delivered until 2024/25.
88. All four 12t refuse collection vehicles purchased by the Waste service are now in operation. Payment of invoices is imminent. An order was placed for an ex-demo 26t Refuse Collection Vehicle and this arrived in December 2023. However payment has paused due to delays in a novation agreement. This will now be paid in quarter one 2024/25 The remaining budget will be utilised to procure a smaller ancillary vehicle. Quotes are being sought and delivery is expected this year. A further commitment was made in quarter four to fund one new 26t Refuse Collection Vehicle. Payment for this vehicle is also due in quarter one 2024/25.
89. Across the various budget lines for Fleet Vehicles £1.731m has been moved to future years.
90. Highway Flooding Prevention and Land Drainage works have gone well and an allowance for the overspend has been made within the Structural Maintenance block to cover this. £0.416m and therefore been moved between schemes to accommodate this.
91. The Integrated Transport programme is funded by DfT grant and S106 and covers design and implementation of a range of safety engineering schemes and projects to improve economic growth, road safety and traffic management. This includes new and improvement works to existing signing, traffic signals, street furniture, crossings and cycleway/footway implementation and improvements. A contribution from this capital scheme was made to the River Park project in Salisbury. Overall, the majority of projects included within the works programme were completed, however a lack of staff resource at the beginning of the year has resulted in £0.370m being moved to future years. These staff resources issues have now been resolved.

92. The Local Highways and Footpath Improvement Groups schemes deliver numerous projects over the course of year. There were 413 projects that were in the programme with 199 completed by the end of March 2024. Some delays were experienced in April to July due to the new term contract and timescales are also dependent on decision making by the groups themselves. £0.259m has been moved to future years to align with forecast delivery.
93. The LED Street Lighting project has completed and the remaining £0.007m removed from the budget under S151 Officer delegated powers.
94. Included within Highways & Transport are the Structural Maintenance and Bridges programmes. These are funded by grant from the Department for Transport (DfT) and the schemes cover maintaining, improving and renewing carriageways and footways including reconstruction, resurfacing, surface dressing and patching. The grant funding is also used for lighting column and traffic signal replacement and re-decking, resurfacing, masonry repair and strengthening of bridges. It ensures the renewal, repair and preventative maintenance of carriageway/footway and land drainage infrastructure to prevent flooding. Overall, the Structural Maintenance block has gone well. There is a small underspend that reflects the changeover of contractor for the Term Maintenance Contract in April 2023 and a lower spend on the Structures and Bridges block than anticipated. £0.416m has been moved to the Highway Flooding Prevention and Land Drainage Schemes to offset overspend. Overall, £1.846m has been moved to future years.
95. Following health and safety inspections further traffic management works have been required at the Churchfields Depot, Salisbury. A small underspend of £0.011m will be moved to future years to manage any further requirements during 2024/25.
96. All of the Real Time Passenger Information (RTPI) signs installed 17 years ago have been replaced. A total of 188 units were replaced along the key bus network between Salisbury and Bath and Salisbury and Swindon. The remaining £0.063m has been moved to future years and allocated to roll out additional RTPI at key destination hubs in Chippenham, Trowbridge, Devizes and Salisbury.
97. Drainage Improvements have been delayed due to issues in gaining landowner agreement for outfalls. This is now close to resolution. £0.341m has been moved to future years
98. The Major Road Network schemes are progressing. A Project Outline Business Case (OBC) was initially submitted to Department of Transport (DfT) in Summer 2022 for the M4 Junction 17 scheme, with an updated re-submission made in Summer 2023. Preparations have been made for the next stage of the project, but the ongoing delay in receiving approval of the OBC from DfT means that the scheme is unable to progress to the next stage. The design programme, along with various site investigations and surveys, have therefore been delayed and the underspend of £0.058m has been moved to future years.
99. Detailed design for the A338 Salisbury Junction Improvement is approaching completion. On-site advanced trial hole works were undertaken in late 2023, to seek to locate and identify underground services and inform the design regarding the extent and scale of utility diversion works needed. Liaison with public utility companies

continues as the costs associated with the utility diversions are significant and projected scheme costs have escalated. Good progress has been made with Salisbury City Council in connection with the land transfer required to deliver the scheme. As a result of the additional input beyond that anticipated, spend has increased and so £0.099m has been brought back from future years to balance the 2023/24 budget. The costs and timescales to bring the scheme forward to site are currently being reviewed, and it is possible that local highway capacity pressures could influence when the works can come forward.

100. Good progress has been made on the A350 Chippenham Bypass Scheme (Phase 4 and 5) during 2023-24 to complete the design phase of the project. This has included a comprehensive procurement exercise, contractor identified for the project; Full Business Case (FBC) submitted to DfT for review in December 2023 and on site seasonal advanced works undertaken to mitigate delivery risks. DfT approval is pending and this will allow the scheme to progress toward the delivery stage. A small underspend of £0.019m has been moved to future years.
101. There has been no significant progress made during 2023-24 on the A3250 Melksham Bypass Scheme. The scheme is currently 'on hold' pending the outcome of National Highways' north - south connectivity study, which may have implications for the status of the A350. Future expenditure has been reprofiled to reflect ongoing delays to the scheme and on the basis that the Outline Business Case is now not likely to be finalised until April 2025 earliest.
102. It was reported at quarter three that the Dunns Lane Car Park Scheme in Castle Combe had been withdrawn as availability of land has fallen through. Cabinet is asked to approve the removal of the final £0.003m remaining in the budget.
103. Safer Roads Grant funding (DfT) has been secured for improvements to the A3102. Whilst the majority of the budget has been spent, budget had been moved within the year to facilitate greater levels of expenditure on higher level intervention measures that are anticipated in future years. The remaining £0.137m has been moved to future years.
104. At its meeting on 14 November 2023, Cabinet endorsed the proposed Depot Strategy report and recommended to Full Council to approve a capital budget of £37.928m for delivery of a new central area strategic depot at Melksham and critical short-term maintenance requirements for the depots county-wide. A governance structure has been established for the wider depot strategy programme which oversees the Central Area Depot, Short-Term Maintenance, Royal Wootton Bassett Depot, North/South Business Case and Kennet House Depot.
105. With regards to the Central Area Depot, ecological surveys have commenced on the site which will inform any mitigation and bio-diversity net gain requirements and a review of service requirements is in progress which will finalise the services and optimal layout for the site. £0.043m has been moved to future years for the Central Area Depot.
106. The Short-Term Depot provision has delivered improvements to an MOT bay and initial investigation works for the interim Royal Wootton Bassett depot. £0.027m has been brought back from future years to off set the additional spend in 2023/24

Economy & Regeneration

107. The council has a partnership agreement with the Environment Agency (EA) to deliver the River Park scheme in Salisbury. This project will result in the reduction of flood risk in the city and make significant environmental improvements, including on land owned by the council, which will result in positive social and wellbeing outcomes for residents and visitors. The project has faced inflationary pressures, the discovery of additional materials in the ground requiring removal, and unpredictable weather conditions. The overall scheme has therefore faced significant budgetary issues. To support the additional cost the council has secured a Forestry Commission grant for tree planting (£0.218m of which was added to the programme in quarter four), £0.414m from the Integrated Transport budget line for bridge and cycle route provision and previously Cabinet approved use of CIL funding and budget movement from future years to improve the council's coach park. The remainder of the cost overrun has been funded via the EA and Flood Defence Grant in Aid (FDGIA). The project is due to complete in summer 2024. £0.003m has been moved to future years.
108. Salisbury Future High Street programme focuses on the Station Forecourt and Fisherton Street Gateway schemes in Salisbury to enhance the public realm and improve accessibility, making it easier, safer, and more convenient to travel into the city centre. Detailed designs for the Station Forecourt works have been finalised and the Letter of Acceptance has been received from Network Rail. The time taken to receive the approvals has delayed the commencement of construction works to June 2024. The construction programme is scheduled to take one year to complete. Linked to this, Heritage Living is subject to a change request to the Department of Levelling Up, Housing and Communities, reflecting the market activity on the site and the updated subsidy control position.
109. The Fisherton Gateway Scheme has commenced construction. There have been numerous logistical challenges previously reported, which have caused some delays to the project, which has affected the ability to spend the allocated budget in 2023/24. The project is also managing a projected overall overspend due to discrepancies in the gas network.
110. The Trowbridge Future High Streets Fund will deliver a range of projects that aim to strengthen the sustainability of Trowbridge town centre by creating a more diverse offer and increasing footfall. Ensuring this long-term sustainability involves maximising the use of some key buildings, bringing vacant retail units back into use, as well as improving connectivity, the public realm and active travel opportunities within the town centre.
111. There has been good public and stakeholder engagement regarding the Transport and Public Realm projects. With regards to the Transport projects the Site 2 Castle Street works completed in the Autumn of 2023 and Site 3 Manvers Street and Wicker Hill works have now commenced construction. A Public Realm strategy and design has been completed, and the works order has been placed, with items awaiting delivery ahead of installation.
112. The Trowbridge Town Hall refurbishment works commenced in September 2023. The project is on programme for construction to complete in May 2025. In the last period the Great Hall has been fully opened up to create the new event space. Re-roofing works progressed well and completed in May 2024. Demolition works are approaching

completion with re-constructions works having started in many internal areas. Once the works are completed the intention remains to transfer the asset to Trowbridge Town Hall Trust. Expenditure has accelerated in this project and so £0.120m has been brought back from future years to offset this.

113. The River Biss project is being managed by Wiltshire Wildlife Trust and is currently pending planning consent. A re-procurement exercise for the main contractor also needs to take place and is currently out to tender. These two issues have caused an underspend in 2023/24 however the majority of funding has been defrayed, with the remaining sum to be passported to Wiltshire Wildlife Trust once the works contract is awarded.
114. All of the Vacant Units Grant funding has been approved and allocated to town centre developers and landlords. The majority of the funding has been paid and 25 projects are due to be completed by September 2024.
115. Both Future High Street programmes have slippage requirements to future years; £1.730m for Salisbury and £2.151m for Trowbridge. Both programmes are affected by cost inflation and timescales associated with ensuring good design development. The Council has now received confirmation to extend the completion timeline for projects from DLUHC as projects will still be in construction beyond March 2024.
116. The UK Shared Prosperity Fund (UKSPF) grant is supporting the programme management and delivery of the Housing Upgrade grant funding that will retrofit energy efficiency systems into homes under private ownership. The Invest in Wiltshire grant scheme, has funds available over 2023/24 and 2024/25 and is now in the process of making its first grant awards across a number of streams with some businesses starting construction. Funds will pay out retrospectively in line with government guidance and so whilst funding has been committed funding has not yet been released. The Retrofit and Neighbourhood funds programmes are also progressing expenditure. The Rural England Prosperity Fund grant funding provides similar support but for rural areas. This funding sits within the UKSPF capital scheme line. £1.228m has been moved to future years.
117. Project delivery has ceased on the Wiltshire Ultrafast Broadband Projects. The remaining funding will be returned to government once the closure and completion process has taken place. The remaining funding relates to under-performance by the contractor Gigaclear and this funding is currently in the 2024/25 budget. Closure processes are dependent on external agencies resolving issues (BDUK and Gigaclear).
118. The Wiltshire Online has residual budget in place to support the Superfast Programme. This programme is in the BDUK contract closure phases and will remain so until September 2027. Cabinet is asked to approve the removal of £0.007m from this capital scheme.

Environment

119. Waste Services includes numerous capital projects that fund the provision of essential assets such as recycling bins, black boxes, wheelie bins, and subsidised food waste digesters, as well as supporting one off projects to help deliver service changes at Household Recycling Centres (bag sorting and DIY waste disposal at HRCs), and the installation of emissions control equipment at a strategic waste treatment facility. Funding is also allocated to deliver compliance projects in respect of the council's closed landfill sites.
120. In total £0.263m is requested to be moved to future years. Across the following aspects of Waste Services. Food digesters continued to be provided in line with demand. However officer capacity issues and necessary prioritisation of Waste Transformation and the wider Depot programme works have delayed planned promotional activity to create more awareness of subsidised sales. Emissions control equipment and monitoring arrangements are now in place. However, compliance with the revised Environmental Permit conditions are still to be confirmed by the regulator, the Environment Agency. Specialist consultancy has been procured and appointed and subsequently site assessment surveys undertaken to inform capital work requirements at key closed landfill sites.
121. There are two budget areas that across the Waste Service budget line that have necessitated a total of £0.084m drawback from future years. Wheeled bins have continued to be purchased in line with service demand, ensuring continued delivery of this public-facing service. The demand for recycling boxes was met within the allocated 2023/24 budget and so a third order was not required. A stock replenishment order will be placed in early 2024/25. The Household Recycling Centre (HRC) supports two revenue budget savings projects. The HRC bag sorting infrastructure is now fully implemented at all sites.
122. Homes Upgrade Grant funding (HUG2) provided through the Department of Energy Security and Net Zero (DESNZ) will enable eligible homes to be retrofitted with energy saving systems. The procurement process to appoint an appropriate contractor has been completed and is pending award of contract. The funders mock Delivery Assurance Check has been completed and passed, all governance documentation and project design has been completed and work has started with the Communications team to produce a comms plan. Data has been used to identify batches of eligible homes which will be contacted to offer grant funded energy efficiency upgrades. £0.062m has been moved to future years.
123. £0.252m has been added to the capital programme in quarter four to deliver the Trowbridge Bat Mitigation Strategy. This work has been funded by S106 and has been used to purchase land at Yarnbrook to deliver biodiversity improvements that facilitate the development of two planning applications. There was a net loss of biodiversity on the development site due to the proposed layout of the scheme. The financial contribution was paid to the Council to purchase land to create the necessary biodiversity improvements to meet the provisions set out in the Trowbridge Bat Mitigation Strategy.

Leisure, Culture and Communities

124. One hundred and seventy six community led capital projects have been grant funded across the eighteen Area Boards with a total spend of £0.372m. The total community value of the funded projects, including volunteer hours and other fundraising efforts totalled over £2.500m. Therefore, for every £1 of Council investment, the total community value was £6.72. A wide range of initiatives were supported that were able to demonstrate objectives aligned to the Wiltshire Council business plan. Predominately these capital items were to improve vital local community facilities and purchase essential equipment for local organisations. Cabinet is asked to approve the removal of the remaining £0.028m from the capital programme.
125. Leisure Services have profiled their fitness equipment requirements across all leisure centres and this has resulted in a reprofile of budgets across future years to align with the new forecast delivery plan. Installation of any procured fitness equipment is linked to the pipeline of projects which are now making good progress this associated spend will be made in 2024/25. The remaining funding on this budget line has provided replacement spin bikes at Springfield Community Campus, Corsham and the Olympiad, Chippenham, studio equipment at The Activity Zone, Malmesbury and Five Rivers Health and Wellbeing Centre, Salisbury and a squat rack for the fitness suite at Leighton Recreation Centre, Warminster. The underspend of £0.007m has been moved to future years.
126. The Libraries capital funding is being used to develop innovative digital solutions and improvements to Library services and facilities. Following the Peer Challenge in July 2023, the service will be developing a Library Strategy that will inform how the remaining capital allocation is spent. In the meantime work continues on digital innovation and this has included the upgrade of the building management systems in Calne and Devizes Libraries. The remaining budget of £0.010m has been moved to future years.
127. Work to deliver a new leisure centre for Trowbridge is continuing at pace. The project has progressed to stage three development and the initial designs for the building have undergone an informative and robust design review process. The internal and external designs will now be progressed ensuring that the building complements its surroundings. A robust and evidence-led carbon strategy is also being developed. A pre-planning engagement process is just about to commence and this will help inform the final planning submission. A small underspend of £0.022m has been moved to future years.
128. The Leisure Requirements capital scheme funds a planned pipeline of leisure facility improvements that are intended to generate greater usage of each facility, improve health and wellbeing and increase sustainability for the priority facilities is progressing well. The Warminster Sports Centre project includes relocating and improving the fitness suite in Warminster, refurbishing the existing studios and creating a consultation room and converting the existing fitness suite into a multi-purpose space for spinning classes and community events such as meetings and parties.

129. The Marlborough Leisure Centre project will improve and extend the fitness suite which will include new equipment, a consultation room and all associated plant, creating a spacious, modern environment. The wet change will be redesigned to increase the size of the changing facility and include new fixtures and fittings throughout, family changing cubicles and single sex group changing and generally improving accessibility. A Changing Places facility will also be installed, which will particularly benefit anyone with mobility issues.
130. The Devizes leisure refurb has progressed to construction and includes a full replacement of the fitness equipment and flooring in the main fitness suite and current weights room, adding a consultation room and upgrades to infrastructure, finishes and fixtures creating a modern fitness suite. The upstairs fitness studio is also being improved. Over the Leisure Requirements budget line £0.156m has been moved to future years as progression through some of the project stages has taken longer than anticipated, but all are now well under way.
131. New capital funding was added to the programme in 2023/24 to merge the reception and help desk at the Wiltshire and Swindon History Centre to a single service point (Phase 1). In addition, the Performing Arts Library was to be relocated to the ground floor of the History Centre (Phase 2). Phase 1 was completed in December 2023 and all affected areas made good. Phase 2 has been delayed unto 2025/26 due to procurement and configuration issues. It was recognised that on tendering for the works, potential suppliers were unable to create a design in the designated space that would accommodate all stock. In the meantime, the PAL drama collections located in Devizes Library basement continue to reviewed and weeded with some new stock to be ordered as replacement where necessary. All the remaining budget for 2023/24 has been spent.

Capital Programme 2023/24 Funding

132. The Capital Programme for 2023/24 has been financed as shown in the table below based on actual spend.

Table 8 – Capital Programme 2023/24 Funding

Funding	£'m
Grants	58.986
Other Contributions	0.071
S106 Contributions	1.485
CIL Contributions	2.760
HRA	33.042
General Fund Receipts	1.719
Right To Buy Housing Receipts	1.950
Shared Ownership Income	0.411
Stone Circle Capital Loan	19.583
Funding from Revenue	2.217
Borrowing	41.197
Total Capital Spend Programme 2023/24	163.421

133. The borrowing amount of £41.197m, together with historic Council borrowing, will generate a Minimum Revenue Provision (MRP) charge, which is the amount councils have to statutorily set aside to repay the debt.
134. The Council brought forward into 2023/24 £3.028m of capital receipts from previous years has achieved £1.882m receipts from the disposal on assets in 2023/24, this includes Melbourne House. As at 31st March 2024 the remaining balance on Capital Receipts was £2.415m.

Overview & Scrutiny Engagement

135. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position. This report is being considered at the meeting of Financial Planning Task Group on 9 July 2024.

Safeguarding Implications

136. None have been identified as arising directly from this report.

Public Health Implications

137. None have been identified as arising directly from this report.

Procurement Implications

138. None have been identified as arising directly from this report.

Equalities and diversity impact of the proposals

139. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

140. Schemes are included within the Capital Investment Programme that support the council's commitment to become carbon neutral by 2030, such as the Property Carbon Reduction Programme, Fleet Vehicles, and capital build projects.

Risks that may arise if the proposed decision and related work is not taken

141. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on reserves or undertake further borrowing. The level of reserves is limited and a one-off resource that cannot be used as a long term sustainable strategy for financial stability and additional borrowing will bring additional revenue costs
142. The roll-forward of underspends will set aside funds to manage the slippage in the delivery of approved schemes and ensures that approved schemes are able to be delivered successfully.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

143. Ongoing budget monitoring and management forms part of the control environment and is a mitigating process to ensure early identification and action is taken. This control has been effective during the year and as a result the risk managed, with the effect of significant amounts being set aside in reserves to help support financial risks in future years.

Financial implications – Section 151 Officer Commentary

144. This report is the final report on the Councils capital budgets for the financial year 2023/24.
145. The Councils capital programme started out at £199.127m, over the course of the financial year, budget and schemes have been added to the programme, reprofiled and moved to future years and drawn back to facilitate expenditure for a number of projects where spend and scheme delivery has been accelerated. Overall, this has resulted in a budget reduction of £8.777m to a final quarter four budget of £190.350m.
146. Based on historic performance, the final year end position is higher than previous years that have seen spend in the region of £111m - £128m although the programme still contains further profiling into later years of £26.870m with the final capital spend being £163.421m. Where the profiling can, to a certain extent, be contextualised the focus of improving the profiling position continues to be an ongoing improvement area for 2024/25.
147. The initial capital programme set for 2023/24 (excluding slippage from 2022/23) was ambitious but was significantly lower than the £307.115m budget set for 2022/23. The governance process for the capital programme was reviewed in early 2023/24 and was decoupled from the Asset Gateway Group, and a stand-alone Capital Investment Programme Board created. This has enabled a process of 'deeper dives' into key capital budget schemes and has required services to profile their budgets for the first time, challenging services areas and providing greater assurance on deliverability.
148. Through this approach 86% of the final quarter four budget has been spent in 2023/24. (Spend: £163.421; Budget £190.350). In 2022/23 this was 71% (Spend: £128.380; Budget: £181.114m). Whilst this is driving the programme to a more realistic level, there are still opportunities to address profiling and phasing of projects and to gain further clarity of some of the challenges with delivery.
149. This year £20.937m has been drawn back to accommodate accelerated spend. This is much higher than for 2022/23 and so this needs to be investigated further as schemes that are funded by borrowing will see a direct impact on the revenue budget for 2024/25 in the charge made for Minimum Revenue Provision, so it is vital that improvement is made and oversight given where there are spend variances.
150. In 2024/25 the Council has an approved programme, subject to the approval of slippage and reprogramming, of £255.667m. This level of investment and the schemes within the programme will once again need to be reviewed by Cabinet, to ensure they

are aligned with future policy direction and confirm the profiling and phasing. This will be updated in the quarter one report to Cabinet in September 2024.

Legal Implications

151. None have been identified as arising directly from this report.

Workforce Implications

152. No workforce implications have been identified as arising directly from this report. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification of variances and action is taken so that impacts to the workforce are minimised.

Options Considered

153. Budget monitoring forms part of the financial control environment and it is important to provide reporting on all aspects of financial management and performance to Cabinet and the public, including delivery to plans, variances and risks and impacts.

Conclusions

154. The report supports effective decision making and ensures a sound financial control environment.

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Appendices

Appendix A: Programme Budget Movements 2023/24 Quarter Four

Appendix B: Capital Programme 2023/24 Quarter Four

Appendix C: Capital Programme Funding 2023/24 Quarter Four

Appendix D: Capital Programme Adjustments 2023/24 Quarter Four

Background Papers

The following documents have been relied on in the preparation of this report:

Financial Year 2023/24 - Quarter Three Capital Budget Monitoring – Cabinet 6
February 2024

[Agenda for Cabinet on Tuesday 6th February 2024, 10.00 am, Wiltshire Council](#)

Budget 2024/25 and Medium-Term Financial Strategy 2024/25 to 2026/27 – Council
20 February 2024

[Agenda for Council on Tuesday 20 February, 10.30 am, Wiltshire Council](#)

APPENDIX A: Programme Budget Movements 2023/24 Quarter Four (page 1)

Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Adult Services					
Sensory Stimulation & Development Play Equipment	0.005	0.000	0.000	0.000	0.005
Disabled Facilities Grants	5.394	0.000	0.000	0.000	5.394
Adult Services Total	5.399	0.000	0.000	0.000	5.399
Education & Skills					
Access and Inclusion	0.072	0.000	0.000	0.000	0.072
Army Rebasing	0.006	0.000	0.000	0.000	0.006
Basic Need	2.896	0.000	0.000	0.409	3.305
Stonehenge School Replacement of Lower Block	4.549	0.000	0.000	0.052	4.601
Devolved Formula Capital	0.608	0.000	0.000	0.000	0.608
Schools Maintenance & Modernisation	5.594	0.000	0.000	0.446	6.040
Early Years & Childcare	0.032	0.000	0.000	0.000	0.032
Early Years Buildings	0.162	0.000	0.000	0.091	0.253
Silverwood Special School	10.047	0.000	0.000	0.000	10.047
SEND Special School Capacity & Alternative Provision	4.593	0.000	0.094	0.000	4.687
SEND High Needs	0.000	0.000	(0.094)	0.094	0.000
High Needs Provision Capital Allowance	1.473	0.000	0.000	0.367	1.840
Education & Skills Total	30.032	0.000	0.000	1.459	31.491
Families & Children's Service					
Childrens Homes	0.070	0.000	0.000	0.121	0.191
Families & Children's Total	0.070	0.000	0.000	0.121	0.191
Corporate Director - People	35.501	0.000	0.000	1.580	37.081
Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Finance					
Corporate	0.000	0.000	0.000	0.000	0.000
Evolve Project	6.361	0.000	0.000	0.000	6.361
Finance Total	6.361	0.000	0.000	0.000	6.361
Assets					
Affordable Housing including Commuted Sums	0.440	0.000	0.000	0.000	0.440
Capital Receipt Enhancement	0.036	0.000	0.000	0.000	0.036
Depot & Office Strategy	0.421	0.000	0.000	0.000	0.421
Facilities Management Operational Estate	3.189	0.000	0.000	0.210	3.399
Gypsies and Travellers Projects	0.092	0.000	0.000	0.000	0.092
Porton Science Park	1.485	0.000	0.000	0.000	1.485
Health and Wellbeing Centres - Live Schemes	2.383	0.000	0.000	0.001	2.384
Non-Commercial Property Purchases	0.035	0.000	0.000	0.000	0.035
North Wiltshire Schools PFI Playing Fields	0.300	0.000	0.000	0.000	0.300
Property Carbon Reduction Programme	1.799	0.000	0.000	0.834	2.633
Park & Ride Solar Panel Canopies	0.560	0.000	0.000	0.000	0.560
Public Sector Decarbonisation Scheme Projects	0.024	0.000	0.000	0.000	0.024
Facilities Management Investment Estate	0.384	0.000	0.000	0.000	0.384
Social Care Infrastructure & Strategy	0.000	0.000	0.000	0.000	0.000
Salisbury Resource Centre	0.000	0.000	0.000	0.000	0.000
South Chippenham	0.150	0.000	0.000	0.000	0.150
Housing Acquisitions	0.820	0.000	0.000	0.000	0.820
Assets Total	12.118	0.000	0.000	1.045	13.163

APPENDIX A: Programme Budget Movements 2023/24 Quarter Four (page 2)

Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Capital Loans					
Stone Circle Housing Company Loan	13.018	0.000	0.000	5.091	18.109
Stone Circle Development Company Loan	5.797	0.000	0.000	0.000	5.797
Capital Loans Total	18.815	0.000	0.000	5.091	23.906
Information Services					
ICT Applications	1.697	0.000	0.000	0.087	1.784
ICT Business as Usual	1.833	0.000	0.000	0.661	2.494
ICT Other Infrastructure	0.435	0.000	0.000	0.059	0.494
ICT Get Well	0.992	0.000	0.000	0.339	1.331
ICT Stay Well	0.000	0.000	0.000	0.000	0.000
Microsoft Cloud Navigator	0.013	0.000	0.000	0.000	0.013
Information Services Total	4.970	0.000	0.000	1.146	6.116
Corporate Director - Resources	42.264	0.000	0.000	7.282	49.546
Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Highways & Transport					
Churchyards & Cemeteries	0.000	0.000	0.000	0.000	0.000
Parking Contactless Machines	0.000	0.000	0.000	0.000	0.000
Fleet Vehicles	5.275	0.000	0.000	1.277	6.552
Highway flooding prevention and Land Drainage schemes	0.257	0.000	0.000	0.000	0.257
Integrated Transport	1.800	0.000	(0.414)	1.056	2.442
Local Highways and Footpath Improvement Groups	1.000	0.000	0.000	0.000	1.000
LED Street Lighting	0.000	0.000	0.000	0.000	0.000
Structural Maintenance & Bridges	24.743	0.000	0.000	2.244	26.987
Churchfields Depot Drainage and Traffic Management	0.062	0.000	0.000	0.000	0.062
Passenger Transport RTP1	0.354	0.000	0.000	0.000	0.354
Drainage Improvements	0.341	0.000	0.000	0.000	0.341
Major Road Network M4 Junction 17	0.266	0.000	0.000	0.000	0.266
A338 Salisbury Junction Improvements MRN	0.350	0.000	0.000	0.099	0.449
A350 Chippenham Bypass (Ph 4&5) MRN	1.423	0.000	0.000	0.000	1.423
A3250 Melksham Bypass LLM - Full Scheme	0.000	0.000	0.000	0.002	0.002
Dunnes Lane Car Park, Castle Coombe	0.000	0.000	0.000	0.000	0.000
Safer Roads Fund - A3102	0.800	0.000	0.000	0.000	0.800
Highway Investment Plan	0.000	0.000	0.000	0.000	0.000
Central Area Depot & Strategy	0.293	0.000	0.000	0.000	0.293
Short Term Depot Provision	0.035	0.000	0.000	0.027	0.062
Highways & Transport Total	36.999	0.000	(0.414)	4.705	41.290
Economy & Regeneration					
Chippenham Station HUB	0.000	0.000	0.000	0.000	0.000
Corsham Mansion House	0.000	0.000	0.000	0.000	0.000
River Park	0.900	0.218	0.414	0.000	1.532
Salisbury Future High Streets	3.930	0.000	0.000	0.008	3.938
Trowbridge Future High Streets	8.404	0.000	0.000	0.120	8.524
UK Shared Prosperity Fund Projects	1.228	0.000	0.000	0.000	1.228
Carbon Reduction Projects	0.035	0.000	0.000	0.000	0.035
Wiltshire Ultrafast Broadband	0.000	0.000	0.000	0.000	0.000
Wiltshire Online	0.097	0.000	0.000	0.000	0.097
Economy & Regeneration Total	14.594	0.218	0.414	0.128	15.354

APPENDIX A: Programme Budget Movements 2023/24 Quarter Four (page 3)

Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Environment					
Waste Services	0.941	0.000	0.000	0.084	1.025
HUG 2 Grant	0.062	0.000	0.000	0.000	0.062
HRC Savings Infrastructure	0.000	0.000	0.000	0.000	0.000
Trowbridge Bat Mitigation Strategy	0.000	0.252	0.000	0.000	0.252
Environment Total	1.003	0.252	0.000	0.084	1.339
Leisure Culture & Communities					
Area Boards Grants	0.400	0.000	0.000	0.000	0.400
Community Projects	0.000	0.000	0.000	0.000	0.000
Fitness Equipment for Leisure Centres	0.075	0.000	0.000	0.000	0.075
Libraries - Self Service	0.037	0.000	0.000	0.000	0.037
Trowbridge Leisure Centre	0.656	0.000	0.000	0.000	0.656
Leisure Requirements	0.422	0.000	0.000	0.000	0.422
History Centre Reception and Performing Arts Library	0.035	0.000	0.000	0.000	0.035
Leisure Culture & Communities Total	1.625	0.000	0.000	0.000	1.625
Corporate Director - Place	54.221	0.470	0.000	4.917	59.608
Total General Fund	131.986	0.470	0.000	13.779	146.235
Capital Programme Budget Movements 2023/24 Quarter Four					
Scheme Name	Quarter Three 2023/24 Budget Approved	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Budget Drawn Back from Future Years	Revised Budget 2023/2024
	£m	£m	£m	£m	£m
Housing Revenue Account					
Council House Build Programme	0.000	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 2)	0.318	0.000	0.000	0.015	0.333
Council House Build Programme (Phase 3.1)	4.648	0.000	0.000	0.000	4.648
Council House Build Programme (Phase 3.2)	4.952	0.000	0.000	0.548	5.500
Council House Build Programme (Phase 3.3)	10.668	0.000	0.000	1.619	12.287
Council House Build Programme (Phase 3.4)	2.316	0.000	0.000	0.152	2.468
Council House Build Programme (Phase 3.5)	0.868	0.000	0.000	0.513	1.381
Council House Build Programme (Phase 3.6)	3.077	0.000	0.000	0.000	3.077
Refurbishment of Council Stock	9.700	0.000	0.000	4.311	14.011
Highways Road Adoptions	0.410	0.000	0.000	0.000	0.410
Total Housing Revenue Account	36.957	0.000	0.000	7.158	44.115
Total Capital Programme	168.943	0.470	0.000	20.937	190.350

APPENDIX B – Capital Programme 2023/24 Quarter Four (Page 1)

Scheme Name	Capital Programme 2023/24 Quarter Four				
	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Adult Services					
Sensory Stimulation & Development Play Equipment	0.005	0.004	(0.001)	0.000	(0.001)
Disabled Facilities Grants	5.394	4.793	(0.601)	0.000	(0.601)
Adult Services Total	5.399	4.797	(0.602)	0.000	(0.602)
Education & Skills					
Access and Inclusion	0.072	0.053	(0.019)	0.000	(0.019)
Army Rebasing	0.006	0.006	0.000	0.000	0.000
Basic Need	3.305	3.027	(0.278)	0.000	(0.278)
Stonehenge School Replacement of Lower Block	4.601	4.601	0.000	0.000	0.000
Devolved Formula Capital	0.608	0.609	0.001	0.000	0.000
Schools Maintenance & Modernisation	6.040	5.729	(0.311)	0.000	(0.311)
Early Years & Childcare	0.032	0.007	(0.025)	0.000	(0.024)
Early Years Buildings	0.253	0.252	(0.001)	0.000	0.000
Silverwood Special School	10.047	9.473	(0.574)	0.000	(0.574)
SEND Special School Capacity & Alternative Provision	4.687	4.687	0.000	0.000	0.000
SEND High Needs	0.000	0.000	0.000	0.000	0.000
High Needs Provision Capital Allowance	1.840	1.596	(0.244)	0.000	(0.244)
Education & Skills Total	31.491	30.040	(1.451)	0.000	(1.450)
Families & Children's Service					
Childrens Homes	0.191	0.191	0.000	0.000	0.000
Families & Children's Total	0.191	0.191	0.000	0.000	0.000
Corporate Director - People	37.081	35.028	(2.053)	0.000	(2.052)
Scheme Name	Capital Programme 2023/24 Quarter Four				
	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Finance					
Corporate	0.000	0.000	0.000	0.000	0.000
Evolve Project	6.361	4.270	(2.091)	0.000	(2.091)
Finance Total	6.361	4.270	(2.091)	0.000	(2.091)
Assets					
Affordable Housing including Commuted Sums	0.440	0.087	(0.353)	0.000	(0.353)
Capital Receipt Enhancement	0.036	0.021	(0.015)	0.000	(0.015)
Depot & Office Strategy	0.421	0.150	(0.271)	0.000	(0.272)
Facilities Management Operational Estate	3.399	3.257	(0.142)	0.000	(0.142)
Gypsies and Travellers Projects	0.092	0.005	(0.087)	0.000	(0.087)
Porton Science Park	1.485	0.586	(0.899)	0.000	(0.899)
Health and Wellbeing Centres - Live Schemes	2.384	2.171	(0.213)	0.000	(0.213)
Non-Commercial Property Purchases	0.035	0.016	(0.019)	0.000	(0.019)
North Wiltshire Schools PFI Playing Fields	0.300	0.000	(0.300)	0.000	(0.300)
Property Carbon Reduction Programme	2.633	2.356	(0.277)	0.000	(0.278)
Park & Ride Solar Panel Canopies	0.560	0.008	(0.552)	0.000	(0.552)
Public Sector Decarbonisation Scheme Projects	0.024	0.024	0.000	0.000	0.000
Facilities Management Investment Estate	0.384	0.298	(0.086)	0.000	(0.086)
Social Care Infrastructure & Strategy	0.000	0.000	0.000	0.000	0.000
Salisbury Resource Centre	0.000	0.000	0.000	0.000	0.000
South Chippenham	0.150	0.112	(0.038)	0.000	(0.038)
Housing Acquisitions	0.820	0.328	(0.492)	0.000	(0.492)
Assets Total	13.163	9.419	(3.744)	0.000	(3.746)

APPENDIX B – Capital Programme 2023/24 Quarter Four (Page 2)

Capital Programme 2023/24 Quarter Four					
Scheme Name	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Capital Loans					
Stone Circle Housing Company Loan	18.109	18.109	0.000	0.000	0.000
Stone Circle Development Company Loan	5.797	1.474	(4.323)	0.000	(4.323)
Capital Loans Total	23.906	19.583	(4.323)	0.000	(4.323)
Information Services					
ICT Applications	1.784	1.561	(0.223)	0.000	(0.222)
ICT Business as Usual	2.494	1.723	(0.771)	0.000	(0.771)
ICT Other Infrastructure	0.494	0.401	(0.093)	0.000	(0.092)
ICT Get Well	1.331	1.239	(0.092)	0.000	(0.092)
ICT Stay Well	0.000	0.000	0.000	0.000	0.000
Microsoft Cloud Navigator	0.013	(0.001)	(0.014)	(0.014)	0.000
Information Services Total	6.116	4.923	(1.193)	(0.014)	(1.177)
Corporate Director - Resources	49.546	38.195	(11.351)	(0.014)	(11.337)
Capital Programme 2023/24 Quarter Four					
Scheme Name	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Highways & Transport					
Churchyards & Cemeteries	0.000	0.000	0.000	0.000	0.000
Parking Contactless Machines	0.000	0.000	0.000	0.000	0.000
Fleet Vehicles	6.552	4.821	(1.731)	0.000	(1.731)
Highway flooding prevention and Land Drainage schemes	0.257	0.673	0.416	0.000	0.000
Integrated Transport	2.442	2.072	(0.370)	0.000	(0.370)
Local Highways and Footpath Improvement Groups	1.000	0.741	(0.259)	0.000	(0.259)
LED Street Lighting	0.000	(0.007)	(0.007)	(0.007)	0.000
Structural Maintenance & Bridges	26.987	24.725	(2.262)	0.000	(1.847)
Churchfields Depot Drainage and Traffic Management	0.062	0.051	(0.011)	0.000	(0.011)
Passenger Transport RTP1	0.354	0.292	(0.062)	0.000	(0.063)
Drainage Improvements	0.341	0.000	(0.341)	0.000	(0.341)
Major Road Network M4 Junction 17	0.266	0.208	(0.058)	0.000	(0.058)
A338 Salisbury Junction Improvements MRN	0.449	0.449	0.000	0.000	0.000
A350 Chippenham Bypass (Ph 4&5) MRN	1.423	1.404	(0.019)	0.000	(0.019)
A3250 Melksham Bypass LLM - Full Scheme	0.002	0.002	0.000	0.000	0.000
Dunnes Lane Car Park, Castle Coombe	0.000	(0.003)	(0.003)	(0.003)	0.000
Safer Roads Fund - A3102	0.800	0.663	(0.137)	0.000	(0.137)
Highway Investment Plan	0.000	0.000	0.000	0.000	0.000
Central Area Depot & Strategy	0.293	0.249	(0.044)	0.000	(0.043)
Short Term Depot Provision	0.062	0.062	0.000	0.000	0.000
Highways & Transport Total	41.290	36.402	(4.888)	(0.010)	(4.879)
Economy & Regeneration					
Chippenham Station HUB	0.000	0.000	0.000	0.000	0.000
Corsham Mansion House	0.000	0.000	0.000	0.000	0.000
River Park	1.532	1.529	(0.003)	0.000	(0.003)
Salisbury Future High Streets	3.938	2.209	(1.729)	0.000	(1.729)
Trowbridge Future High Streets	8.524	6.373	(2.151)	0.000	(2.151)
UK Shared Prosperity Fund Projects	1.228	0.000	(1.228)	0.000	(1.228)
Carbon Reduction Projects	0.035	0.035	0.000	0.000	0.000
Wiltshire Ultrafast Broadband	0.000	0.000	0.000	0.000	0.000
Wiltshire Online	0.097	0.090	(0.007)	(0.007)	0.000
Economy & Regeneration Total	15.354	10.236	(5.118)	(0.007)	(5.111)

APPENDIX B – Capital Programme 2023/24 Quarter Four (Page 3)

Capital Programme 2023/24 Quarter Four					
Scheme Name	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Environment					
Waste Services	1.025	0.762	(0.263)	0.000	(0.263)
HUG 2 Grant	0.062	0.000	(0.062)	0.000	(0.062)
Trowbridge Bat Mitigation Strategy	0.252	0.252	0.000	0.000	0.000
Environment Total	1.339	1.014	(0.325)	0.000	(0.325)
Leisure Culture & Communities					
Area Boards Grants	0.400	0.372	(0.028)	(0.028)	0.000
Community Projects	0.000	0.000	0.000	0.000	0.000
Fitness Equipment for Leisure Centres	0.075	0.068	(0.007)	0.000	(0.007)
Libraries - Self Service	0.037	0.027	(0.010)	0.000	(0.010)
Trowbridge Leisure Centre	0.656	0.634	(0.022)	0.000	(0.022)
Leisure Requirements	0.422	0.266	(0.156)	0.000	(0.156)
History Centre Reception and Performing Arts Library	0.035	0.035	0.000	0.000	0.000
Leisure Culture & Communities Total	1.625	1.402	(0.223)	(0.028)	(0.195)
Corporate Director - Place	59.608	49.054	(10.554)	(0.045)	(10.510)
Total General Fund	146.235	122.277	(23.958)	(0.059)	(23.899)
Capital Programme 2023/24 Quarter Four					
Scheme Name	Revised Budget 2023/2024	Outturn Spend	Variance	Underspend (Budget Removed)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Housing Revenue Account					
Council House Build Programme	0.000	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 2)	0.333	0.229	(0.104)	0.000	(0.104)
Council House Build Programme (Phase 3.1)	4.648	4.116	(0.532)	0.000	(0.532)
Council House Build Programme (Phase 3.2)	5.500	5.500	0.000	0.000	0.000
Council House Build Programme (Phase 3.3)	12.287	12.287	0.000	0.000	0.000
Council House Build Programme (Phase 3.4)	2.468	2.468	0.000	0.000	0.000
Council House Build Programme (Phase 3.5)	1.381	1.381	0.000	0.000	0.000
Council House Build Programme (Phase 3.6)	3.077	1.152	(1.925)	0.000	(1.925)
Refurbishment of Council Stock	14.011	14.011	0.000	0.000	0.000
Highways Road Adoptions	0.410	0.000	(0.410)	0.000	(0.410)
Total Housing Revenue Account	44.115	41.144	(2.971)	0.000	(2.971)
Total Capital Programme	190.350	163.421	(26.929)	(0.059)	(26.870)

APPENDIX C: Capital Programme Funding 2023/24 Quarter Four (Page 1)

Capital Programme Funding 2023/24 Quarter Four												
Scheme Name	Outturn Spend	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Adult Services												
Sensory Stimulation & Development Play Equipment	0.004	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.004
Disabled Facilities Grants	4.793	4.793	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Adult Services Total	4.797	4.793	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.004
Education & Skills												
Access and Inclusion	0.053	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.053
Army Rebasing	0.006	0.006	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Basic Need	3.027	2.402	0.000	0.495	0.130	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Stonehenge School Replacement of Lower Block	4.601	2.949	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.652
Devolved Formula Capital	0.609	0.609	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Schools Maintenance & Modernisation	5.729	2.768	0.014	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.947
Early Years & Childcare	0.007	0.000	0.000	0.007	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Early Years Buildings	0.252	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.252
Silverwood Special School	9.473	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	9.473
SEND Special School Capacity & Alternative Provision	4.687	0.094	0.000	0.000	0.000	0.000	1.400	0.000	0.000	1.300	0.000	1.893
SEND High Needs	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
High Needs Provision Capital Allowance	1.596	1.596	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Education & Skills Total	30.040	10.424	0.014	0.502	0.130	0.000	1.400	0.000	0.000	1.300	0.000	16.270
Families & Children's Service												
Childrens Homes	0.191	0.191	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Families & Children's Total	0.191	0.191	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Corporate Director - People	35.028	15.408	0.014	0.502	0.130	0.000	1.400	0.000	0.000	1.300	0.000	16.274
Capital Programme Funding 2023/24 Quarter Four												
Scheme Name	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Finance												
Corporate	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Evolve Project	4.270	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.270
Finance Total	4.270	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.270

APPENDIX C: Capital Programme Funding 2023/24 Quarter Four (Page 2)

Scheme Name	Capital Programme Funding 2023/24 Quarter Four											
	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Assets												
Affordable Housing including Commuted Sums	0.087	0.000	0.000	0.087	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Capital Receipt Enhancement	0.021	0.000	0.000	0.000	0.000	0.000	0.021	0.000	0.000	0.000	0.000	0.000
Depot & Office Strategy	0.150	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.150
Facilities Management Operational Estate	3.257	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.257
Gypsies and Travellers Projects	0.005	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.005
Porton Science Park	0.586	0.230	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.356
Health and Wellbeing Centres - Live Schemes	2.171	0.048	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.123
Non-Commercial Property Purchases	0.016	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.016
North Wiltshire Schools PFI Playing Fields	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Property Carbon Reduction Programme	2.356	0.000	0.000	0.026	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.330
Park & Ride Solar Panel Canopies	0.008	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.008
Public Sector Decarbonisation Scheme Projects	0.024	0.024	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Facilities Management Investment Estate	0.298	0.000	0.000	0.000	0.000	0.000	0.298	0.000	0.000	0.000	0.000	0.000
Social Care Infrastructure & Strategy	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Salisbury Resource Centre	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
South Chippenham	0.112	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.112
Housing Acquisitions	0.328	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.328	0.000	0.000
Assets Total	9.419	0.302	0.000	0.113	0.000	0.000	0.319	0.000	0.000	0.328	0.000	8.357
Capital Loans												
Stone Circle Housing Company Loan	18.109	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	18.109	0.000
Stone Circle Development Company Loan	1.474	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.474	0.000
Capital Loans Total	19.583	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	19.583	0.000
Information Services												
ICT Applications	1.561	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.561
ICT Business as Usual	1.723	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.723
ICT Other Infrastructure	0.401	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.401
ICT Get Well	1.239	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.239
ICT Stay Well	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Microsoft Cloud Navigator	(0.001)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	(0.001)
Information Services Total	4.923	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.923
Corporate Director - Resources	38.195	0.302	0.000	0.113	0.000	0.000	0.319	0.000	0.000	0.328	19.583	17.550

APPENDIX C: Capital Programme Funding 2023/24 Quarter Four (Page 3)

Scheme Name	Capital Programme Funding 2023/24 Quarter Four											
	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Highways & Transport												
Churchyards & Cemeteries	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Parking Contactless Machines	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Fleet Vehicles	4.821	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.821
Highway flooding prevention and Land Drainage schemes	0.673	0.673	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Integrated Transport	2.072	2.065	0.007	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Local Highways and Footpath Improvement Groups	0.741	0.341	0.000	0.000	0.400	0.000	0.000	0.000	0.000	0.000	0.000	0.000
LED Street Lighting	(0.007)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	(0.007)
Structural Maintenance & Bridges	24.725	24.675	0.050	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Churchfields Depot Drainage and Traffic Management	0.051	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.051
Passenger Transport RTPI	0.292	0.000	0.000	0.017	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.275
Drainage Improvements	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Major Road Network M4 Junction 17	0.208	0.000	0.000	0.000	0.208	0.000	0.000	0.000	0.000	0.000	0.000	0.000
A338 Salisbury Junction Improvements MRN	0.449	0.000	0.000	0.000	0.449	0.000	0.000	0.000	0.000	0.000	0.000	0.000
A350 Chippenham Bypass (Ph 4&5) MRN	1.404	0.967	0.000	0.000	0.437	0.000	0.000	0.000	0.000	0.000	0.000	0.000
A3250 Melksham Bypass LLM - Full Scheme	0.002	0.000	0.000	0.000	0.002	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Dunnes Lane Car Park, Castle Coombe	(0.003)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	(0.003)
Safer Roads Fund - A3102	0.663	0.663	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Highway Investment Plan	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Central Area Depot & Strategy	0.249	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.249
Short Term Depot Provision	0.062	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.062
Highways & Transport Total	36.402	29.384	0.057	0.017	1.496	0.000	0.000	0.000	0.000	0.000	0.000	5.448

APPENDIX C: Capital Programme Funding 2023/24 Quarter Four (Page 4)

Capital Programme Funding 2023/24 Quarter Four												
Scheme Name	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Economy & Regeneration												
Chippenham Station HUB	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Corsham Mansion House	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
River Park	1.529	0.629	0.000	0.000	0.500	0.000	0.000	0.000	0.000	0.000	0.000	0.400
Salisbury Future High Streets	2.209	2.209	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Trowbridge Future High Streets	6.373	6.373	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
UK Shared Prosperity Fund Projects	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Carbon Reduction Projects	0.035	0.035	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Wiltshire Ultrafast Broadband	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Wiltshire Online	0.090	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.090
Economy & Regeneration Total	10.236	9.246	0.000	0.000	0.500	0.000	0.000	0.000	0.000	0.000	0.000	0.490
Environment												
Waste Services	0.762	0.000	0.000	0.095	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.667
HUG 2 Grant	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Trowbridge Bat Mitigation Strategy	0.252	0.000	0.000	0.252	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Environmental Projects	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Environment Total	1.014	0.000	0.000	0.347	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.667
Capital Programme Funding 2023/24 Quarter Four												
Scheme Name	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Leisure Culture & Communities												
Area Boards Grants	0.372	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.372
Community Projects	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Fitness Equipment for Leisure Centres	0.068	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.068
Libraries - Self Service	0.027	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.027
Trowbridge Leisure Centre	0.634	0.000	0.000	0.000	0.634	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Leisure Requirements	0.266	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.266
History Centre Reception and Performing Arts Library	0.035	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.035
Leisure Culture & Communities Total	1.402	0.000	0.000	0.000	0.634	0.000	0.000	0.000	0.000	0.000	0.000	0.768
Corporate Director - Place	49.054	38.630	0.057	0.364	2.630	0.000	0.000	0.000	0.000	0.000	0.000	7.373
Total General Fund	122.277	54.340	0.071	0.979	2.760	0.000	1.719	0.000	0.000	1.628	19.583	41.197

APPENDIX C: Capital Programme Funding 2023/24 Quarter Four (Page 5)

Scheme Name	Capital Programme Funding 2023/24 Quarter Four											
	Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Shared Ownership Income	Funding From Revenue	Stone Circle Capital Loan	Borrowing
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Housing Revenue Account												
HRA - Council House Build Programme	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 2)	0.229	0.050	0.000	0.000	0.000	0.060	0.000	0.000	0.119	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.1)	4.116	0.014	0.000	0.000	0.000	3.786	0.000	0.235	0.081	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.2)	5.500	0.930	0.000	0.031	0.000	4.328	0.000	0.000	0.211	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.3)	12.287	3.210	0.000	0.299	0.000	7.190	0.000	1.588	0.000	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.4)	2.468	0.000	0.000	0.017	0.000	2.451	0.000	0.000	0.000	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.5)	1.381	0.442	0.000	0.087	0.000	0.808	0.000	0.044	0.000	0.000	0.000	0.000
HRA - Council House Build Programme (Phase 3.6)	1.152	0.000	0.000	0.072	0.000	0.408	0.000	0.083	0.000	0.589	0.000	0.000
HRA - Refurbishment of Council Stock	14.011	0.000	0.000	0.000	0.000	14.011	0.000	0.000	0.000	0.000	0.000	0.000
HRA - Highways Road Adoptions	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total Housing Revenue Account	41.144	4.646	0.000	0.506	0.000	33.042	0.000	1.950	0.411	0.589	0.000	0.000
Total Capital Programme	163.421	58.986	0.071	1.485	2.760	33.042	1.719	1.950	0.411	2.217	19.583	41.197

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 1)

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME

Cabinet Meeting	15-Jul-24
Financial Year:	2023/24

SECTION 1 - DELEGATED CFO POWERS

"Adjustment/addition of scheme in the capital programme which has no effect on the net funding position of the programme
i.e. Additional resources available in the form of Grant, Section 106 contributions etc which fund the addition, "

Project Name:	Trowbridge Bat Mitigation Strategy				
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28
	0.252	0.000	0.000	0.000	0.000
Funding Source:	S106 contributions				
Reason for movement:	Land Purchase for Bat Mitigation project				
Project Name:	River Park				
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28
	0.218	0.022	0.022	0.022	0.000
Funding Source:	Grant				
Reason for movement:	LATF Forestry Commission grant				

Total Delegated Changes Approved by Section 151 Officer	0.470	0.022	0.022	0.022	0.000
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In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.

CHIEF FINANCE OFFICER: Lizzie Watkin

DATE: Jul-24

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 2)

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME						
Cabinet Meeting	15-Jul-24					
Financial Year:	2023/24					
SECTION 2 - DELEGATED CFO POWERS						
<i>"Schemes within the capital programme which require removal due to scheme not progressing as originally anticipated or other circumstances"</i>						
Project Name: Area Boards Grants						
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	-0.028	0.000	0.000	0.000	0.000	0.000
Reason:	Unspent at Year End Removed					
Funding Source:	Borrowing					
Project Name: Wiltshire Online						
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	-0.007	0.000	0.000	0.000	0.000	0.000
Reason:	Annual staffing budget unspent removal					
Funding Source:	Borrowing					
Project Name: Dunnes Lane Car Park, Castle Coombe						
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	-0.003	0.000	0.000	0.000	0.000	0.000
Reason:	Project Closed					
Funding Source:	Borrowing					
Project Name: LED Street Lighting						
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	-0.007	0.000	0.000	0.000	0.000	0.000
Reason:	Project Completed					
Funding Source:	Borrowing					
Project Name: Microsoft Cloud Navigator						
Budget Change:	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	-0.014	-0.038	0.000	0.000	0.000	0.000
Reason:	Project Completed					
Funding Source:	0					
In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.						
CHIEF FINANCE OFFICER:	Lizzie Watkin					
DATE:	Jul-24					

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 3)

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME				
Cabinet Meeting	15-Jul-24			
Financial Year:	2023/24			
SECTION 1 - DELEGATED CFO POWERS				
"Schemes within the capital programme which require the reprogramming of expenditure between years due to scheme progressing earlier than originally anticipated or other circumstances"				
Project Name:	Basic Need			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.409	-0.409	0.000	0.000
Funding Source:	Grant			
Reason for movement:	High spend on Pathfinder Way project			
Project Name:	Stonehenge School Replacement of Lower Block			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.052	-0.052	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Accelerated spend in project			
Project Name:	Schools Maintenance & Modernisation			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.446	-0.446	0.000	0.000
Funding Source:	DfE Grant			
Reason for movement:	Projects overspend on forecast			
Project Name:	Early Years Buildings			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.091	-0.091	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Projects overspend on forecast			
Project Name:	SEND High Needs			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.094	-0.094	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to fund overspend			
Project Name:	High Needs Provision Capital Allowance			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.367	-0.367	0.000	0.000
Funding Source:	DfE Grant			
Reason for movement:	Various projects spend exceeded forecast			
Project Name:	Childrens Homes			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.121	-0.121	0.000	0.000
Funding Source:	Grant			
Reason for movement:	Purchase costs earlier than anticipated			
Project Name:	Facilities Management Operational Estate			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.210	-0.210	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet overspend			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 4)

Project Name:	Property Carbon Reduction Programme			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.834	-0.834	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet over-slippage			
Project Name:	Health and Wellbeing Centres - Live Schemes			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.001	-0.001	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Small overspend against forecast			
Project Name:	Stone Circle Housing Company Loan			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	5.091	-5.091	0.000	0.000
Funding Source:	Capital Loan / Borrowing			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	ICT Applications			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.087	-0.087	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	ICT Business as Usual			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.661	-0.661	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet over-slippage			
Project Name:	ICT Other Infrastructure			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.059	-0.059	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet over-slippage			
Project Name:	ICT Get Well			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.339	-0.339	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet over-slippage			
Project Name:	Fleet Vehicles			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	1.277	-1.277	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	Integrated Transport			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	1.056	-1.056	0.000	0.000
Funding Source:	DfT grant			
Reason for movement:	Drawback to meet accelerated works in some areas			
Project Name:	Structural Maintenance & Bridges			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	2.244	-2.244	0.000	0.000
Funding Source:	DfT grant			
Reason for movement:	Drawback to meet accelerated works in some areas			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 5)

Project Name:	A338 Salisbury Junction Improvements MRN			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.099	-0.099	0.000	0.000
Funding Source:	CIL			
Reason for movement:	Drawback to meet accelerated works in some areas			
Project Name:	A3250 Melksham Bypass LLM - Full Scheme			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.002	-0.002	0.000	0.000
Funding Source:	CIL			
Reason for movement:	Drawback to meet accelerated works in some areas			
Project Name:	Short Term Depot Provision			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.027	-0.027	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Drawback to meet accelerated work			
Project Name:	Salisbury Future High Streets			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.008	-0.008	0.000	0.000
Funding Source:	DLHUC grant			
Reason for movement:	Drawback to meet accelerated works in some areas			
Project Name:	Trowbridge Future High Streets			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.120	-0.120	0.000	0.000
Funding Source:	DLHUC grant			
Reason for movement:	Drawback to meet accelerated works in some areas			
Project Name:	Waste Services			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.084	-0.084	0.000	0.000
Funding Source:	Borrowing / S106			
Reason for movement:	Spend exceeded forecast on purchases			
Project Name:	HRA - Council House Build Programme (Phase 2)			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.015	-0.015	0.000	0.000
Funding Source:	HRA			
Reason for movement:	Retention bought forward into 23/24			
Project Name:	HRA - Council House Build Programme (Phase 3.2)			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.548	-0.548	0.000	0.000
Funding Source:	HRA			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	HRA - Council House Build Programme (Phase 3.3)			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	1.619	-1.619	0.000	0.000
Funding Source:	HRA / Grant			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	HRA - Council House Build Programme (Phase 3.4)			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.152	-0.152	0.000	0.000
Funding Source:	HRA			
Reason for movement:	Drawback to meet accelerated purchases			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 6)

Project Name:	HRA - Council House Build Programme (Phase 3.5)			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.513	-0.513	0.000	0.000
Funding Source:	HRA / Rev cont to capital			
Reason for movement:	Drawback to meet accelerated purchases			
Project Name:	HRA - Refurbishment of Council Stock			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	4.311	-4.311	0.000	0.000
Funding Source:	HRA			
Reason for movement:	Drawback to meet over-slippage due to unexpected costs			
Total Delegated Changes Approved by Section 151 Officer	20.937	-20.937	0.000	0.000
<p>In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.</p> <p>CHIEF FINANCE OFFICER: Lizzie Watkin</p> <p>DATE: Jul-24</p>				

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME

SECTION 2 - DELEGATED CFO POWERS

"Schemes within the capital programme which require the reprogramming of expenditure between not progressing as originally anticipated or other circumstances"

Project Name:	Sensory Stimulation & Development Play Equipment			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.001	0.001	0.000	0.000
Funding Source:	Borrowing			
Reason:	Revised forecast reflecting outturn			
Project Name:	Disabled Facilities Grants			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.601	0.601	0.000	0.000
Funding Source:	Grant			
Reason:	Revised forecast reflecting outturn			
Project Name:	Access & Inclusion			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.019	0.019	0.000	0.000
Funding Source:	Borrowing			
Reason:	Revised forecast reflecting outturn			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 7)

Project Name:	Basic Need			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.278	0.278	0.000	0.000
Funding Source:	DfE Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Schools Maintenance & Modernisation			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.311	0.311	0.000	0.000
Funding Source:	DfE Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Early Years & Childcare			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.024	0.024	0.000	0.000
Funding Source:	S106			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Silverwood Special School			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.574	0.574	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	High Needs Provision Capital Allowance			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.244	0.244	0.000	0.000
Funding Source:	DfE Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Evolve Project			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-2.091	2.091	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Affordable Housing including Commuted Sums			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.353	0.353	0.000	0.000
Funding Source:	S106			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Capital Receipt Enhancement			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.015	0.015	0.000	0.000
Funding Source:	Capital Receipts			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Depot & Office Strategy			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.272	0.272	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Facilities Management Operational Estate			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.142	0.142	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Gypsies and Travellers Projects			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.087	0.087	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 8)

Project Name:	Porton Science Park			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.899	0.899	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Health and Wellbeing Centres - Live Schemes			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.213	0.213	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Non-Commercial Property Purchases			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.019	0.019	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	North Wiltshire Schools PFI Playing Fields			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.300	0.300	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Property Carbon Reduction Programme			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.278	0.278	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Park & Ride Solar Panel Canopies			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.552	0.552	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Facilities Management Investment Estate			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.086	0.086	0.000	0.000
Funding Source:	GF Receipts			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	South Chippenham			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.038	0.038	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Housing Acquisitions			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.492	0.492	0.000	0.000
Funding Source:	Borrowing / revenue			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Stone Circle Development Company Loan			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-4.323	4.323	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	ICT Applications			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.222	0.222	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 9)

Project Name:	ICT Business as Usual			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.771	0.771	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	ICT Other Infrastructure			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.092	0.092	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	ICT Get Well			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.092	0.092	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Fleet Vehicles			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-1.731	1.731	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Integrated Transport			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.370	0.370	0.000	0.000
Funding Source:	DfT Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Local Highways and Footpath Improvement Groups			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.259	0.259	0.000	0.000
Funding Source:	Contributions			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Structural Maintenance & Bridges			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-1.846	1.846	0.000	0.000
Funding Source:	DfT Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Churchfields Depot Drainage and Traffic Management			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.011	0.011	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Passenger Transport RTP1			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.063	0.063	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Drainage Improvements			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.341	0.341	0.000	0.000
Funding Source:	DfT Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Major Road Network M4 Junction 17			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.058	0.058	0.000	0.000
Funding Source:	DfT Grant /CIL			
Reason:	Reprofile of budget to reflect outturn spend			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 10)

Project Name:	A350 Chippenham Bypass (Ph 4&5) MRN			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.019	0.019	0.000	0.000
Funding Source:	DfT Grant /CIL			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Safer Roads Fund - A3102			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.137	0.137	0.000	0.000
Funding Source:	DfT Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Central Area Depot & Strategy			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.043	0.043	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	River Park			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.003	0.003	0.000	0.000
Funding Source:	Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Salisbury Future High Streets			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-1.729	1.729	0.000	0.000
Funding Source:	DLUHC Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Trowbridge Future High Streets			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-2.151	2.151	0.000	0.000
Funding Source:	DLUHC Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	UK Shared Prosperity Fund Projects			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-1.228	1.228	0.000	0.000
Funding Source:	DLUHC Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Wiltshire Online			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	0.000	0.000	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Waste Services			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.263	0.263	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	HUG 2 Grant			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.062	0.062	0.000	0.000
Funding Source:	DLUHC Grant			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Fitness Equipment for Leisure Centres			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.007	0.007	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			

APPENDIX D: Capital Programme Adjustments 2023/24 Quarter Four (Page 11)

Project Name:	Libraries - Self Service			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.010	0.010	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Trowbridge Leisure Centre			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.022	0.022	0.000	0.000
Funding Source:	CIL / Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	Leisure Requirements			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.156	0.156	0.000	0.000
Funding Source:	Borrowing			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	HRA - Council House Build Programme (Phase 2)			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.104	0.104	0.000	0.000
Funding Source:	HRA			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	HRA - Council House Build Programme (Phase 3.1)			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.532	0.532	0.000	0.000
Funding Source:	HRA			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	HRA - Council House Build Programme (Phase 3.6)			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-1.925	1.925	0.000	0.000
Funding Source:	HRA			
Reason:	Reprofile of budget to reflect outturn spend			
Project Name:	HRA - Highways Road Adoptions			
Budget Change:	2023/2024	2024/2025	2025/2026	2026/2027
	-0.410	0.410	0.000	0.000
Funding Source:	HRA			
Reason:	Reprofile of budget to reflect outturn spend			
Total Re-programming between years	-26.870	26.870	0.000	0.000
<p>In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.</p> <p>CHIEF FINANCE OFFICER: Lizzie Watkin</p> <p>DATE: Jul-24</p>				

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Wiltshire Council

Cabinet

15 July 2024

Subject: Treasury Management Outturn Report 2023/24

Cabinet member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non Key

Executive Summary

The Council approved a Treasury Management Strategy and an Annual Investment Strategy for 2023/24 at its meeting on 31 January 2023.

The Treasury Management Strategy requires an Annual Outturn Report reviewing the Treasury Management activities for the year.

The Council has continued to finance capital expenditure through maximising the use of capital receipts, capital grants and internal borrowing.

Against budget, there is an underspend in respect of the net position on interest receivable/payable of £5.316m. This has been accounted for in the overall year end revenue outturn position for 2023/24.

Proposals

Cabinet is requested to:

- a) Note that the contents of this report are in line with the Treasury Management Strategy 2023/24; and to
- b) Recommend to Full Council consideration of this report.

Reasons for Proposals

To give members an opportunity to consider the performance of the Council against the parameters set out in the approved Treasury Management Strategy for 2023/24.

Lizzie Watkin, Director of Finance and Procurement (S151 Officer)

Andy Brown, Deputy Chief Executive and Corporate Director of Resources

Terence Herbert, Chief Executive

Wiltshire Council

Cabinet

15 July 2024

Subject: Treasury Management Outturn Report 2023/24

Cabinet member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non Key

Purpose of Report

1. The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2023/24. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities, (the Prudential Code).
2. During 2023/24 the minimum reporting requirements were that the Council should receive the following reports,
 - an annual treasury strategy in advance of the year (reported to Cabinet on 31 January 2023)
 - a mid-year treasury update report (reported to Cabinet on 14 November 2023)
 - an annual review following the end of the year describing the activity compared to the strategy (this report)
3. The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by members.
4. This Council confirms that it has complied with the requirement under the Code to give prior scrutiny to all of the above treasury management reports before they were reported to Full Council.

5. This report summarises the following,

- Capital activity during the year;
- Impact of this activity on the Council's underlying indebtedness, (the Capital Financing Requirement);
- The actual prudential and treasury indicators;
- Overall treasury position identifying how the Council has borrowed in relation to this indebtedness, and the impact on the investment balances;
- Summary of interest rate movements in the year;
- Detailed debt activity;
- Detailed investment activity.

Overall Treasury Position

6. During 2023/24, the Council complied with its legislative and regulatory requirements. The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

Prudential and Treasury Indicators	2022/23 Actual £m	2023/24 Original Budget/Estimate £m	2023/24 Actual £m
Capital Expenditure			
General Fund	99.979	147.249	102.695
HRA	16.734	30.580	41.145
Commercial Activities	11.667	21.298	19.582
Total	128.380	199.127	163.422
Capital Financing Requirement			
General Fund	519.809	597.951	560.018
HRA	91.865	136.864	83.865
Total	611.674	734.816	643.883
Gross Borrowing	398.926	501.664	383.295
External Debt	399.126	501.664	383.295
PFI Liability	59.838	54.931	54.817
Over/(under) borrowing	(152.910)	(178.220)	(205.771)
Investments			
Longer than one year	20.000		20.000
Under one year	157.220		92.056
Total	177.220		112.056
Net Borrowing	221.706		271.239

7. Other prudential and treasury indicators are to be found in the main body of the report.
8. The Director of Finance and Procurement (S151 Officer) can confirm that borrowing was only undertaken for a capital purpose and the statutory borrowing limit (the authorised limit) was not breached.

The Council's Capital Expenditure and Financing

9. The Council undertakes capital expenditure on long term assets. These activities may either be,
 - Financed immediately through the application of capital or revenue resources (capital receipts, capital grants, revenue contributions) which has no resultant impact on the Council's borrowing need; or,
 - If insufficient financing is available, or a decision is taken not to apply resources, the capital expenditure will give rise to a borrowing need.
10. The actual capital expenditure forms one of the required prudential indicators. The table below shows the actual capital expenditure and how this was financed.

General Fund	2022/23 Actual £m	2023/24 Budget £m	2023/24 Actual £m
Capital expenditure	111.646	168.547	122.277
Financed in year	56.905	80.178	61.496
Unfinanced Capital Expenditure	54.741	88.369	60.781

HRA	2022/23 Actual £m	2023/24 Budget £m	2023/24 Actual £m
Capital expenditure	16.734	30.580	41.145
Financed in year	16.734	12.580	41.145
Unfinanced Capital Expenditure	0.000	18.000	0.000

The Council's Overall Borrowing Need

11. The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This figure is a gauge of the Council's indebtedness. The CFR results from the capital activity of the Council and resources used to pay for the capital spend. It represents the 2023/24 unfinanced capital expenditure (see above table) and prior years' net or unfinanced capital expenditure which has not yet been paid for by revenue or other resources.

12. Part of the Council's treasury activities is to address the funding requirements for this borrowing need. Depending on the capital programme, the treasury team organises the Council's cash position to ensure that sufficient cash is available to meet the capital plans and cash flow requirements. This may be sourced through borrowing from external bodies (such as the Government through the Public Works Loans Board, or the money markets), or utilising temporary cash resources within the Council.

Capital Financing Requirement (CFR)

13. The Council's (non HRA) underlying borrowing need (CFR) is not allowed to rise indefinitely. The Council is required to make an annual revenue charge, called the Minimum Revenue Provision (MRP), to reduce the CFR. This is effectively a repayment of the non-Housing Revenue Account (HRA) borrowing need. There is no statutory requirement to reduce the HRA CFR. This differs from the treasury management arrangements which ensure that cash is available to meet capital commitments. External debt can also be borrowed or repaid at any time, but this does not change the CFR.

14. The total CFR can also be reduced by,

- The application of additional capital financing resources, such as unapplied capital receipts; or,
- Charging more than the statutory revenue charge (MRP) each year through a Voluntary Revenue Provision (VRP)

15. The Council's 2023/24 MRP Policy (as required by the DLUHC Guidance) was approved as part of the Treasury Management Strategy Statement on 31 January 2023.

16. The Council's CFR for the year is shown below and represents a key prudential indicator. It includes PFI and leasing schemes on the balance sheet, which increase the Council's borrowing need. No borrowing is actually required against these schemes as a borrowing facility is included within the contracts.

	2022/23 Actual £m	2023/24 Estimate £m	2023/24 Actual £m
Opening CFR			
CFR – General Fund	493.470	531.667	519.809
CFR – HRA	99.864	118.864	91.864
CFR – Total	593.334	650.531	611.674
Unfinanced Capital Expenditure (General Fund) as paragraph 10	54.741	88.369	60.781
Unfinanced Capital Expenditure (HRA) as paragraph 10	0.000	18.000	0.000
Less MRP/VRP	(16.018)	(17.178)	(15.795)
Less Other Long Term Liabilities (PFI)	(3.481)	(4.907)	(3.711)
Less Other Financing Movements	(16.906)	(0.000)	(9.066)
Closing CFR			
CFR – General Fund	519.809	597.951	560.018
CFR – HRA	91.865	136.864	83.865
CFR - Total	611.674	734.816	643.883

* Final figures subject to audit

Note the MRP/VRP will include PFI/finance lease annual principal payments.

17. Borrowing activity is constrained by prudential indicators for gross borrowing and the CFR, and by the authorised limit.

Gross Borrowing and the CFR

18. In order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council should ensure that its gross external borrowing does not, except in the short term, exceed the total of the CFR in the current year (2023/24) plus the estimates of any additional capital financing requirement for the next three financial years. This essentially means that the Council is not borrowing to support revenue expenditure.
19. This indicator would allow the Council some flexibility to borrow in advance of its immediate capital needs in 2023/24.
20. The table below highlights the Council's gross borrowing position against the CFR. The Council has complied with this prudential indicator. Following on from the under/over funding of the CFR, the table also details the Council's under borrowing position.

	2022/23 Actual £m	2023/24 Budget £m	2023/24 Actual £m
Gross borrowing position	398.926	501.664	383.295
CFR	611.674	734.816	643.883
(Under)/over funding of CFR	(212.748)	(233.152)	(260.588)
PFI Liability	59.838	54.931	54.817
(Under)/Over Borrowing	(152.910)	(178.221)	(205.771)

21. To illustrate the benefit of having an under borrowed position: if the Council was to externally borrow £205.771m (over 25 years at the PWLB rate on 31/03/2023 of 5.22%), this would result in external annual interest costs in the order of £10.741m. The interest foregone on the use of internal funds would be £10.638m (based on current average interest rate of 5.17% as at 31/03/2024). This produces a net benefit of £0.103m.

Authorised Limit

22. The authorised limit is the affordable borrowing limit required by section 3 of the Local Government Act 2003. The limit is set based on the Operational Boundary allowing for unplanned and exceptional cash movements up to 2.5% above the Operational Boundary. Once this has been set, the Council does not have the power to borrow above this level. The table below demonstrates that during 2023/24 the Council has maintained gross borrowing within its authorised limit.

Operational Boundary

23. The operational boundary is the expected borrowing position of the Council during the year. The Operational Boundary is set based on the CFR with additional capacity for day to day cashflow borrowing needs to allow for managing movements in cash. Periods when the actual position is either below or over the boundary are acceptable subject to the authorised limit not being breached.

	2023/24 £m
Authorised Limit	775.494
Maximum Gross Borrowing Position during the year	398.926
Operational Boundary	759.922
Average Gross Borrowing Position	396.008

Actual Financing Costs as a Proportion of Net Revenue Stream

24. This indicator identifies the trend in the cost of capital, (borrowing and other long-term obligations costs net of investment income), against the net revenue stream.

	2023/24 %
Financing Costs as a Proportion of Net Revenue Stream – GF	3.47
Financing Costs as a Proportion of Net Revenue Stream – HRA	8.98

Treasury Position as at 31 March 2024

25. The Council's treasury management debt and investment position is organised by the treasury management team (within the Accountancy Team), in order to ensure adequate liquidity for revenue and capital activities, security for investments and to manage risks within all treasury management activities. Procedures and controls to achieve these objectives are well established both through member reporting detailed in the summary, and through officer activity detailed in the Council's Treasury Management Practices.

26. At the end of 2023/24, the Council's treasury position was as follows,

	31 March 2023			31 March 2024		
	Principal £m	Rate/ Return %	Average Life Years	Principal £m	Rate/ Return %	Average Life Years
Fixed Rate Funding						
PWLB	332.123	3.30	17.79	322.123	3.31	17.23
Market	61.000	4.37	35.57	57.000	4.37	33.36
Salix Funding	5.803	0.00	3.06	4.172	0.00	2.06
Variable Rate Funding						
PWLB	0.00	0.00	0.00	0.00	0.00	0.00
Market	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt	398.926	3.41	18.87	383.295	3.43	17.99
Total Investments	177.220	2.20	0.32	112.056	5.17	0.17
Net Debt	221.706			271.239		

27. The maturity structure of the debt portfolio (in terms of percentages and absolute values) was as follows,

	31 March 2023 Actual £m	31 March 2024 Actual £m
Under 12 months	44.000	10.000
12 months and within 2 years	10.000	12.485
2 years and within 5 years	61.926	71.810
5 years and within 10 years	68.500	48.500
10 years and within 20 years	58.000	50.000
20 years and within 30 years	42.500	73.500
30 years and within 40 years	48.000	55.000
40 years and within 50 years	66.000	62.000
	398.926	383.295

	2023/24 Authorised Limits %		31 March 2024 Actual %	
	Upper Limit	Lower Limit	Next Call Date *	Contractual Maturity
Under 12 months	25.00	0.00	10.44	2.61
12 months and within 2 years	25.00	0.00	4.82	3.26
2 years and within 5 years	45.00	0.00	18.73	18.73
5 years and within 10 years	75.00	0.00	12.65	12.65
10 years and above	100.00	0.00	53.36	62.75

* the next call date is the date on which the lender has the right to redeem the loan. This affects five out of eight of our current market loans. In the current interest rate environment, a call is unlikely to happen as the rates payable on these loans are higher than the current prevailing market rates.

28. The structure of the investment portfolio was as follows,

	Actual 31 March 2023 £m	Actual 31 March 2023 %	Actual 31 March 2024 £m	Actual 31 March 2024 %
Treasury Investments				
Banks	87.000	49.08	10.000	8.92
Local Authorities	35.000	19.75	22.000	19.63
MMFs	35.081	19.80	60.056	53.59
Call Account	0.139	0.08	0.00	0.00
Local Authority Property Fund	20.000	11.29	20.000	17.85
Total Treasury Investments	177.220	100.00	112.056	100.00
Non-Treasury Investments				
Third Party Loans	8.340	25.56	7.601	14.31
Stone Circle Loan	24.294	74.44	45.520	85.69
Total Non-Treasury Investments	32.634	100.00	53.121	100.00
Treasury Investments	177.220	84.45	112.056	67.84
Non-Treasury Investments	32.634	15.55	53.121	32.16
Total - All Investments	209.854	100.00	165.177	100.00

29. The maturity structure of the investment portfolio was as follows,

Treasury Investments	Actual 31 March 2023 £m	Actual 31 March 2023 %	Actual 31 March 2024 £m	Actual 31 March 2024 %
Longer than 1 Year	20.000	11.29	20.000	17.85
Up to 1 Year	157.220	88.71	92.056	82.15
Total	177.220	100.00	112.056	100.00

Treasury Management Strategy 2023/24

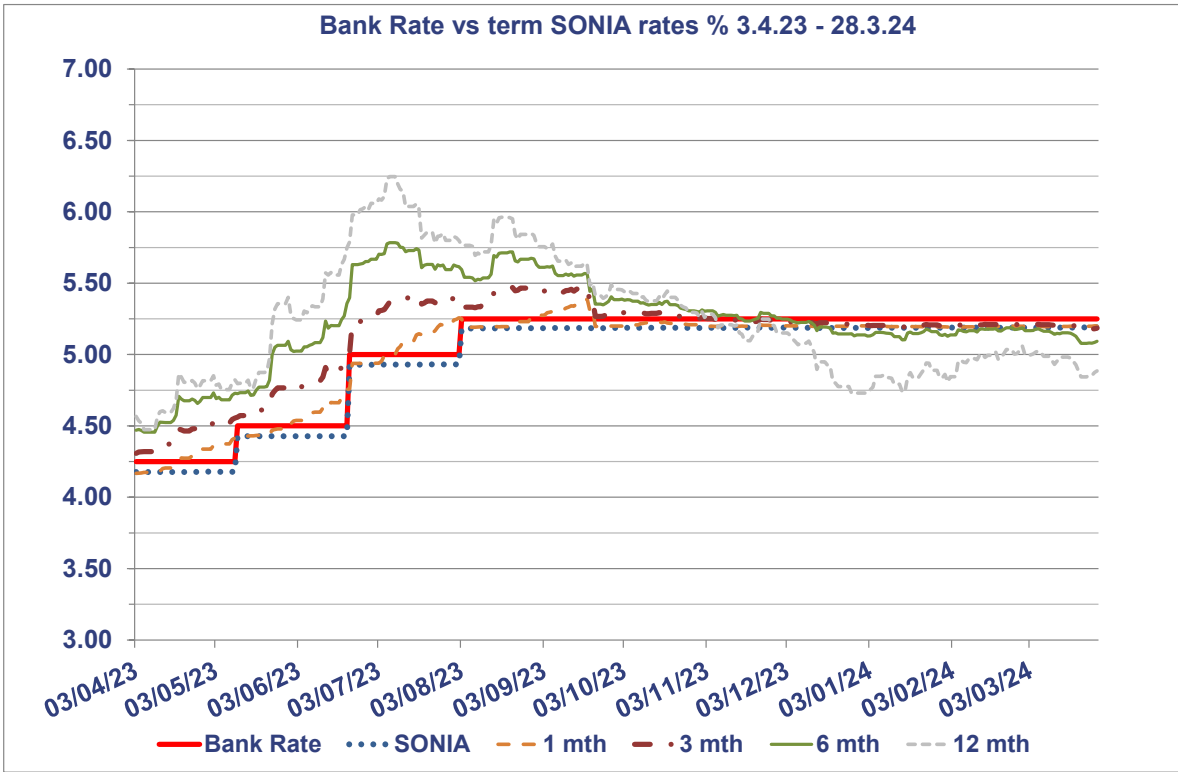
Investment Strategy and Control of Interest Rate Risk

30. Investment returns picked up throughout the course of 2023/24 as the Bank of England, adopted tighter monetary policy to respond to continuing inflationary pressures.

- 31. Starting at 4.25% in April 2023, bank rate moved up in stepped increases of either 0.25% or 0.50%, reaching 5.25% by the end of August. There were no further increases in Bank Rate to the end of the financial year. Markets are now anticipating a Bank Rate cut in either June or August 2024.
- 32. The Bank of England Bank Rate and SONIA rates for 2023/24 were as follows.

	Bank Rate	SONIA	1 Month	3 Month	6 Month
High	5.25%	5.19%	5.39%	5.48%	5.78%
High Date	03/08/23	28/03/24	19/09/23	30/08/23	07/07/23
Low	4.25%	4.18%	4.17%	4.31%	4.46%
Low Date	03/04/23	04/04/23	03/04/23	03/04/23	06/04/23
Average	5.03%	4.96%	5.02%	5.13%	5.23%
Spread	1.00%	1.01%	1.22%	1.17%	1.33%

* SONIA is the Sterling Overnight Index Average. A replacement set of indices (for LIBID) for benchmarking investments. The benchmarking rates used by the Council, are a backward-looking set of reference rates that reflect the investment yield curve at the time an investment decision was taken.



- 33. The change in investment rates meant that all local authorities were faced with the challenge of proactive investment of surplus cash for the first time in over a decade. This emphasised the need for a detailed working knowledge of cashflow projections, so that the appropriate balance could be maintained between maintaining cash for

liquidity purposes, and laddering deposits on a rolling basis to lock in the increase in investment rates as duration was extended.

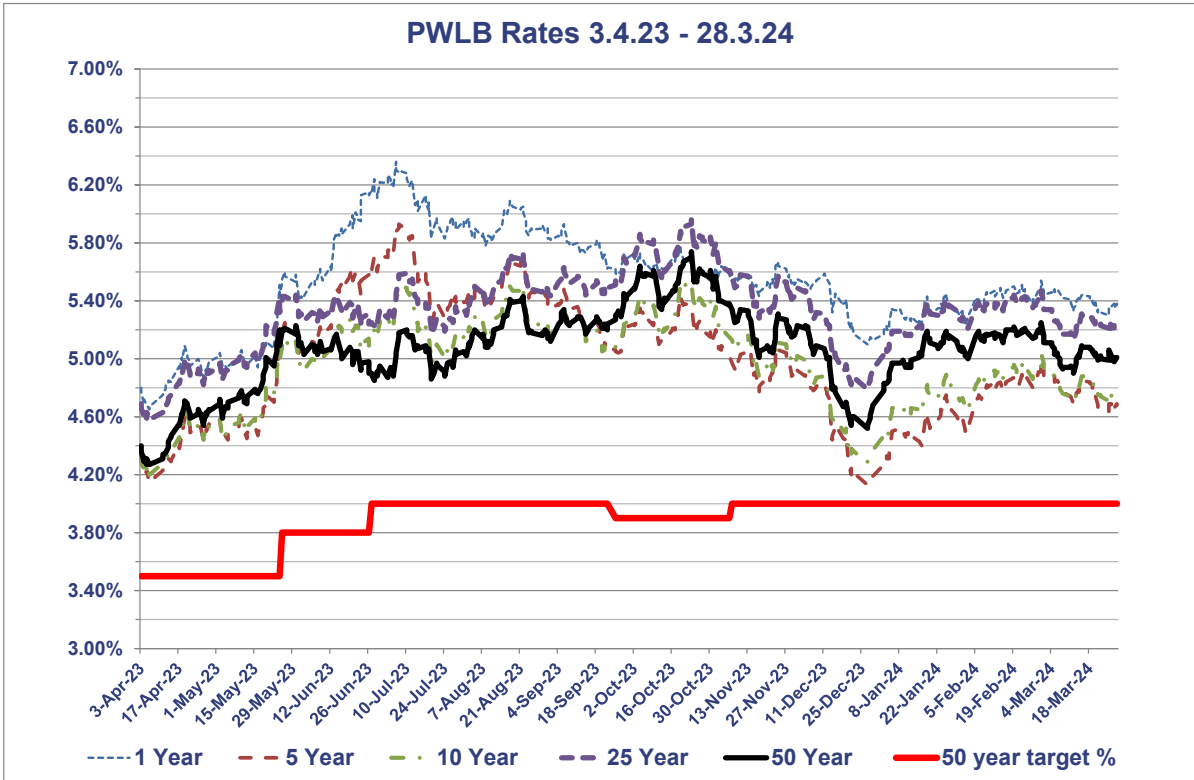
34. While the Council has taken a cautious approach to investing, it is also fully appreciative of changes to regulatory requirements for financial institutions in terms of additional capital and liquidity that came about in the aftermath of the global financial crisis of 2008/09. These requirements have provided a far stronger basis for financial institutions, with annual stress tests by regulators evidencing how institutions are now far more able to cope with extreme stressed market and economic conditions.

Borrowing Strategy and Control of Interest Rate Risk

35. During 2023/24, the Council maintained an under-borrowed position. This meant that the capital borrowing need (the CFR) was not fully funded with loan debt, as cash supporting the Council's reserves, balances and cash flow was used as an interim measure. This strategy was prudent, as although short term investment rates were equal to, and sometimes higher than long term borrowing costs, the latter are expected to fall back through 2024/25 and 2025/26.
36. The Council has sought to minimise additional long term borrowing at elevated rates (greater than 4%) and has focussed on a policy of internal borrowing, supplemented by temporary, short term borrowing if required.
37. Against this background and the risks within the economic forecast, caution was adopted within the treasury operations. The treasury team monitored interest rates in financial markets and adopted a pragmatic strategy based upon the following principles to manage interest rate risks.
 - If it had been felt that there was a significant risk of a much sharper rise in long and short term rates than initially expected, the portfolio position would have been reappraised. Fixed rate funding would have been drawn whilst interest rates were lower than they were projected to be in the next few years.
 - However, it was anticipated that, there was a significant risk of a sharp fall in long and short term rates, so long term borrowings were postponed, and potential rescheduling from fixed rate funding into short term borrowing was considered to meet cashflow needs.
38. Interest rate forecasts initially suggested further gradual rises in short, medium, and longer term fixed borrowing rates during 2023/24. Bank rate had initially been forecast to peak at 4.5% but it is now expected to have peaked at 5.25%.

39. The following table and graph show PWLB rates for range of maturity periods, the average borrowing rates, the high and low points in rates and spreads over the year.

PWLB Rates	1 Year	5 Year	10 Year	25 Year	50 Year
Low	4.65%	4.13%	4.20%	4.58%	4.27%
Low Date	06/04/2023	27/12/2023	06/04/2023	06/04/2023	05/04/2023
High	6.36%	5.93%	5.53%	5.96%	5.74%
High Date	06/07/2023	07/07/2023	23/10/2023	23/10/2023	23/10/2023
Average	5.54%	4.99%	4.97%	5.34%	5.08%
Spread	1.71%	1.80%	1.33%	1.38%	1.17%



40. PWLB rates are based on gilt (UK Government Bond) yields, through HM Treasury determining a specified margin to add to them. The main influences on gilt yields are Bank Rate, inflation expectations and movements in US treasury yields.

41. As a general rule, short-dated gilt yields will reflect expected movements in Bank Rate, whilst medium to long-dated yields are driven primarily by the inflation outlook.

42. The current margins attributed to gilt yield prices are as follows,

- PWLB Standard Rate = gilt plus 100 basis points
- PWLB Certainty Rate = gilt plus 80 basis points
- Local Infrastructure Rate = gilt plus 60 basis points
- HRA Borrowing Rate = gilt plus 40 basis points

43. There is likely to be a fall in Gilt yields and PWLB rates over the next one to two years, as Bank rate falls and inflation moves below the Bank of England's 2% target.
44. The Bank of England is currently embarking on a process of quantitative tightening. The Bank's original stock of gilts and corporate bonds will gradually be sold back into the market over several years. The impact this policy will have on the market pricing of gilts is currently unknown.

Borrowing Outturn

45. A summary of the Council's borrowing position is detailed at Appendix 1.
46. No new borrowing was undertaken during the year.
47. Two naturally maturing PWLB loans were repaid during 2023/24 as follows,

Pool	Lender	Principal £m	Type	Interest Rate %	Loan Term
HRA	PWLB	8.000	Fixed Interest Rate Maturity	2.70	12 years
General Fund	PWLB	2.000	Fixed Interest Rate Maturity	4.45	13 years

LOBO Repayment

48. The Council holds five market loans defined as a 'Lender Option, Borrower Option' (LOBO) loans. The interest rate on these loans is initially fixed, but the lender has the option to propose, on pre-determined dates, a new fixed interest rate. The borrower (the Council) has the option to either accept the new rate or repay the entire loan.
49. Under normal circumstances, if the Council chooses to repay a LOBO loan outside of the predetermined dates (for example, to access cheaper finance elsewhere), it would need to pay a 'break' penalty, which can be prohibitively expensive.
50. In October 2023, the Council was approached by Bayerische Landesbank, asking whether it would consider repaying the loan held with them, without incurring any penalties. This was due to a planned reduction in, and sale of, their loan portfolio.
51. Taking into account a number of factors, including future borrowing need, interest repayments and forecast interest rates, a decision was taken to repay the loan, as follows,

Pool	Lender	Principa l £m	Type	Interest Rate %	Loan Term Remaining
General Fund	Bayerische Landesbank	4.000	LOBO	4.20	43 Years

Borrowing in Advance of Need

52. The Council has not borrowed more than, or in advance of its needs, purely to profit from the investment of the extra sums borrowed.

Debt Rescheduling

53. No debt rescheduling was undertaken during the year, as the average 1% differential between PWLB new borrowing rates and premature repayment rates made rescheduling unviable.

Investment Outturn

54. The Council's investment policy is governed by DLUHC investment guidance, which has been implemented in the annual investment strategy approved by the Council on 31 January 2023. This policy sets out the approach for choosing investment counterparties and is based on credit ratings provided by the three main credit rating agencies, supplemented by additional market data.

55. The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.

56. A summary of the Council's investment position as at 31 March 2024 is detailed at Appendix 2.

57. The Council maintained an average balance of £164.670m of internally managed funds (compared to £220.288m in 2022/23). The difference between the balances available for investment and the actual investments is due to the varying level of working capital (creditors, debtors and other long term liabilities) and internal borrowing.

58. The internally managed funds earned an average rate of 5.17%. The comparable performance indicator is the 90 day backward looking SONIA rate, which was 4.84%.

59. The Council's total interest received from all investments for 2023/24 was £10.383m. The Council's budgeted investment return for 2023/24 was £3.742m, therefore forecast investment income (interest) for the year to date is £6.641m over achieved against budget. The interest received was higher than budgeted due to increases in interest rates, which rose more steeply and higher than forecast and remained higher than expected for longer. Particularly in the latter end of the financial year, the Council was able to take advantage of the local authority to local authority lending markets, where rates were artificially inflated due to a lack of cash in the market.
60. The position on interest income must be compared with external interest costs payable. The Council paid external interest costs (on both the general fund and the HRA debt) of £13.571m against a budget of £12.246m. This is a £1.325m overspend against budget. The overspend is due to additional borrowing undertaken in March 2022, which was taken after the budget was approved.
61. The net underspend in respect of interest receivable/payable, for both general fund and HRA, is £5.316m. This has been accounted for in the overall revenue outturn position for 2023/24.

CCLA Property Fund

62. The Council holds £20m of units in the CCLA property fund (known as a pooled investment fund). The fund is designed for local authorities seeking exposure to UK commercial property for longer term investments. The aim of this investment is to provide a higher level of investment income, together with long term capital appreciation.
63. Due to a fall in property prices, the fund is currently valued at a lower price than the initial investment. This difference does not represent a cost to the Council, as it is not charged to the Council's revenue account but held in a separate unusable reserve.
64. Accounting directive (IFRS9) states that changes in value between the cost and market value of pooled investment funds should be charged to revenue annually. However, the Secretary of State mandated that this general accounting practice should be statutorily over-ridden for local authorities, and any changes between cost and market value only need to be recognised in the accounts when the asset is sold. IFRS9 is explained in further detail in paragraph 76-77.

Breach of Counterparty Limit – HSBC

65. A money market fund is held with Aberdeen Investments, which enables the Council to diversify its investments, whilst maintaining a high level of liquidity.
66. In June 2023 an investment was arranged with Aberdeen Investments for £24.5m, leaving a balance of approximately £0.260m remaining in the Council's bank account. However, due to a communication and training issue, the payment to Aberdeen Investments was not prepared and not sent.
67. The monetary limit on the Council's bank account with HSBC is £10m, but as the above money market fund payment was not made, the funds in the account overnight totalled £24.760m, breaching the limit by £14.760m. The position was rectified the following day, when the previous day's investment was cancelled and replaced with another money market fund investment, and the bank account balance was reduced to a level within the counterparty limits.
68. In addition to the breach, the Council did not meet its contractual obligations under the investment made with Aberdeen Investments. However, given the long standing and good working relationship the Council holds with Aberdeen Investments, no additional charges were levied on the Council.
69. The risk of the above situation recurring has been mitigated through additional training and review, for both dealers and authorisers. The daily documentation has been improved to include guidance notes and checklists, which are more complete and unambiguous.
70. This breach was previously reported in the Mid Year Treasury Report, reviewed by Cabinet on 14 November 2023, in line with the agreed reporting processes.

Performance Measurement

71. One of the key requirements in the CIPFA Code of Practice is the formal introduction of performance measurement relating to investments, debt and capital financing activities. Whilst investment performance criteria have been well developed and universally accepted, debt performance indicators continue to be a more problematic area with the traditional average portfolio rate of interest acting as the main guide (table currently in paragraph 26).
72. The Council's current performance indicators were set out in the annual Treasury Management Strategy Statement 2023/24. However additional security and liquidity benchmarks will be investigated, developed and introduced for possible introduction for the next TMSS (2025/26).

Economic Background and Interest Rate Forecast

73. Against a backdrop of stubborn inflationary pressures and other global factors, interest rates have been volatile right across the yield curve, from Bank Rate through to 50-year gilt yields, for the whole of 2023/24.
74. In March 2024, the Bank of England left bank rate at 5.25% for the fifth time in a row, with no MPC members voting for a rise.
75. Unemployment is currently under 4%, and annual wage inflation is running at above 5%. The CPI measure of inflation, which peaked at 11.1% in October 2022, is now due to slide below the 2% target rate and remain below this benchmark for the next couple of years.

Other Issues – IFRS9 Fair Value of Investments

76. Following the consultation undertaken by the Department of Levelling Up, Housing and Communities on IFRS 9, the Government has extended the mandatory statutory override for local authorities to reverse out all unrealised fair value movements resulting from pooled investment funds to 31st March 2025. Local authorities are required to disclose the net impact of the unrealised fair value movements in a separate unusable reserve throughout the duration of the override in order for the Government to keep the override under review and to maintain a form of transparency.
77. This is relevant for the investments held with the CCLA (see paragraph 62 – 64). Total investments of £20m were made, and the unrealised fair value of these investments at year end are £16.703m. The difference between the initial investment and the unrealised fair value will be held in an unusable reserve until such time that the investment is sold (realised) or the statutory over-ride no longer applies.

Overview & Scrutiny Engagement

78. Regular reports are taken to the Overview and Scrutiny Management Committee and its Financial Planning Task Group relating to the Council's financial position. This report will be considered by Financial Planning Task Group on 9 July 2024 and Overview and Scrutiny Management Committee on 23 July 2024.

Safeguarding Implications

79. None have been identified as arising directly from this report.

Public Health Implications

80. None have been identified as arising directly from this report.

Procurement Implications

81. None have been identified as arising directly from this report.

Equalities Impact of the Proposal

82. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

83. Wiltshire Council will not intentionally invest in any investment that is not ethical and would not be consistent with our environmental and social policy objectives.

84. Where appropriate, the Council will consider investments that deliver environmental and social benefits, whilst maintaining our Security, Liquidity and Yield criteria.

Risks Assessment

85. All investments have been at fixed rates during the period. The Council's current average interest rate on long term debt is 3.43%, which compares favourably with similar rates of other UK local authorities.

86. The primary management risks to which the Council is exposed are adverse movements in interest rates and the credit risk of counterparties.

87. Investment counterparty risk is controlled by assessing and monitoring the credit risk of borrowers as authorised by the Annual Investment Strategy.

Financial Implications

88. These have been examined and are implicit throughout the report. A financial risk remains from the statutory IFRS 9 override for local authorities set out in paragraphs 76-77, which is currently due to cease on 31st March 2025. If the market does not recover sufficiently to bring the value of the fund up to the purchase price and the statutory override is not extended the council will need to meet any gap between price and valuation from the General Fund.

Workforce Implications

89. None have been identified as arising directly from this report.

Legal Implications

90. None have been identified as arising directly from this report.

Proposals

91. Cabinet is requested to:

- a) Note that the contents of this report are in line with the Treasury Management Strategy 2023/24 and to
- b) Recommend to Full Council consideration of this report.

Andy Brown

Deputy Chief Executive and Corporate Director of Resources

Lizzie Watkin

Director of Finance and Procurement (S.151 Officer)

Report Author:

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10 June 2024

Appendices

Appendix 1 Borrowing Portfolio

Appendix 2 Investment Portfolio

Borrowing Portfolio as at 31 March 2024

PWLB – HRA	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
PWLB – HRA	28/03/2012	28/03/2025	8.000	2.82	0.226
PWLB – HRA	28/03/2012	28/03/2026	10.000	2.92	0.292
PWLB – HRA	28/03/2012	28/03/2027	8.000	3.01	0.241
PWLB – HRA	28/03/2012	28/03/2028	6.000	3.08	0.185
PWLB – HRA	28/03/2012	28/03/2029	7.000	3.15	0.220
PWLB – HRA	28/03/2012	28/03/2030	8.000	3.21	0.257
PWLB – HRA	28/03/2012	28/03/2031	2.000	3.26	0.065
PWLB – HRA	28/03/2012	28/03/2032	5.000	3.30	0.165
PWLB – HRA	28/03/2012	28/03/2033	6.000	3.34	0.200
PWLB – HRA	28/03/2012	28/03/2034	7.000	3.37	0.236
PWLB – HRA	28/03/2012	28/03/2035	2.000	3.40	0.068
PWLB – HRA	28/03/2012	28/03/2037	9.000	3.44	0.309
Total PWLB – HRA			78.000		2.464

PWLB – General Fund	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
PWLB – General Fund	15/02/2010	01/06/2024	2.000	4.49	0.090
PWLB – General Fund	14/08/2001	01/12/2025	0.123	4.875	0.006
PWLB – General Fund	15/02/2010	01/06/2026	2.000	4.54	0.091
PWLB – General Fund	21/08/2002	01/06/2027	4.000	4.75	0.190
PWLB – General Fund	08/02/2022	01/02/2028	20.000	1.95	3.900
PWLB – General Fund	29/07/1999	01/06/2028	1.000	4.75	0.048
PWLB – General Fund	15/02/2010	01/06/2028	2.000	4.56	0.091
PWLB – General Fund	08/02/2022	01/02/2029	20.000	1.98	3.960
PWLB – General Fund	29/07/1999	01/06/2029	1.000	4.75	0.048
PWLB – General Fund	29/07/1999	01/06/2030	1.000	4.75	0.046
PWLB – General Fund	20/05/2005	01/06/2030	2.000	4.45	0.089
PWLB – General Fund	05/12/2005	18/03/2031	5.000	4.25	0.213
PWLB – General Fund	29/07/1999	01/06/2031	1.000	4.75	0.048
PWLB – General Fund	20/05/2005	01/06/2031	2.000	4.45	0.089
PWLB – General Fund	21/11/2005	18/09/2031	2.000	4.25	0.085
PWLB – General Fund	20/05/2005	01/06/2032	2.000	4.45	0.089
PWLB – General Fund	04/11/1999	01/12/2032	1.500	4.625	0.069
PWLB – General Fund	20/05/2005	01/06/2033	2.000	4.45	0.089
PWLB – General Fund	15/11/1999	19/09/2033	1.000	4.25	0.042
PWLB – General Fund	20/05/2005	01/06/2034	2.000	4.45	0.089
PWLB – General Fund	15/11/1999	18/09/2034	1.000	4.25	0.043
PWLB – General Fund	21/11/2005	18/09/2034	5.000	4.25	0.213
PWLB – General Fund	14/06/2005	14/06/2035	5.000	4.35	0.218

PWLB – General Fund	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
PWLB – General Fund	15/11/1999	18/09/2035	1.000	4.25	0.043
PWLB – General Fund	21/11/2005	18/09/2035	5.000	4.25	0.213
PWLB – General Fund	15/11/1999	18/09/2036	0.500	4.25	0.021
PWLB – General Fund	15/11/1999	18/09/2036	0.500	4.25	0.021
PWLB – General Fund	11/01/2006	01/12/2037	4.000	4.00	0.160
PWLB – General Fund	11/01/2006	01/12/2038	4.000	4.00	0.160
PWLB – General Fund	15/02/2010	01/06/2041	2.000	4.57	0.091
PWLB – General Fund	11/08/2006	01/12/2041	3.000	4.35	0.131
PWLB – General Fund	15/02/2010	01/06/2042	2.000	4.57	0.091
PWLB – General Fund	11/08/2006	01/12/2042	2.000	4.35	0.087
PWLB – General Fund	11/08/2006	01/12/2043	2.000	4.35	0.087
PWLB – General Fund	06/09/2006	01/12/2044	3.000	4.25	0.128
PWLB – General Fund	06/09/2006	01/12/2045	3.000	4.25	0.128
PWLB – General Fund	29/06/2006	18/09/2046	4.000	4.45	0.178
PWLB – General Fund	30/08/2006	01/12/2046	2.000	4.25	0.085
PWLB – General Fund	29/06/2006	18/09/2047	4.000	4.45	0.178
PWLB – General Fund	30/08/2006	01/12/2047	2.000	4.25	0.085
PWLB – General Fund	09/10/1998	18/09/2048	1.000	4.50	0.045
PWLB – General Fund	29/06/2006	18/09/2048	3.500	4.45	0.156
PWLB – General Fund	30/08/2006	01/12/2048	2.000	4.25	0.085
PWLB – General Fund	09/10/1998	18/09/2049	1.000	4.50	0.045
PWLB – General Fund	29/06/2006	18/09/2049	3.000	4.45	0.134
PWLB – General Fund	30/08/2006	01/12/2049	2.000	4.25	0.085
PWLB – General Fund	30/08/2006	01/06/2050	5.000	4.25	0.213
PWLB – General Fund	17/09/1998	18/09/2050	1.000	5.125	0.051
PWLB – General Fund	17/09/1998	18/09/2051	1.000	5.125	0.051
PWLB – General Fund	07/03/2007	01/06/2052	2.000	4.25	0.085
PWLB – General Fund	23/07/1998	03/06/2052	1.000	5.50	0.055
PWLB – General Fund	07/03/2007	01/06/2053	2.000	4.25	0.085
PWLB – General Fund	23/07/1998	02/06/2053	1.000	5.50	0.055
PWLB – General Fund	19/06/1998	01/06/2054	1.000	5.375	0.054
PWLB – General Fund	19/06/1998	01/06/2055	1.000	5.375	0.054
PWLB – General Fund	21/06/2006	01/06/2055	2.000	4.30	0.086
PWLB – General Fund	22/06/2006	18/09/2055	4.000	4.35	0.174
PWLB – General Fund	19/06/1998	01/06/2056	1.500	5.375	0.081
PWLB – General Fund	21/06/2006	01/06/2056	3.000	4.30	0.129
PWLB – General Fund	22/06/2006	01/06/2056	6.000	4.35	0.261
PWLB – General Fund	02/10/1997	25/09/2057	1.500	6.625	0.99
PWLB – General Fund	12/03/2019	13/03/2063	10.000	2.36	0.236
PWLB – General Fund	12/03/2019	13/03/2064	10.000	2.36	0.236
PWLB – General Fund	12/03/2019	13/03/2065	10.000	2.36	0.236
PWLB – General Fund	08/02/2022	01/03/2071	20.000	2.00	4.000

PWLB – General Fund	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
PWLB – General Fund	08/02/2022	01/01/2072	20.000	2.00	4.000
Total PWLB - General Fund			244.123		8.246

Market Loans					
Lender	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
Barclays Bank	03/12/2004	03/12/2054	10.000	4.45	0.445
FMS Wermanagement	07/12/2004	08/12/2053	10.000	4.45	0.445
Depfa Deutsche Pfandbriefbank	10/12/2004	10/12/2052	10.000	4.45	0.445
Dexia Credit Local	10/12/2004	11/12/2051	10.000	4.45	0.445
Barclays Bank	31/08/2005	31/08/2055	5.000	3.99	0.199
Dexia Credit Local	20/02/2006	18/02/2066	6.000	4.45	0.267
Barclays Bank	31/07/2007	01/08/2067	6.000	4.21	0.253
Total – Market Loans			57.000		2.499

Salix Loans					
Lender	Start Date	Maturity Date	Amount £m	Interest Rate %	Annual Interest £m
SALIX1	22/11/2019	01/04/2025	0.310	0.00	0.000
SALIX2	02/03/2020	02/03/2026	2.052	0.00	0.000
SALIX3	01/07/2021	01/07/2027	1.810	0.00	0.000
Total – Salix Loans			4.172		0.000

Loan Summary	Amount £m	Annual Interest £m
PWLB – HRA	78.000	2.499
PWLB – General Fund	244.123	8.246
Market Loans	57.000	2.464
Salix Loans	4.172	0.00
Total – All Loans	398.926	13.209

* Annual interest = Total amount of annual interest payable per loan outstanding as at 31 March 2024.

This will not equal the amount of interest paid during 2023/24 – as the total loan portfolio has changed during the year.

Investment Portfolio as at 31 March 2024 (compared to the counterparty list)

Counterparty	Amount £m	Interest Rate %	Start Date	Maturity Date	LAS Credit Rating **
First Abu Dhabi Bank PJSC	10.000	6.74	10/07/2023	05/07/2024	Orange – 12 Months
London Borough of Barking and Dagenham	10.000	6.45	12/03/2024	12/06/2024	Yellow – 60 Months
Blackpool Borough Council	12.000	6.75	26/03/2024	26/06/2024	Yellow – 60 Months
Black Rock Money Market Fund	0.034	5.24	*	*	AAA
JP Morgan Money Market Fund	0.001	5.12	*	*	AAA
Federated Money Market Fund	29.416	5.29	*	*	AAA
Aberdeen Money Market Fund	1.460	5.27	*	*	AAA
BNP Money Market Fund	29.145	5.31	*	*	AAA
Total	92.056				

Long Term Investment Portfolio as at 31 March 2024

Counterparty	Amount £m	Gross Dividend Rec'd £m	Start Date	Current Valuation £m	Notes
CCLA – Property Fund	10.000	0.437	31/03/2022	7.518	Current valuation unrealised – no impact on revenue
CCLA – Property Fund	10.000	0.533	31/01/2023	9.185	Current valuation unrealised – no impact on revenue
Total	20.000	0.970		16.703	

* Money Market Funds/Call Account – cash can be invested and withdrawn on a daily basis (subject to maximum investment limits) so there is no start date or maturity date for the purposes of this report.

** Link Asset Services provide a creditworthiness service, which employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies - Fitch, Moody's and Standard and Poor's. The credit ratings of counterparties are supplemented with the following overlays:

- a) credit watches and credit outlooks from credit rating agencies;
- b) CDS spreads to give early warning of likely changes in credit ratings;
- c) sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, credit watches and credit outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the suggested duration for investments. The Council will therefore use counterparties within the following durational bands:

- a) Yellow – 5 years (this category is for AAA rated Government debt or its equivalent, including an investment instrument – collateralised deposits, where the investment is secured only against local authority debt, namely LOBOs, making them effectively government exposure);
- b) Dark pink – 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.25
- c) Light pink – 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.5
- d) Purple – 2 years;
- e) Blue – 1 year (only applies to nationalised or semi nationalised UK Banks and their subsidiaries):
- f) Orange – 1 year;
- g) Red – 6 months;
- h) Green – 100 days; and
- i) No Colour – not to be used.

The advisor's creditworthiness service uses a wider array of information than just primary ratings and by using a risk weighted scoring system, does not give undue preponderance to just one agency's ratings.

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Wiltshire Council

Overview and Scrutiny Management Committee

23 July 2024

Financial Planning Task Group Update

Purpose

1. To update Overview and Scrutiny Management Committee on the activity of the Financial Planning Task Group and its discussions regarding:
 - Financial Year 2023/24 - Revenue Outturn Position
 - Year End Capital Investment Programme Financial Outturn Position 2023/24
 - Treasury Management Outturn Position 2023/24

Background

2. The Financial Planning Task Group (FPTG) is a standing task group reporting to the Overview and Scrutiny Management Committee.

Membership

3. The membership of the task group is as follows:

Cllr Gavin Grant (Vice-chairman)
Cllr Gordon King
Cllr Charles McGrath
Cllr Pip Ridout (Chairman)
Cllr Ian Thorn
Cllr Ruth Hopkinson
Cllr Chris Williams
Cllr Graham Wright
Cllr Philip Whitehead

4. On 9 July 2024 Cllr Pip Ridout and Cllr Gavin Grant were elected Chairman and Vice-Chairman of the task group for the year 2024/25.

Terms of Reference:

5. The terms of reference of the task group are:
 - a) To review the council's draft Financial Plan, Medium-Term Financial Strategy (4-year financial model) and Treasury Management Strategy, reporting its findings to OS Management Committee.

- b) To undertake regular monitoring of the council’s capital and revenue budgets (including the delivery of savings), ensuring that mid-year trends and developments are considered when the council’s Financial Plan is updated.
- c) To undertake ongoing review of the council’s financial position, including the monitoring of reserves, investments, debt, and financial risks.
- d) Where they materially affect the council’s overall financial position, to consider the council’s:
 - i. approach to strategic procurement
 - ii. major contracts
 - iii. financial investment in, and liability to, its wholly owned subsidiaries.
- e) To help develop the council’s approach to the annual budget setting cycle, including the specific contribution of Overview and Scrutiny.
- f) To bring regular reports to OS Management Committee, highlighting key financial developments and risks for further discussion.

6. The Task Group met on 9 July 2023 to discuss the financial reports going to Cabinet on 15 July 2023, also present were:

Cllr Richard Clewer	Leader of the Council, Cabinet Member for Military-Civilian Integration, Health and Wellbeing, Economic Development, Heritage, Arts, and Tourism
Andy Brown	Corporate Director Resources & Deputy Chief Executive
Marie Taylor	Head of Finance – Children’s & Education
Leanne Kendrick	Principal Accountant - Children’s & Education
Liz Williams	HNB Sustainability Finance Lead

Observing:

Cllr Jerry Kunkler	Chairman, Environment Select Committee
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Financial Year 2023/24 - Outturn Revenue Budget Monitoring

Issue (Page and paragraphs numbers refer to the reports)	Further information / Comments
Executive Summary	The underspend position was clarified. The total underspend was £14.371m of which £8.66m has been set aside for the High Needs reserve. This leaves a final underspend of £5.705m.
Table 3 Outturn Position 2023/24 Corporate Director Resources	Includes Transformation resources broken down into gross and income. The gross £2.202m is how the team is funded. Income (£1.642m) is either from

	transformation reserves or capital costs. There is government guidance as to what capital receipts can be used for transformation.
Table 4 Transformation Reserve Summary	Breaks down the reserves in all the transformation programmes. Some of the outcomes from transformation have already been captured, but linked savings are difficult to report at the moment. This is the next piece of improvement work.
Section 151 Officer Commentary (para 145)	It was noted that the council is now hitting nearly 90% of its savings targets.
Section 151 Officer Commentary (para 147)	Further funds are required for High Needs (para 147) but financially comfortable that the programme is manageable, and that the deficit can be managed down. This will still leave a residual deficit by 2029 of approx. £70m. Reserves are being set aside to meet the deficit. A balance will be struck with all the other programmes that the council delivers. The focus upon prevention may have a significant impact on future costs. This is a high-risk area which is being focused upon. It affects a significant majority of local authorities, and a change of government may see a greater focus on the issue.

Year End Capital Investment Programme Financial Outturn Position 2023/24

Issue (Page and paragraphs numbers refer to the reports)	Further information / Comments
Spend profile (Executive summary)	The final position for the year is a total spend of £163.421m, only £5.522m different from the quarter three forecast. In some areas there has been an accelerating spend profile, not going over the approved amounts but spending brought forward (£20.937m). Though there is a variance of £26.930m across the programmes it is going in the right direction.
General	Funds are held back against improvement work and snagging, in relations to capital contracts. These are considered a liability and are accruals.
Area Board Grants (para 12)	The removal of £0.028m from the Area Boards Grants was funding which had not been spent.

Treasury Management Strategy Statement 2023/24

Issue (Page and paragraphs numbers refer to the reports)	Further information / Comments
Public Works Loan Board (PWLB) interest rates (para 39, table)	PWLB is the first call for borrowing and these rates are likely to fall, but this is already 'priced in'. There are other sources of borrowing, but PWLB is the preferred option. However, always adhering to the investment strategy which is based upon several factors including risk. The council has lent to other local authorities e.g., Croydon for a return. Local authorities are backed by government which acts as security. Local authority security is not asset based and defaulting would close off funding from other local authorities.
The Bank of England Bank Rate and SONIA rates for 2023/24 (para 32)	Rates for overnight investment are generally being achieved and are around the level of market interest rates. The internally managed funds earned an average rate of 5.17%. The comparable performance indicator is the 90 day backward looking SONIA rate, which was 4.84%.

Proposals

1. To note the update on the Task Group activity provided.
2. To note the Financial Planning Task Group's forward work plan (Appendix 1)

Cllr Pip Ridout, Chairman of the Financial Planning Task Group

Report author: Simon Bennett, Senior Scrutiny Officer, 01225 718709
simon.bennett@wiltshire.gov.uk

Appendix 1 - Financial Planning Task Group (FPTG) Forward Work Plan 2024

Date	Item	Details	Officers	Cabinet Member
13 September 2024	Financial Year 2024/25 Q1 Revenue Budget Monitoring (tbc) Financial Year 2024/25 Q1 Capital Budget Monitoring (tbc)	Cabinet 17 September	Lizzie Watkin Director of Finance & Procurement (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning
2 October 2024	<i>tbc – meeting may be cancelled dependent upon whether there are agenda items.</i>	Cabinet 8 October		
6 November 2024	Financial Year 2024/25 Q2 Revenue Budget Monitoring (tbc) Financial Year 2024/25 Q2 Capital Budget Monitoring (tbc)	Cabinet 12 November	Lizzie Watkin Director of Finance & Procurement (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning
4 December 2024	<i>tbc – meeting may be cancelled dependent upon whether there are agenda items.</i>	Cabinet 10 December	Lizzie Watkin Director of Finance & Procurement (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning

Training: Housing Revenue Account (HRA) 10 September 2024

Training requirements: Treasury Management Strategy (TMS), Designated Schools Grant (DSG)

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Wiltshire Council

Overview and Scrutiny Management Committee

23 July 2024

Task Group Update

1. Evolve Programme Task Group

Supporting officer: Simon Bennett

Membership

Cllr Jon Hubbard (Chairman)
Cllr Dr Monica Devendran
Cllr Ruth Hopkinson
Cllr Horace Prickett
Cllr Mark Verbinnen

Background

The Evolve programme involves the procurement and implementation of a new Cloud-based Enterprise Resource Planning (ERP) system for the council. The programme impacts on the work of all staff at the council in respect of HR, finance, procurement, and payroll processes. It looks to modernise technology and standardise business processes, improving efficiencies for core activities that are undertaken across the council, supporting their adoption through a comprehensive in-house business change and training effort, and will deliver improved data, insights, and reporting capabilities.

Terms of Reference (TOR)

- a) To provide efficient, effective scrutiny engagement on the council's Evolve programme under the direction of OS Management Committee.
- b) To receive periodic updates on the Evolve programme and scrutinise delivery of its key three objectives for the council, covering:
 - Organisational insight
 - Developing a flexible high-performance culture
 - Transforming business processes and digital technology
- c) To meet quarterly as standard unless there is a temporary need to meet more frequently or at a specific project milestone.
- d) To report findings and recommendations as appropriate to OS Management Committee following each task group meeting.

Recent activity

- The task group met on 14 June 2024 to receive an update on the overall programme, including what issues remain to be resolved after 'go live' and progress on the transition into support.
- There are still several issues outstanding, many of which are complex and there is a desire not to transition problems onto the support teams. There are also parts of the system that need to be improved and system updates from Oracle that must be applied. Additional service desk support has been introduced some of cost of which is covered by savings on legacy systems being switched off.
- Issues that remain open include integrating some third party applications, implementing the financial reporting, traded services reporting and the housing benefit interface stability. Outstanding issues are impacting on when the programme will transition into support as it will not happen until issues are resolved.
- Considering the number of issues outstanding the task group has agreed to continue into the new year.

2. Stone Circle Governance Task Group

Supporting officer: Julie Bielby

Membership

Cllr Richard Britton
Cllr Richard Burden
Cllr Adrain Foster
Cllr Ruth Hopkinson (Chair)
Cllr Gordon King
Cllr Jacqui Lay
Cllr Tony Pickernell
Cllr Mike Sankey

Background

On 26 September 2023 the Overview and Scrutiny Management Committee agreed 'To establish a task group to consider arrangements for scrutiny engagement on the council's activity in regard to its wholly owned Stone Circle companies and to bring proposals back to Committee'.

Terms of Reference

1. To consider how Overview and Scrutiny should provide effective and proportionate scrutiny of the council's activity in relation to its Stone Circle companies.

2. To consider what aspects of the Stone Circle companies and the council's exposure to them should be the focus of that scrutiny (e.g., financial implications and risks to the council, meeting housing needs etc).
3. To consider what information Overview and Scrutiny will need to deliver this scrutiny.
4. To bring recommendations regarding the matters above to OS Management Committee.

Recent Activity

- The task group met with Cllr Phil Alford, Andy Brown and Perry Holmes on 20 May to seek clarification on questions arising from their evidence review on 9 April.
- Members wanted to understand the relationship between the Council and Stone Circle companies in meeting housing need; the extent to which their interests were aligned, if there was any conflict of interest and whether housing could be scrutinised as a whole.
- A review of the most recent Stone Circle Business Plan prompted questions around performance and the process for weighing benefits against the risk and how this was managed.
- The need for greater awareness and transparency was emphasised.
- The group met on 26 June to review their findings and draft recommendations to be included in their report for OSMC for consideration in September.

3. Transformation Task Group

Supporting officer: Julie Bielby

Proposed membership

Cllr Graham Wright
Cllr Chris Williams
Cllr Jon Hubbard

Background

Following a presentation on the transformation service to OSMC, 15 November 2023, the Chair and Vice Chair agreed to explore the potential for further scrutiny of the programme. They propose setting up a task group to consider these options and to make recommendations for the committee to review.

Draft Terms of Reference

To explore and make recommendations on how to conduct effective scrutiny of the council's Transformation Programme, which should include scrutiny of the:

- a) *Selection of transformation projects (decision making criteria and process)*
- b) *Governance and oversight*
- c) *Delivery of business plan objectives and outcomes for residents*
- d) *Evaluation of success and learning from experience.*

Recent Activity

- Members met on 19 June 2024 to scope the work of the task group. They agreed to focus initially on the processes involved in the Transformation programme and the oversight and governance at each stage of the process to inform decision-making. They will be meeting with officers on 31 July 2024 to review the supporting evidence.

Report authors:

Simon Bennett, Senior Scrutiny Officer, simon.bennett@wiltshire.gov.uk

Julie Bielby, Senior Scrutiny Officer, julie.bielby@wiltshire.gov.uk

Henry Powell, Democracy and Complaints Manager, committee@wiltshire.gov.uk

Appendices

None

Overview and Scrutiny Management Select Forward Work Programme

Last updated 15 JULY 2024

Overview and Scrutiny Management Committee – Current / Active Task Groups		
Task Group	Start Date	Final Report Expected
Financial Planning Task Group	October 2013	Standing
Evolve Programme Task Group	December 2021	-
Stone Circle Governance Task Group	December 2023	Sep 2024
Transformation Task Group	May 2024	TBC

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / Purpose of Report	Corporate Director and / or Director	Responsible Cabinet Member	Report Author / Lead Officer
12 September 2024	Wiltshire Community Safety Partnership (WCSP)	To receive an overview of the work of the WCSP, fulfilling the Committee's responsibilities under the Police and Criminal Justice Act 2006.	Lucy Townsend Ian Saunders, Wiltshire Police		Julie Upson / Helen Donadel
12 September 2024	Financial Year 2024/25 - Quarter One Revenue Budget Monitoring	To review the Quarter One budget monitoring forecast for revenue for the financial year 2024/25. To be considered by Cabinet on 17 September 2024.	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	
12 September 2024	Financial Year 2024/25 - Quarter One Capital Budget Monitoring	To review the Quarter One budget monitoring forecast for capital for the financial year 2024/25. To be considered by Cabinet on 17 September 2024.	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
12 September 2024	Council Performance and Risk – Quarter One Monitoring	To review the Quarterly report to Cabinet on the scorecard and the strategic risk summary. To be considered by Cabinet on 17 September 2024.	Perry Holmes	Cllr Richard Clewer, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration, Heritage, Arts, Tourism, Health and Wellbeing	Martin Nicholls Catherine Dixon
12 September 2024	Wiltshire Council Annual Complaints Report 2023-24	To review the council's complaints activity and response performance for 2023-24.	Perry Holmes	Cllr Ashley O'Neil, Cabinet Member for Governance, IT, Broadband, Licensing, Staffing, Communities and Area Boards	Henry Powell
12 September 2024	Final Report of the Stone Circle Governance Task Group	To present the findings and recommendations of the task group for endorsement and referral to the Cabinet Member for response.	Perry Holmes		Julie Bielby

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
12 September 2024	Financial Planning Task Group Update	To receive an update on the work of this task group, which leads overview and scrutiny engagement on finance.	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	Simon Bennett
12 September 2024	Management Committee Task Group update	To update on task group activity.	Perry Holmes		
12 September 2024	Forward Work Programme	To approve the OS forward work programme.	Perry Holmes		
27 November 2024	Council Performance and Risk – Quarter Two Monitoring	To review the Quarterly report to Cabinet on the scorecard and the strategic risk summary.	Perry Holmes	Cllr Richard Clewer, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration, Heritage, Arts, Tourism, Health and Wellbeing	Martin Nicholls Catherine Dixon

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
27 November 2024	Financial Planning Task Group Update	To receive an update on the work of this task group, which leads overview and scrutiny engagement on finance.	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	Simon Bennett
27 November 2024	Management Committee Task Group update	To update on task group activity	Perry Holmes		
27 November 2024	Forward Work Programme	To approve the OS forward work programme.	Perry Holmes		

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Children's Select Committee (CSC) – Forward work programme Agenda items for the committee

Standing items (at all meetings)

Title - Details / purpose	Type	Report author / lead
Safety Valve update – summary of recent developments, successes and issues	Written	Ben Stevens
Update from Wiltshire Youth Voice - summary of recent activities	Written	Joe Sutton/Gary Norton-Sanders
School Ofsted Judgements - effectiveness of schools as seen by Ofsted Inspection.	Written	Amanda Butler
DfE Changes - Update from Department for Education	Written	David Harris
Working together to improve school attendance - latest requirements of the non-statutory guidance the DfE published in May 2022 to apply from September 2022.	Written	Louise Lewis
Schools Forum's update - very brief update on key items from the last meeting of Schools Forum	Written	Lisa Pullin
Corporate Parenting Panel update - brief update highlighting key items from the last meeting of the Corporate Parenting Panel	Written	Lisa Pullin
Directors' update Cabinet Member and Portfolio Holders' update Chair's update	Verbal	All directors Cabinet Members and Portfolio holders Chair

Verbal updates highlighting any key issues (current or emerging), successes or milestones in their respective areas since the last meeting of the committee, which may not require a full agenda item and are not covered elsewhere on this agenda.		
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Thursday 5 September, 10.30am			
<i>Pre-meeting briefing topic:</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Families and Children’s Services Roadmap 2024-2026 (outcome from National Independent Review of Children's Social Care update - Children’s Social Care: Stable Homes Built on Love consultation.) <i>To receive an update in Summer 2024 to include learning from pilot projects and other local authorities.</i>	CSC October 23	Jen Salter Tim Sandle
Substantive	Youth provision and area board youth funding task group executive response To review draft amendments to the area board funding criteria before it is published.Area Board.	CSC Jan 2024	Rhys Schell
Informative	Adoption Annual Report	Annual Report	
Informative	Early Years, childcare and entitlement strategy An update on expected changes	OS/Executive meeting 14 May 2024	Sally-Ann Bryant?

Tuesday 26 November, 10.30am <i>Pre-meeting briefing topic: Affordable school strategy – Kathryn Davis</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	SEND Strategy and SEND improvement plan / board (NB linked to Alternative Provision) An update on the new SEND Strategy (to have been considered by Standing Task Group)	OS/Executive meeting 14 May 2024	Kathryn Davis Melissa Hardwell? Lisa Fryer?
Substantive	Alternative Provision (NB linked to SEND items) Current Alternative Provision available, known issues or gaps and development plans.	OS/Executive meeting 14 May 2024	Kathryn Davis
Substantive	Reducing inequalities in schools A wider determinants report to explore: <ul style="list-style-type: none"> • Child poverty / social mobility and correlation to school attendance and attainment • What schools can do to reduce inequalities (affordable school strategy – NB will also be pre-meeting briefing topic) 		Kathryn Davis
Substantive	Child Sufficiency Annual Report To include specific requests made at CSC, 6 June 2024 Agenda and draft minutes - Democratic Services - Wiltshire Council	CSC, 6 June 2024	
Informative	Wiltshire Learning Alliance (WLA) To receive feedback following a “relaunch” and advertising campaign in September for the WLA.	OS/Executive meeting 14 May 2024	Kathryn Davis

Wednesday 15 January 2025, 10.30am			
<i>Pre-meeting briefing topic:</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Safety Valve – one year review Report to include: <ul style="list-style-type: none"> • Timeline and plan to enable future monitoring; • Financial impact; • Service impact (for “customers”). Aim – to determine if OS is required.	OS/Executive meeting 14 May 2024	Lucy Townsend
Substantive	Children and Young People Health Wellbeing Survey – “so what” / analysis report To consider actions taken from the responses to the survey	CSC 24 January 2024 OS/Executive meeting 14 May 2024	Kate Blackburn Sally Johnson
Substantive	Family Hub update – to include input from libraries & leisure (following briefing to chair and vice-chair) For a report to be presented to the full committee on 15 January 2025 detailing the mobilisation of the new contract, development of Family Hubs by Spurgeons and evaluation of performance, dependant on the updates received by the Standing Task Group.	CSC 24 January 2024	David Redfern Jen Salter
Informative			

Thursday 6 March 2025, 10.30am <i>Pre-meeting briefing topic:</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	<p>School improvement / performance</p> <p>Report from the school performance officer group to inform the committee of current performance and improvement over the last year and future plans to address known issues / concerns. This would also include up to date information on SLAs with schools.</p> <p>This would inform the committee's legacy report in terms of any further scrutiny required.</p>	OS/Executive meeting 14 May 2024	Kathryn Davis Louise Lewis
Substantive	<p>Family Hub – one year review</p> <p>To consider a report on the implementation of the Family Hub model, on the monitoring of performance and on plans for the year ahead.</p> <p>This would inform the committee's legacy report in terms of any further scrutiny required.</p>	OS/Executive meeting 14 May 2024	Jen Salter
Informative	<p>Ofsted inspection outcome - Business plan update</p> <p>To receive the updated Business Plan</p>	CSC 24 January 2024	
Informative			

Future items for consideration by the Children's Select Committee

Date to be set			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Plans for the future commissioning of children and young people's Mental Health services	Proposed by ICB	ICB (Jane Rowland / Fiona Slevin-Brown) / Lucy Townsend / Jen Salter
Informative	National Independent Review of Children's Social Care update To receive an update in Summer 2024 to include learning from pilot projects and other local authorities.	CSC 31 October 2024	Jen Salter Tim Sandle
Informative	Dads Matter Too A verbal update (as part of Directors Update) on the embedding of Dads Matter Too	CSC 24 January 2024	
Informative	Education Performance Outcomes To receive a further report on trend details	CSC 12 March 2024	

Children's Select Committee (CSC) – Forward work programme Task groups and rapid scrutiny exercises

Current / active task groups

Name (establishment date by CSC) Terms of reference / aims Meeting(s) update	Membership Vacancies Supporting officer	Start date Final report expected
Children's Select Committee's Standing Task Group Detailed reviews of the regular reports that come within the Children's Select Committee's remit and to present any key issues, findings and recommendations to the Children's Select Committee, and / or other relevant committees, for discussion, endorsement or further scrutiny where appropriate. <u>Meeting(s) update:</u> n/a	Cllr Helen Belcher John Hawkins Cllr Jon Hubbard (Chair) Cllr Jacqui Lay Cllr Jo Trigg Cllr James Sheppard No vacancy <i>Supporting officer</i> <i>Marie Gondlach</i>	n/a - Standing task group
Adoption West Joint Scrutiny Panel The panel acts as a critical friend, providing independent scrutiny of the work of Adoption West (AW). It is an essential element of assuring democratic accountability for the use of public funds. <u>Meeting(s) update:</u> n/a	Cllr Jon Hubbard (Chair) Cllr Carole King No vacancy <i>Supporting officer:</i> <i>Marie Gondlach</i>	n/a - Standing Panel

Children's Select Committee – Proposed rapid scrutiny exercises

Name of Rapid Scrutiny exercise Terms of reference / aims (Origins)	Membership (vacancies)	Planned start date Final report expected
Education Performance Outcomes To set up a rapid scrutiny to understand in more depth the Year 6 performance figures, trends and outliers (CSC 12 March 2024)		Nov 2024
Inclusion To review currently available data on inclusion and determine if further scrutiny could add value. This may include a review of current exclusion data and whether the information available enables monitoring of impact for pupils with either EHCP or SEND. Links to Alternative Provision and Safety Valve should be considered in terms of the timing of this activity. (OS/Exec meeting 2024)		Jan 2025
Homelessness (as relevant to Children’s Services) To ensure the robustness of the council’s action plan / measures in place in response to ILAPS / Ofsted recommendations (OS/Exec meeting 2024)		Early autumn

Children’s Select Committee – Proposed task groups

Name of Task Group Terms of reference / aims (Origins)	Membership (vacancies)	Planned start date Final report expected

<p>School performance and attainment outcome</p> <p>To consider:</p> <ul style="list-style-type: none"> • Performance • What can be done to improve results? • The role of the Wiltshire Learning Alliance (WLA) in delivering improvement <p>NB – information on the WLA is coming to the committee in November 2024 (OS/Exec meeting 2024)</p>	<p>Vacancies: 5</p>	<p><i>Origins: OS/Exec meeting 2024</i></p>
<p>Residential care and complex care</p> <p>Longer term support for children with more complex needs.</p> <p>To consider (by comparing with other models available):</p> <ul style="list-style-type: none"> • Shaping of the service • How to ensure good outcomes for children <p>NB – this links to a tender process in the New Year (OS/Exec meeting 2024)</p>	<p>Vacancies: 5</p>	<p>Autumn</p> <p><i>Origins: OS/Exec meeting 2024</i></p>
<p>Children and Young Peoples Mental Health services and developments</p> <p>Proposed over three meetings:</p> <ol style="list-style-type: none"> Review of needs assessment undertaken and outcomes / analysis What is being done elsewhere? Both national / regional comparison as well as what third sector is doing in Wiltshire (will link with Youth Network - and others - as witnesses for this part) Proposal for future service(s) with a focus on the outcomes sought (and how these would be measured and monitored) 	<p>Cllr Caroline Corbin Cllr Jo Trigg Cllr Mark Verbinnen Cllr Carole King</p> <p>Vacancies: 1</p> <p><i>Supporting officer Marie Gondlach</i></p>	<p>ASAP – Report Sept 2024?</p>

<p>NB – consideration to be given on how to get young people’s views (may be survey promoted by different providers / groups). (OS/Exec meeting 2024)</p>		
<p>Post 16 provision – task group</p> <p>To establish a clear picture of post-16 education provision available to young people in Wiltshire and availability of / options for transport to access that provision.</p> <p>This should also take into consideration the following information the committee had previously identified as of interest:</p> <ul style="list-style-type: none"> • Following the Youth Transport task group’s work and executive response – including National Bus Strategy and any decision or progress regarding a single “Wiltshire Youth Card” . • To include input from the council’s review of transport services for children and young people with SEND (commissioning team). 	<p>Cllr Jo Trigg Nikki Barnett Cllr Graham Wright Cllr Bridget Wayman Mr Michael Thompson</p> <p>Vacancies: 0</p> <p><i>Supporting officer Marie Gondlach</i></p> <p>Lead officers Kirstie Barter Cara Madden Clara Davies</p>	
<p>Budget and Major Contracts task group</p> <p>To regularly review implementation of the budget and impact on services, and to consider major contracts (value to be agreed) either when they are approaching renewal or extension or before the tender process with a focus on the council’s expectations and requirements with regards to the quality, quantity and frequency of monitoring information provided by contractors and how that information will be monitored by the council (including overview and scrutiny involvement)</p>	<p>endorsed by CSC on 17 January 2023</p> <p>Vacancies: 5</p>	

Environment Select Committee Forward Work Programme

Last updated 24 June 2024

Environment Select Committee – Current / Active Task Groups		
Task Group	Start date	Final report expected
Climate Emergency Task Group	September 2019	Standing
Speed Limit Assessments Task Group	1 March 2024	18 July 2024

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 September 2024	Waste Management Strategy: Annual Review	As resolved at ESC 25 July 2023 to receive a further annual review in 2024.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service Waste Management)
3 September 2024	Economic Strategy	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
3 September 2024	Rights of Way	To receive a report, as requested by ESC 25 July 2023, regarding rights of way. To include issues of maintenance and access, updates to the definitive maps and engagement with volunteer groups.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Chris Clark (Head of Local Highways)
3 September 2024	Streetscene contract	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Streetscene contract.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Adrian Hampton (Head of Highway Operations)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 September 2024	Milestone contract	As resolved at the ESC meeting on 19 September 2023 the committee to receive an update on the first year of the Milestone contract to include key performance indicators including carbon reduction, savings, and outcomes targets. Will include updates on gully clearing and potholes.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Assets & Commissioning)
3 September 2024	Potholes	To receive an update as requested by ESC 19 September 2024.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
3 September 2024(tbc)	Executive response to the final report of the Speed Limit Assessment task group	Response from the Executive to the recommendations of the task group.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
3 September 2024	Passenger Transport Service Update	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Passenger Transport Service.	Samantha Howell (Director of Highways and Transport)	Cllr Tamara Reay	Jason Salter (Head of Service Passenger Transport)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 September 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
12 November 2024	Wiltshire Housing Development Partnership	As resolved at the ESC-meeting on 7 November 2023 the committee will receive an update.	Parvis Khansari (Corporate Director Place)	Cllr Phil Alford	Richard Walters (Head of Service – Major Projects) Claire Moore (Housing Enabling Lead)
12 November 2024	UK Shared Prosperity Fund	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
12 November 2024	Homeless Strategy 2019-2024	As resolved at the ESC meeting on 8 November 2023, the select committee will receive an update report in 12 months' time.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
12 November 2024 (tbc)	Community Infrastructure Levy (CiL) Review	As resolved at the ESC meeting on 4 June 2024, the select committee will receive a full report by the end of 2024.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
12 November 2024	Local Nature Recovery Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Lynn Trigwell (Head of Natural & Historic Environment)
12 November 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
21 January 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
4 March 2025	Highways Annual Review of Service 2024	As resolved at ESC 20 March 2024, to receive a further annual report in 2025.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Assets & Commissioning)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
4 March 2025	Revised Trowbridge Bat Mitigation Strategy Supplementary Planning Document - Draft for adoption		Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Lynn Trigwell (Head of Natural & Historic Environment)
4 March 2025	Libraries Development	As resolved at the ESC-meeting on 20 March 2024 to provide an update including progress on the Library Strategy.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
4 March 2025	Leisure Services	As resolved at the ESC-meeting on 20 March 2024 the committee will receive a further update that includes the outcome of the continued public holiday pilot and further enhanced financial information.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
4 March 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
June 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Simon Bennett (Senior Scrutiny Officer)
July 2025	Wiltshire Programme Town	As resolved at the ESC meeting on 4 June 2024, the select committee will receive an update in 12 months time. To include a Part II item regarding town's footfall data	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
July 2025	Broadband Provision in Wiltshire	As resolved at the ESC meeting on 4 June 2024, the select committee will receive an update in 12 months time.	Parvis Khansari (Corporate Director Place)	Cllr Ashley O'Neill	Victoria Moloney (Head of Economy & Regeneration)
July 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Simon Bennett (Senior Scrutiny Officer)
tbc 2024	MyWilts app potholes reporting functionality	As resolved at the ESC-meeting on 20 March 2024 the committee will receive an update on the implementation of the new MyWilts app.	Mark Tucker (Director ICT)	Cllr Ashley O'Neill	

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
tbc	LHFIG Review	To receive an update report on the implementation of the Local Highway & Footway Improvement Groups (LHFIG)	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
tbc	Planning transformation programme	As resolved at the ESC-meeting on 19 September 2023 the committee will receive updates on the planning transformation programme.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Private sector renewal strategy	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report when appropriate.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
tbc	Minerals & Waste Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Parking Strategy	As discussed at the ESC-Executive meeting on 6 December 2022 on the highways and transport portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Caroline Thomas	

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
tbc	Active Travel	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update. (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Spencer Drinkwater (Principal Transport & Development Manager)
tbc	Leisure Strategy	As discussed at the ESC-Executive meeting on 12 October 2023 on the leisure and libraries portfolio.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
tbc	Review of the Waste Delivery Plan	As discussed at the ESC-Executive meeting on 20 October 2023 on the leisure and libraries portfolio.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service Waste Management)
tbc	Local Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan after the consultation processing.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Housing Development Strategy	As discussed at the ESC-Executive meeting on 21 November on housing, development management and assets.	James Barrah (Director Assets)	Cllr Phil Alford	

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
tbc (late 2025)	Review of the Housing Allocations Policy	As recommended by the Housing Allocations Policy Task Group and agreed by the Executive 11 January 2024	Emma Legg (Director Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing Migration & Resettlement)

Information briefing					
Meeting Date	Item	Details / purpose	Associate Director	Responsible Cabinet Member	
tbc	Environment Act 2021	To receive a (series of) briefing regarding the implications of the Environment Act.			

Health Select Committee

Forward Work Plan

Updated 9 July 2024

Health Select Committee – Current Task Groups/Rapid Scrutiny			
Task Group/Rapid Scrutiny	Details of Rapid Scrutiny	Start Date	Final Report Expected
Emotional Wellbeing and Mental Health Strategy	A joint rapid scrutiny with Children Select Committee members to review the development of the strategy (subject to agreement of CSC)	26 th April 2024	Sept/Nov 2024
Integrated Care Strategy	Rapid scrutiny of implementation plan (agreed Feb HSC 2023)	June 2024	17 July 2024
Voluntary Sector provision of health and social care in Wiltshire	Inquiry session with representatives from the voluntary sector to understand their perspective	TBC	TBC

Health Select Committee – Forward Work Plan			Report Author/Lead Officer		
Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
TBC	Direct Payments	A report on management of direct payments in Wiltshire	Emma Legg	Cllr Jane Davies	
TBC	Wiltshire Council Business Plan	Adult Social Care performance against Business Plan targets. To include overview of performance in 2023/24 & Q1 figures for 2024/25.	Emma Legg	Cllr Jane Davies	
TBC	ASC KPIs	6 monthly review. Last considered HSC 2 November 2023.	Emma Legg		Tamsin Stone
TBC	Avon & Wiltshire Mental Health Partnership	Update following report received by Committee June 2023	Fiona Slevin-Brown	Cllr Jane Davies	CEO/Deputy CEO AWP
TBC	South West Ambulance Service Trust	Performance Report – postponed from HSC June 12			
TBC	NHS Dentistry	Response to Report received by HSC 12 June 2024. To include the impact of preventative work, an update on incentives for workforce and access to dental services and findings of any initiatives in Wiltshire.	Fiona Slevin-Brown Kate Blackburn	Cllr Ian Blair-Pilling	
TBC	Continuing Care Fund	Follow up to the presentation received at HSC, 12 June 2024. To include financial information for Wiltshire and input from Council teams (e.g. learning disability).	Emma Legg	Cllr Jane Davies	

Item	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
10 Sept 2024	User Involvement	An update on the user involvement contract. Prioritising user involvement in service review and development was an action coming out of the urgent care inquiry session, July 2023	Emma Legg	Cllr Jane Davies	
10 Sept 2024	Dementia Care	A joint overview of services available to include input from WC, ICB and partners (AWP). Committee received presentation on dementia care strategy in June 2023. Committee received enquiry from Carers group in Nov 2023 noting delays in dementia diagnosis.	Emma Legg Fiona Slevin-Brown		
10 Sept 2024	Primary and Community Care Delivery Plan	Following item on primary and community care delivery plan, 2 Nov 2023, Committee requested details on how plan will be delivered. This will be outlined in the 'Roadmap to Delivery'.	Fiona Slevin-Brown		
10 Sept 2024	Technology Enabled Care	Report on how the priorities of the TEC strategy are being delivered to meet the needs of Wiltshire residents.	Emma Legg/Lucy Townsend	Cllr Jane Davies	
10 Sept 2024	Urgent Care at Home	An update to review how this new service has been integrated into Wiltshire Support at Home following it being brought in house from Medvivo in July 2024.	Emma Legg	Cllr Jane Davies	

Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
10 Sept 2024 OR 20 Nov 2024	Ongoing updates related to the CQC Inspection of Adult Social Care	An update on the CQC inspection of Adult Social Care.	Emma Legg/Debbie Croman	Cllr Jane Davies	
10 Sep or 2 Nov 2024	Integrated Care Implementation Plan	Report of rapid scrutiny of, Integrated Care Strategy Implementation Plan. -A review of provision across the county also requested following item on Integrated Care Centres (5 Sept 2023) -Monitoring access to integrated care was an action coming out of the Urgent Care Inquiry Session (19 July 2023).	Fiona Slevin-Brown	Cllr Jane Davies	
20 Nov 2024	Health Protection Report	A report on the impact of health protection initiatives in Wiltshire.	Kate Blackburn	Cllr Ian Blair-Pilling	Alice Marriott
20 Nov 2024	Adult Safeguarding (multi-agency)	A review of performance against Adult safeguarding KPIs.	Emma Legg	Cllr Jane Davies	
22 Jan 2025	Neighbourhood Collaboratives	Progress report on the work of the collaboratives following a presentation to the committee in January 2024.	Fiona Slevin-Brown	Cllr Jane Davies	Emma Higgins (ICB)
22 Jan 2025	Self-directed support	A report on self-directed support in Wiltshire.	Emma Legg	Cllr Jane Davies	
Jan/March TBC	Boater Community	Following presentation of Boater Community Survey findings to HSC, 12 June 2024, an update was requested on any actions taken in response to the survey.	Kate Blackburn	Cllr Ian Blair-Pilling	Vicki Lofts/Hayley Morgan

12 March 2025	Substance Use Grant	To review the succession plan before the end of the grant period (HSC 27 Feb 2024).	Kate Blackburn	Cllr Ian Blair-Pilling	Kelly Fry/Lizzie Shea
Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer	Alic Marriott, Katie Davies
June/July 2025	Smoke Free Generation	A review of the Delivery Plan to be considered with other Primary Care Commissioned services	Kate Blackburn	Cllr Ian Blair-Pilling	Katie Davies
Sept/Nov 2025	Domestic Abuse (Safe accommodation) Grant	To review the succession plan to support victims of domestic abuse before the end of the grant period.	Kate Blackburn	Cllr Ian Blair-Pilling	Hayley Morgan/Daisy Manley

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